

ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Minutes: Regular Meeting

A regular meeting of the Associated Students of Mendocino College was convened on Friday, September 2, 2016 in Room 750 at Mendocino College, 1000 Hensley Creek Rd., Ukiah, CA.

General Matters:

Call to Order: Vice President Coffman called the meeting to order at 12:34 pm.

Members Present: President: Anthony Pearce - Absent

Vice President: Wyatt Coffman - Present

Student Trustee: Liana Edington - Present

Treasurer: Noelle Lagunes - Present

Secretary: Nadine Goebel - Absent

Student Ambassador: Joseph Moroney - Absent

Activities Director: Solomon Gordon - Present

Publicity Director: Eli Gomez - Present

Students Rights Advocate: Joy Brown - Present

Support Staff Present: Faculty Advisor - Phil Warf

Others Present:

Pledge of Allegiance: The Pledge of Allegiance was recited facing the American Flag in Room 750.

1. Public Comments

2. Approval of Agenda and Minutes

2.1 Approval of this week's agenda.

Students Rights Advocate Brown moved to approve the agenda.

Seconded by Student Trustee Edington

2.2 Approval of last week's minutes

Treasurer Lagunes moved to approve last week's minutes.

Seconded by Student Rights Advocate Brown

3. Old Business

3.1 Merchant Discount Card –Update on list.

Student's Rights Advocate Brown visited 5 different businesses and will send the list to Secretary Goebel.

Advisor Warf will send out the request letter and thank you letter to the senate for businesses.

New stickers for the businesses should be made to show they honor the ASMC discount. It will be put on agenda for next week. They should be blue with the new ASMC logo.

Vice President Coffman asked the senate to look through the list he sent out earlier in the semester and contact the other businesses from the old list.

Advisor Warf informed the Senate that Darletta Fulwider asked about the discount card for students. It is best the senate gets a current list in for the students and the senate can add on at a later date.

3.2 T-shirts- ASMC uniforms

Secretary Goebel needs to know what shirt design the senate wants in order to get the best quote.

3.3 ASMC Goals- What do we want to accomplish

Advisor Warf asked for this to be on the agenda because ASMC needs goals for the semester, so that the senate has some set goals they want to achieve. The senate will also keep track of how well they achieve said goals.

Vice President Coffman suggested one of the goals be to set a minimum amount of office hours for each officer. He believes 3 hours a week is reasonable, which would add up to 13 hours a month and 65 hours a semester for each officer.

Publicity Director Gomez suggested another goal be to maintain the upkeep on the microwave. The officers are assigned weekly by roll call to clean the microwave. The senate could use the whiteboard in the office to remind each other of the task.

Student Rights Advocate Brown reminded the senate about putting a small student center in at the Lake Port campus. Since the project will probably take longer than one year, the senate should work on at least one step towards that overall goal.

Treasurer Lagunes suggested the senate put more involvement, meetings, and events on the other campuses as to show representation and that ASMC is there for the students. When the

senate goes and visits the centers to see what is needed at each campus, the senate should publicize so that the students can be informed.

Vice President Coffman stated that the planning of meetings at the other centers centers will be addressed on the next agenda

Publicity Director Gomez reminded the senate of the student presentation Student Ambassador Moroney talked about last meeting. She advised having it at the other campuses as well.

Advisor Warf reminded the senate of the disk golf course, the senate should help Rotary with getting it renovated at kept up.

3.4 ASMC Budget- Set a budget

Treasurer Lagunes, Vice President Coffman and Advisor Warf will work together on setting up the budget next tuesday afternoon at 2 pm.

4. Discussion Items

4.1 4.1 Fundraisers- Update from the Events committee

The events committee has not met yet.

Advisor Warf has a list of fundraising ideas and will give the list to the events committee.

Student Rights Advocate Brown suggested the idea of a dinner theater since the festival of new plays will not be happening this academic year.

Vice President Coffman suggested that if this event does happen that a committee should be formed for the event.

4.2 ASMC Presentation- Teach people who the ASMC is

Vice President suggested asking teachers to tell students about it.

Student Trustee Edington suggested advertising so that students know about the event ahead of time and increase interest.

