



BOARD POLICY

No. 613

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

DISPOSITION OF PROPERTY

The Board of Trustees recognizes that the District may have from time to time, property which is unusable or obsolete or otherwise not needed by the District.

The Board directs the Superintendent/President or designee to periodically review all District property and establish procedures to dispose of such property in accordance with applicable law.

The Board directs the Superintendent/President or designee to ensure the following:

- That the College does not waste scarce storage space by warehousing property determined to be surplus;
- That the surplus property which cannot be utilized by other college departments or has insufficient value to defray the costs of arranging a sale, may be disposed of in a manner consistent with the College's commitment to recycling.

All disposition of surplus property shall be reported to the Board of Trustees on a periodic basis.

Reference: 70902(b)(6); 81540, 81542

Adopted: December 19, 1972
Revised: December 1, 1982
February 5, 1986
December 9, 2009