

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

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Open until filled-**Filing Priority Date:** June 14, 2018 5:00 p.m.

HEAD COACH/INSTRUCTOR - WOMEN'S VOLLEYBALL

Part-time, Temporary Faculty

ASSIGNMENT

Under the direction of the Athletic Director, performs the following duties: Supervises, organizes, and instructs the sport; recruits and maintains an adequate number of student-athletes as determined by the Athletic Director; develops travel schedules and itineraries; assists with travel arrangements; schedules practices and games; develops and implements a budget; supervises equipment maintenance and replacement; compiles and distributes statistics and game results to the media and appropriate agencies; coordinates the completion of student eligibility forms; promotes academic achievement and matriculation into four-year programs; understands and adheres to the Commission on Athletics Constitution, conference bylaws/supplements, district policies and the Head Coach Handbook.

SALARY

Recruiting will begin upon employment. Based on a team of 11-20 players, a recruiting stipend of \$2,000 will be paid in 5 equal payments during the Spring Semester (February 10th-June 10th) and a coaching stipend of \$5,400 will be paid in 5 equal monthly payments during the Fall Semester (August 10th-December 10th).

The assignment will also include a part-time, temporary teaching contract for classes which will include ATH 240/Intercollegiate Volleyball, ATH 241/Theory and Analysis of Volleyball, and the possibility of other courses based on qualifications. Contracted instructional hours for these two volleyball courses total approximately 260 per semester and are paid based on the part-time faculty salary schedule which can be found at the following link: http://www.mendocino.edu/tc/pg/4885/salary_schedule_faculty_part.html. Compensation for assigned classes is paid over the length of the semester. The total teaching assignment may not exceed .67 FTE for the academic year. Additional compensation may also be earned by conducting summer camps for youth and high schools.

Qualifications

Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

Other part-time teaching assignments may occur based on the qualifications of the candidate and in accordance with the Minimum Qualifications for Faculty and Administrators in California Community Colleges.

Knowledge of: assigned sport and physical education curriculum; principles of coaching and teaching; innovative teaching styles and instructional technologies; recruiting and matriculation of student-athletes; community college mission.

Ability to: effectively coach assigned sport and teach courses as assigned; supervise an intercollegiate sport and

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program support staff; recruit student-athletes and assist them with matriculating into four-year programs; promote academic achievement and student success; use a variety of instructional styles and techniques; evaluate instructional materials; assess student academic progress; develop course schedules and classroom materials; develop interfaces between the athletic program and other college programs; stay current in the subject area through continued professional development and active involvement in related professional organizations and activities; positively represent the college to the public; plan and organize activities; maintain records; prepare reports; submit paperwork according to deadlines; work cooperatively with others; work within a budget and college regulations; communicate effectively both verbally and in writing; travel with the team; and work variable locations and hours, including evenings and weekends.

APPLICATION PROCEDURE

By **June 14, 2018 5:00 p.m.**, submit the following materials, as a package, to Human Resources, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482. These materials may also be scanned and submitted electronically via email to HRrecruiting@mendocino.edu, or faxed by the deadline date above to 707-467-1023.

- Completed Mendocino College Academic Application and Voluntary Applicant Survey: <http://www.mendocino.edu/docs/personnel/Application-Academic.pdf>
- Cover letter and or Resume
- Photocopies of related transcripts (official copies required upon employment)

Interviews are by invitation only.

The college does not reimburse applicants for related travel expenses.

THE COLLEGE: Established in 1973, Mendocino College is a vibrant and inclusive academic community rich in culture, creativity, diversity, and cutting-edge technology. A fully accredited two-year community college, the District serves more than 4,500 students in the greater parts of Lake and Mendocino Counties.

The beautifully landscaped main campus is located in Ukiah, California – ranked among the best small towns in the United States. With clear skies and panoramic views of oak-covered hills, sprawling vineyards, and distant mountains, the 127-acre campus is equipped with a new state-of-the-art Library/Learning Center, high-tech Allied Health Facility, and Student Center. The college operates two newly constructed and fully equipped centers in Willits and Lakeport, conveniently providing our valued students with quality instruction, academic support and administrative services in neighboring communities.

With a comprehensive curriculum and engaging instruction, Mendocino College, provides a wide variety of degree, certificate, transfer, occupational and community service programs. Mendocino College students learn in a nurturing and supportive environment enhanced by small-sized classes, personalized academic advising, and several hundred dedicated faculty and staff.

Complete with a friendly small-campus academic setting and a respectfully collaborative work environment, Mendocino College boldly prepares students for a future of innovations and success.

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THE COMMUNITIES: Mendocino and Lake Counties include some of California's most picturesque landscape. Because of the geographic location, climate, and natural beauty, Mendocino and Lake Counties attract many visitors. Agriculture, timber, and tourism industries form the economic base of the area with some light manufacturing. Mendocino County has a long and colorful history as a premium grape-growing region within the state's famous North Coast wine country, while Lake County is noted for its pear production and as an attractive spot for retirement and vacationing. A relaxed and friendly lifestyle is characteristic of our communities. Recreational opportunities abound for water skiing, swimming, fishing, boating, sailing, camping, hiking, tennis, and golf. Community events including theatre, music, dance, athletics, and lectures are many and varied. The local area is recognized for its vibrant arts community. The main campus in the beautiful Ukiah Valley is located two hours north of the vibrant San Francisco Bay Area and just an hour from either the Redwoods or the Northern California coast.

Mendocino College welcomes applications from all qualified candidates who demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of our community college students.