

*ASSOCIATED STUDENTS OF MENDOCINO COLLEGE*

Minutes: Regular Meeting

A regular meeting of the Associated Students of Mendocino College was convened on Friday, October 7, 2016 in Room 750 at Mendocino College, 1000 Hensley Creek Rd., Ukiah, CA.

General Matters:

*Call to Order:* President Coffman called the meeting to order at 12:43 pm.

*Members Present:* President: Wyatt Coffman - Present  
Student Trustee: Liana Edington - Present  
Treasurer: Noelle Lagunes - Present  
Secretary: Nadine Goebel - Present  
Student Ambassador: Joseph Moroney - Present  
Activities Director: Solomon Gordon - Present  
Publicity Director: Eli Gomez - Present  
Students Rights Advocate: Joy Brown - Present

*Support Staff Present:* Phil Warf - Present

*Others Present:* Daniel Fresto

*Pledge of Allegiance:* The Pledge of Allegiance was recited facing the American Flag in The Round Room.

1. Public Comments

2. Approval of Agenda and Minutes

*2.1 Approval of this week's agenda.*

Secretary Goebel moved to add discussion items 3.6 Delegate position at the General Assembly and 3.7 September stipends and action items 5.8 Delegate Position and 5.9 September Stipends.

Seconded by Treasurer Lagunes

Student Trustee Edington moved to approve this week's agenda, pending the additions

Seconded by Publicity Director Gomez

### *2.2 Approval of last week's minutes and September 2nd minutes*

Secretary Goebel moved to amend the wording, under item 4.5 Vice President elections, to state "week of October 17th" instead of "week following October 12th"

Seconded by Student Rights Advocate Brown

## 3. Old Business

### *3.1 Merchant Discount Card –Update on list and getting window decals for merchants*

Secretary Goebel reported that 14 businesses have been confirmed and 6 are pending for the discount program.

Secretary Goebel did not hear back from Ukiah Trophies for a quote for the business stickers, she will contact them this upcoming week to follow up.

### *3.2 T-shirts ASMC uniforms*

Jessica Silvia ordered the T- shirts. ASMC should have them soon.

### *3.3 ASMC Stipends*

Darletta Fulwider called the ASMC office on Thursday to confirm the officers that were to be paid for the month of August. Those are ready to be signed by Advisor Warf.

### *3.4 ASMC Presentation- how things went the first week*

There was a low turnout for the Ukiah center presentation. The senate is hoping to have better

signs and promotion for the next presentation.

Student Ambassador Moroney suggested that the advertisements be displayed on the tvs in the student lounge.

### *3.5 Donation Jar for events and office*

Publicity Director Gomez and Secretary Goebel will make the donation jar this next week.

## 4. Discussion Items

### *4.1 ASMC Presentation- Events Committee*

The senate will postpone the presentation in Lakeport and will instead present there on October 18th. It was also discussed doing another one on the Ukiah campus, the week after the Lake Port presentation, but with better advertisement.

President Coffman suggested that the senate practice this upcoming Tuesday for both presentations.

Student Ambassador Moroney suggested some notice outside of the college might help with promoting for the night students, maybe promote it on the local radio stations.

Student Trustee Edington suggested emailing the teachers and handing out flyers to their students so that its more promoted.

### *4.2 Student Rights- football players in need of housing*

Student Rights Advocate Brown has not gotten any new information on the issue.

Student Trustee Edington said she heard they were moving to Willits.

Advisor Warf suggested Student Rights Advocate Brown talk to Matt Gordon to see what has been done.

### *4.3 Committees - Appointing officers to positions*

Jobe Tomson wanted to know when and where the curriculum meetings were being held.

Advisor Warf informed the senate that Jobe would need to contact Vivian Varela for information on the committee. It is every 3rd friday of the month.

Student Trustee Edington will find out if a student is needed on the academic senate.

The senate can not appoint officers without knowing the date and times for the other committees, phil will get the list for the senate.

The contracts for the committees will be typed up this week.

#### *4.4 Veterans- Improving their support on campus*

Student Ambassador Moroney meet with Anastasia Simpson. Since the new student center was built, there was not an actual veterans service on campus. It was technically a student resource center. Prior to the new building, the veterans office was over by the barn and the old ASMC office. Anastasia wants to have the office near the counseling center. She knows it is an important issue. Currently they want a student worker that is a veteran to work the center. As far as confirming the veterans fee, the issue was the money was placed into the general, but they had no way of tracking the \$11 per student. They created a new way to track the amount going into the general fund. It is not completely separated, but it is now kept track.

Student Trustee Edington move to extend discussion by 3 minutes.

Seconded by Treasurer Lagunes

Student Ambassador Moroney thought going to the board would be a good idea, but said he thinks the senate should put together an ad hoc to help prepare and gather information and resources to figure out what ASMC could do to help and assist the veterans. Anastasia is accepting ASMC's assistance.

#### *4.5 Vice President Election*

The election packets are due next Wednesday. Elections will be held the week of October 17th, if only one candidate runs, then the election will be waived and that candidate will resume the role of the Vice President.

Phil wants to revise the bylaws for the vp elections so that the Vice President will be appointed by the President at the senate's discretion.

#### *4.6 Election polling location on campus*

Student Ambassador Moroney went to the election polling office and got the paperwork to register as a registration booth. ASMC needs to fill out the applications and turn it in as soon as possible. The college can not have a polling booth due to missing the deadline.

The senate requested Student Ambassador Moroney find out if the college can become a polling

location for next voting session.

