

ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Minutes: Regular Meeting

A regular meeting of the Associated Students of Mendocino College was convened on Friday, August 19, 2016 in Room 750 at Mendocino College, 1000 Hensley Creek Rd., Ukiah, CA.

General Matters:

Call to Order: Vice President Coffman called the meeting to order at 2:00 pm.

Members Present: President: Anthony Pearce - Present
Vice President: Wyatt Coffman - Present
Student Trustee: Liana Edington - Present
Treasurer: Noelle Lagunes - Absent
Secretary: Nadine Goebel - Present
Student Ambassador: Joseph Moroney - Present
Activities Director: Solomon Gordon - Present
Publicity Director: Eli Gomez - Present
Students Rights Advocate: Joy Brown - Absent

Support Staff Present: Faculty Advisor - Phil Warf

Others Present: Tony Novelli

Pledge of Allegiance: The Pledge of Allegiance was recited facing the American Flag in Room 750.

1. Public Comments

Tony Novelli came, in place of Jessica Silva, to have ASMC officers fill out the time sheet for working week of welcome.

2. Approval of Agenda and Minutes

2.1 Approval of this week's agenda.

Secretary Goebel moved to approve the agenda, pending addition of item 4.6 stipends
Seconded by Activities Director Gordon.

Student Ambassador Moroney moved to amend the previous motion with the addition of item 5.6

Seconded by Student Trustee Edington.

2.1 Approval of last week's minutes

Publicity Director Gomez approved the minutes, pending the corrections of Dirty Dog being scratched from the merchant discount card list, correcting the spelling of “underlining” under item 2.1, correcting the underlining issue on item 3.1, and the spacing error under items 3.2 and 4.3.

Seconded by Student Ambassador Moroney.

3. Old Business

3.1 Merchant Discount Card –Update on list.

Businesses are still asking for a form for the merchant discount program.

Vice President Coffman will look for the list of old businesses for the other officers to contact. Sword and Board said they were interested in taking part in the merchant card program.

3.2 Welcome Week- Update and signups

The last senate did not order the stickers for the bus passes. So the stickers from last year will be used temporarily until the new stickers are ordered.

The bags and school supplies, that were planned earlier in the summer for week of welcome, will be a separate event from welcome week that ASMC will hold at a later date.

Tuesday welcome event will be hosted by ASMC. The ASMC will have a booth that will be accessible during the event for students.

Saturday, August 20, at 11 a.m. the senate will meet to set up for week of welcome and get a schedule set up for officers to work Tuesday, August 23.

3.3 Meeting Days/Time- Set regular meeting for this semester

The meeting time for ASMC this semester will be Fridays from 12:30-2 p.m. in room 750

4. Discussion Items

4.1 Club Packet - Any corrections?

The date and time need to be changed to say “September 9th, no later than 12:30”

The corrections will be made by Secretary Goebel.

4.2 T-shirts -ASMC Uniforms

Shirts for the officers need to be ordered.

Secretary Goebel will go to Perkowski and Ukiah Trophies to get a price quote on 10 larges, 5 small, 5 mediums, 4 extra larges, 2 extra extra larges, and 2 extra extra extra larges.

4.3 Guest Speaker Jessica Silva

Did Not come in.

4.4 Committees- What committees need to be made?

There are four standing committees for ASMC. They are: Budget and Activities, Graduation, elections, and the scholarship committees.

There are six through the school that Advisor Warf brought up during the meeting. They are: curriculum, facilities, student equity, hiring, PEPACT, and staffing

Advisor Warf will pass along information once the committees email him. He will also try to locate the committee handbook for ASMC.

The 9 plus 1 act gives students the right to participate in committees through the college.

Student Ambassador Moroney suggested ASMC invite students to an orientation on committees lead by the Systems Affair Director of region two.

President Pearce and Student Ambassador Moroney will meet outside of the meeting to break down logistics of this event.

Student Trustee Edington asked there to be a newsletter committee for the ASMC newsletter.

Publicity Director Gomez will chair this committee. Student Trustee Edington and Secretary Goebel will also sit on this committee. President Pearce suggested the committee look into getting assistance from Jody German.

4.5 Barbeque - Willits campus requested one

Deborah Pollock called President Pearce and said that if ASMC would like to buy a second barbeque to use and store on the willits campus, then that would be fine. The Willits campus could then request to use it through ASMC for events just like ASMC does with the Popcorn Machine. The disclaimer for the popcorn machine will be expanded to the bbq as well. The center can use it as long as they bring it back clean, otherwise they will be fined. The form will be changed to fill in the blank, for example: "if you want to borrow ___ then you need to clean it".