4.3 ASMC Office- Acquiring a key for other officers

It was discussed in previous meetings having a key with Jessica Silva that could be checked out for office hours by the senate. Officers will sign out the keys, so if the keys are not there then the office should be open

4.4 "17" stickers- More stickers for bus basses

Advisor Warf talked to the library and they will need another box of 500 stickers next

semester. For a box of 500, it is about \$18.

4.5 Committees -Students for committees

Advisor Warf received a list of committees from Jason Edington regarding committees needing a student. These committees are: the curriculum committee, the education action plan committee, the student learning and outcomes team, the coastal fields committee, the SSSP, and the equities committee.

The assigning of the committees will be placed on the agenda for next week.

5. Action Items

5.1 T-shirts - ASMC uniforms

No action

5.2 Pool Sticks– tip replacements

no action

5.3 "17" stickers- More stickers for bus basses

Student Rights Advocate Brown moved to approve a PO not to exceed \$25 for one pack of 2017 stickers

Seconded by Activities Director Gordon

6. Informational Reports

6.1 Fiscal Report – Treasurer’s report

The General Fund has \$1816.25, the food pantry has \$4637.89, and in total they have \$6454.14.

The ICC fund has \$18.62, the Student Rep Fee has \$39,5336, and the Student Center fund has \$347264.28.

6.2 Advisory Report – A report from ASMC advisory Phil Warf

Advisor Warf would like a list of committees and members on them. He would also like the veterans information to be on next week's agenda under discussion items, along with an election polling place. Constitution Day is Sept 17th, it needs to be put on next week's agenda because ASMC is required to have an event on that day. ASMC's yearly goals should also be on next week's agenda. A list of the goals should be made for the ASMC.

7. Officer Communications

7.1 Officer Reports:

- a. President: Anthony Pearce
- b. Vice President: Wyatt Coffman
- c. Student Trustee: Liana Edington
- d. Treasurer: Noelle Lagunes
- e. Secretary: Nadine Goebel
- f. Parliamentarian: Vacant
- g. Student Ambassador: Joseph Moroney

Student Ambassador Moroney had a written report for the senate, reported by Publicity Director Gomez:

A review of recent activity and future plans of Region II of the SSCCC for the months of August and September 2016:

Region II has been focusing extensively on strengthening communication within itself; primarily with all the community colleges and their respective ASOs. The goal is to achieve a more solidified governance of the region with participation from all of the ASOs being both active and functioning on campuses as well as with the region and SSCCC. There are plans for establishing strong relationships between campuses and empowering the ASOs through seminars, regional retreats, and constant open communication so they may adequately advocate their student bodies. Specific dates for these events have not been confirmed, however they're likely to be soon as to boost the effectiveness of student representation as early as possible.

There have been a few discussions of hosting an "ASO Voter Training Workshop" for all of the colleges. The region would like to have each campus become a registered voting location for future legislation for local, state and federal levels. Having campuses become polling locations also happens to be one of the recently approved SSCCC goals from the new Constitution adopted from the previous Senate at the last General Assembly. Other Regional activities include a "Resolution Writing Workshop" to help ASOs better utilize an understanding of the SSCCC's procedures for rules and resolutions.

Unfortunately Region II has some recently vacated offices, which are being filled by the next meeting (Friday September 2, 2016). The offices are the Vice Chair and Treasurer. The Web specialist office is also currently vacant. I will be attending the September 2 meeting in person to give a comprehensive review of what the SSCCC System Affairs branch has been doing, so I apologize for not being present for our next ASO meeting. I have attached a copy of Region II's agenda to this report. There is also a Director's Conference this Labor day Weekend, so I will be out of town and back late Sunday night.

For any questions, clarifications, or further discussion about Region II's activity, please e-mail me or talk to me over the phone or in person at your earliest convenience.

- h. Activities Director: Solomon Gordon

Activities Director Gordon was able to contact a company for window tinting in the TV room in the Eagle's nest. The company quoted him at \$6 per square foot, \$840 total.

i. Publicity Director: Eli Gomez

The newspaper committee has discussed about meeting and will have more to report next week.

j. Student Rights Advocate: Joy Brown

k. Ecology Director: Vacant

l. Ukiah Representative: Vacant

m. Lake Representative: Vacant

n. Willits Representative: Vacant

9. Adjournment

Publicity Director Gomez moved to adjourn the meeting at 2:01 p.m.

Seconded by Student Rights Advocate Brown