#### *4.7 Student Application for Committees*

Publicity Director Gomez will work on the form and the application is finished, the contract needs to be finished

#### *4.8 General Assembly*

Secretary Goebel received information regarding the General Assembly. The registration costs \$295.00 for each students and advisors and costs \$190.00 for the delegate, if ordered before October 27th. If ordered after October 27th, the cost for each student and the advisor is \$305.00 and registration for the delegates is \$200.00.

Secretary Goebel also passed out a copy of the general assembly schedule and the SSCCC code of conduct to each of the officers.

There was a new policy put in place regarding advisors, they are not to leave the conference hall during the resolution times.

Secretary Goebel moved to add 5 minutes to the discussion of this item.

Seconded by Student Trustee Edington.

Student Rights Advocate Brown and Student Trustee Edinton have a rehearsal that Sunday, so they would have to leave Saturday night. If they decide to wait until the spring GA so that they can stay for the whole event, then the senate will have more finances for the Spring.

#### *4.9 Halloween Competition*

The events committee discussed a few events. Some of the ideas were to have a costume contest and a pumpkin carving contest.

It was also suggested a halloween bash the saturday before Halloween so that it can incorporate the community.

Advisor Warf recommended talking to ulises about it to find out what the senate needs to do in order to approve this through administration

Publicity Director Gomez moved to extend time by 3 minutes

Seconded by Student Trustee Edington

The publicity, general plan, and costs should be ready for the next meeting.

For our contests, ribbons could be passed out for costume contest and plaques for the faculty contest.

#### *4.10 Delegate Position for the G.A.*

Due to being the system affairs director of region 2, Student Ambassador Moroney can not be our vote at the GA. President Coffman can appoint someone as our vote at the GA.

#### *4.11 Stipends for September*

Advisor Warf recommended a list of obligations for each officer be made to assure the officer has completed their tasks.

The hours should be a policy that can be revisited every senate.

Student Trustee moved to postpone discussion to next meeting.

Seconded by Student Rights advocate Brown.

### 5. Action Items

#### 5.1 Approval of Clubs

no action

#### 5.2 Committee Appointments

no action

#### 5.3 Approve ASMC Goals

Student Rights Advocate Brown moved to approve the list of ASMC goals for the 2016/2017 academic year.

Seconded by Student Trustee Edington.

#### 5.4 Window Decals for Merchant Discount vendors

no action

#### 5.5 ASMC Polling Location

no action

#### 5.6 P.O. for Halloween Competition Plaques

no action

#### 5.7 P.O. for Halloween Candy and Fundraising Supplies

Student Rights Advocate Brown moved to postpone until next meeting

Seconded by Student Trustee Edington

### 5.8 Delegate Position

Student Rights Advocate Brown moved to appoint Secretary Goebel into the delegate position and appoint President Coffman as the alternate for the General Assembly

Seconded by Activities Director Gordon.

### 5.9 Stipends for September

no action

## 6. Informational Reports

### *6.1 Fiscal Report – Treasurer’s report*

The General Fund has \$1,923.29, the food pantry has \$4,637.89, and in total they have \$6,561.18.

The ICC fund has \$4,318.62, the Student Rep Fee has \$29,436.00, and the Student Center fund has \$332,764.28.

\*\$1,000.00 of the general fund will be deducted for last semester’s scholarships.

### *6.2 Advisory Report – A report from ASMC advisory Phil Warf*

The wooden plaques with the titles are going to be up soon and he wanted to know what the senate planned to do about the pictures. Secretary Goebel has all of the senate's photos from the presentation. She will ask Jessica about printing them off in color.

Advisor Warf wants the senate to start looking over the GA resolution packet once they receive it.

## 7. Officer Communications

### 7.1 Officer Reports:

a. President: Wyatt Coffman

Jobe Tomson gave President Coffman the pamphlet he plans to hand out during the Native American club event. He is looking at going higher up to talk about the Dakota pipeline issue. It was suggested that Jobe write up a document to have ASMC look over and possibly sign to endorse the movement.

- b. Vice President: Vacant
- c. Student Trustee: Liana Edington

There is a board meeting next Wednesday, but she might have to leave early due to a prior engagement.

- d. Treasurer: Noelle Lagunes
- e. Secretary: Nadine Goebel
- f. Parliamentarian: Vacant
- g. Student Ambassador: Joseph Moroney

The directors met last weekend, the sccc almost got shut down, but it was resolved. Currently the sccc is two months behind schedule. There are no active resolutions that are currently ready for the senate. Once the packet of the resolutions is approved, then it will be sent out to the colleges.

Region two currently does not have a legislative director, but the Vice President position was filled.

- h. Activities Director: Solomon Gordon
- i. Publicity Director: Eli Gomez
- j. Student Rights Advocate: Joy Brown

There was a tax issue with schats. It is like a “fee” for using the microwave, there have been times that they have charged more than the California state heating tax. If a student says yes to heating up they are charged, if not they waive the fee. She is collecting receipts from other officers so that the senate can keep track of exactly how much they are charging. She requested that the senate members write their names on the back and a little description of if it was heated or not and if it cost extra <ie bbq sause or rach ect>.

- k. Ecology Director: Vacant
- l. Ukiah Representative: Vacant
- m. Lake Representative: Vacant

n. Willits Representative: Vacant

9. Adjournment

Publicity Director Gomez moved to adjourn the meeting at 2:49 p.m.

Seconded by Student Trustee Edington.