



ADMINISTRATIVE PROCEDURES

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

NO. 2745-1

BOARD SELF-EVALUATION

A self-evaluation of the Board will be conducted annually.

To that end, the Board has established the following processes:

A committee of the Board shall be appointed in February to determine the instrument or process to be used in Board self-evaluation. Any evaluation instrument shall incorporate criteria contained in the Board policies regarding board operations, as well as criteria defining board effectiveness promulgated by recognized practitioners in the field.

The process for evaluation shall be recommended to and approved by the Board at the March meeting.

In April, if an evaluation instrument is to be used, the Board President or designee shall send the evaluation instrument to each trustee including the student trustee for completion. Completed documents must be returned to the Board President or designee by the first day in May.

Additionally, all members of the District staff who regularly participate in Board meetings will be given the opportunity to participate in the process of evaluating the Board. The timeline for staff completion shall be the same as for Trustees. Staff evaluations will be submitted to the Superintendent/President or designee who will summarize them without reference to the source. The summary will be forwarded to the Board President for inclusion in the final trustee evaluation summary.

The Board President or designee will compile the responses and present a summary of all completed evaluations during open session of the June Board meeting for discussion.

The evaluation results will be used to help identify accomplishments in the past year and establish board goals for the following year.

Reference: Accreditation Standard IV.C.10 (formerly IV.B.1.e & g)

Adopted: September 7, 1994
Revised: September 20, 2006
August 11, 2010
September 15, 2012
March 14, 2018