



BOARD POLICY

No. 705

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

MINIMUM QUALIFICATIONS/EQUIVALENCY – EDUCATIONAL ADMINISTRATORS

As a condition of employment with the Mendocino-Lake Community College District, Educational Administrators are required to meet state-mandated minimum qualifications or the equivalent. Educational Administrators have direct responsibility for supervising the operation of or formulating policy regarding the instruction or student services programs of a college or district. Educational Administrators are designated as such by the Board.

Minimum qualifications for Educational Administrators include a master's degree and one year of formal training, internship or leadership experience reasonably related to the assignment. Applicants for an Educational Administrator position who do not meet the state-mandated minimum qualifications are required to submit a written statement explaining how their education and experience are equivalent.

Application materials for any applicant selected for an interview who claims equivalency, will be referred to the Superintendent/President by Human Resources for approval of equivalency before interviews are scheduled. Educational Administrators employed under equivalency will be so noted in the action of the Board of Trustees when employing that individual.