4.6 Stipends - Should we pay for the month of August?

For the summer semester, ASMC could not justify paying stipends until august.

Student Ambassador Moroney pointed out that ASMC officers have been working on the merchant discount cards, doing all of the duties expected of them, and were getting ready for the new academic year throughout August.

5. Action Items

5.1 PO for Welcome Week

No action

5.2 Make/Assign committees

President Pearce appointed Publicity Director Gomez to chair the Newsletter committee and Student Trustee Edington and Secretary Goebel will sit in as well.

5.3 Club Packets

Secretary Goebel moved to approve the amendments to the club packet
Seconded by Student Trustee Moroney

5.4 Barbeque

Vice President Coffman moved to approve a barbeque purchase order that is not to exceed \$400 from the student center funds.
Seconded by Publicity Director Gomez

5.5 Shirts

No action

5.6 Stipends

Student Ambassador Moroney moved to withhold the stipend of Treasurer Lagunes for the month of august
Seconded by Vice President Coffman

6. Informational Reports

6.1 Fiscal Report – Treasurer’s report

No report

6.2 Advisory Report – A report from ASMC advisory Phil Warf

ASMC should begin to develop their goals and budgets for the academic year
The Foundation office emailed Phil asking where the scholarship money is from last year. A purchase order never went through to them.

ASMC needs a copy of the disk golf course. Secretary Goebel will look into a map of course
Advisor Warf requested a list of the current committees ASMC has made.

There was a follow up on water stations. The company that provided the water fountains, have stickers that they would like to be placed on the fountains. They would also like pictures of the fountains. Publicity Director Gomez will take care of the photos for the company.

There is a form for businesses that can be used for tax write off. Advisor Warf will send the form out to the officers.

7. Officer Communications

7.1 Officer Reports:

a. President: Anthony Pearce

The presidents both get their keys to the office after today's meeting.

Anastasia Simpson meet with President Pearce about the "opt out" option for the student rep fee. It is against the law for there not to be an option. It was asked to add a textbox so that students have the option to opt out when paying for their courses. It will be fixed soon.

President Pearce also had a conversation about the veterans center. The money from veterans goes to the college's general fund. It is not going to the veteran resource center. Anastasia Simpson has been pushing to fix this situation. Veterans are considered a minority in the equity group and all the money that goes to the minority groups is supposed to go to all minorities. This is an issue that asmc should be concerned about.

ASMC needs to figure out a storage solution for inventory, if ASMC wants to add more storage then it would come out of the student center fund for storage. ASMC would need to work with facilities to get this project underway.

b. Vice President: Wyatt Coffman

c. Student Trustee: Liana Edington

Last weekend Student Trustee Edington went to her trustee training workshop.

Student Trustee Edington has two jobs, the student trustee and student trustee on ASMC, they are related but not the same. Her vote on the board is what she thinks and what the students think but not ASMC. She wants to hear ASMC's opinion, but she also has to separate the two, while she is the bridge between the board and ASMC.

An ASMC officer, other than Student Trustee Edington, can be on the board as a non voting member.

The board makes policy and it oversees limitation. It does not micromanage the policies, they hire or appoint people to complete the tasks.

Anyone wanting to be involved in hiring committee should come to the September board meeting.

The VP of student services, Virginia Gollouf, is out on leave.

d. Treasurer: Noelle Lagunes

e. Secretary: Nadine Goebel

f. Parliamentarian: Vacant

g. Student Ambassador: Joseph Moroney

The Student Senate Of Community Colleges Of California (SSCCC) is a trickle up system. If there is action needed to be taken on behalf of veteran services, then the ASMC has the ability to make that happen.

Currently, the region is having trouble making quorum. If you have time to call into the regional meetings, please do.

There are plans to have some voter workshops within the region, in efforts to increase student participatory governance, as well as a regional retreat.

- h. Activities Director: Solomon Gordon
- i. Publicity Director: Eli Gomez
- j. Student Rights Advocate: Joy Brown
- k. Ecology Director: Vacant
- l. Ukiah Representative: Vacant
- m. Lake Representative: Vacant
- n. Willits Representative: Vacant

9. Adjournment

Secretary Goebel moved to adjourn the meeting at 4:28 p.m.

Seconded by Student Trustee Edington