

Mendocino College PTA Program Application Instructions

Thank you for your interest in applying to the Mendocino College PTA Program. Program applications will be accepted each year between the dates of August 15 and October 15. A computer generated lottery system will be used to select 24 students for acceptance from the qualified applicants. Applicants will be notified of lottery results in November.

Qualified applicants will meet the following criteria: 1) Admission to Mendocino College 2) Completion of PTA Program Application 3) Completion (or progress towards completion) of the four pre-requisite courses with a grade of "C" or better 4) Submission of official college transcripts verifying successful completion (or progress towards completion) of pre-requisite coursework.

Please follow the following steps to complete the application process.

Step 1

Apply to Mendocino College either in person at the registrar's office or online. If applying online, use the following link and follow the prompts: <https://www.mendocino.edu/admissions>.

Step 2

Complete the application that is located on the next page and submit electronically or by mail to PTA Program Director, Sara Bogner. Her email address is sbogner@mendocino.edu and mailing address is 1000 Hensley Creek Road, Ukiah, CA 95482.

Step 3

Submit official transcripts to verify completion of pre-requisite coursework to PTA Program Director, Sara Bogner. Transcripts can be sent electronically directly from the institution or via mail. Her email address is sbogner@mendocino.edu and mailing address is 1000 Hensley Creek Road, Ukiah, CA 95482.

If you have any questions about the application process, please contact Sara Bogner, PTA Program Director at sbogner@mendocino.edu or 707-467-1062.

After Acceptance and Prior to Enrollment:

1. CPR for Healthcare Provider - You must present a valid CPR card for Healthcare Provider offered through the American Heart Association prior to the beginning of the program. Card must be valid throughout the duration of the program.
2. Health Clearance - Applicants must present evidence of physical fitness and ability to perform tasks required of a physical therapist assistant. Physical exam and immunization records must be cleared and verified after acceptance into the program. Technical Standards/Essential Functions are provided as a link on the PTA web page. Students are expected to be able to perform all Technical Standards/Essential Functions throughout the program.
3. Criminal Background Check - Clinical placements are a mandatory component of the curriculum and will require clearance of a criminal background check. Students who do not clear agency requirements are not eligible for clinical placement and will, consequently, be ineligible to continue in the program.
4. Drug Screen - A drug screen is required prior to beginning the program and may be required prior to each clinical education experience depending upon the site requirements.
5. If admitted to the program, failure to present the required documents described above by the deadline may result in reversal of acceptance or dismissal from the program.

Accreditation Statement

Mendocino College is seeking accreditation of a new physical therapist assistant education program from CAPTE. The program is planning to submit an Application for Candidacy, which is the formal application required in the pre-accreditation stage, on June 1, 2019. Submission of this document does not assure that the program will be granted Candidate for Accreditation status. Achievement of Candidate for Accreditation status is required prior to implementation of the program; therefore, no students may be enrolled in the program courses until Candidate for Accreditation status has been achieved. Further, though achievement of Candidate for Accreditation status signifies satisfactory progress toward accreditation, it does not assure that the program will be granted accreditation.

Nondiscrimination Statement

Unlawful discrimination in the workplace and in all programs and activities of the Mendocino-Lake Community College District is prohibited. Neither the District, nor any individual who represents the District, shall engage in unlawful discrimination in employment, or in educational access or educational programs, or in the conduct of official District activities. Unlawful discrimination is defined as discrimination on the basis of race, ethnic group identification, color, religion, sex (including sexual harassment), gender, gender identity, gender expression, ancestry, marital status, national origin, age, physical or mental disability, medical condition, genetic information, sexual orientation, or Vietnam-era Veteran status. No person shall be subjected to discrimination on the basis of one or more of these characteristics or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. This policy also includes as improper discrimination any retaliation against an individual for filing a discrimination complaint, an individual participating in the investigation of a discrimination complaint, or any witnesses.

Mendocino College PTA Program Application

Name _____ Date _____

Other names used _____ MC ID Number _____

Mailing Address _____

Birthdate _____ Email Address _____

Primary Phone _____ Alternate Phone _____

PTA Program Prerequisite Course Completion

Required Course	College/University	Course Name and Number	Semester and Year Completed	Grade
Anatomy with Lab				
Physiology with Lab OR Human Biology with Lab				
Medical Terminology				
Introduction to Physical Therapy				

To be completed by PTA Program staff.

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| • Official Transcripts Received | YES | NO |
| • Pre-requisite Coursework Completed with Passing Grade | YES | NO |
| • Mendocino College application completed | YES | NO |