



# BOARD POLICY

No. 312

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

## USE OF PHYSICAL FITNESS LAB

Due to safety and liability concerns, use of the physical fitness lab shall be restricted as follows:

### **Students**

Students wishing to use the physical fitness lab must be enrolled in a course held in the lab and must use the lab during the scheduled hours of that course.

### **Employees**

Full-time and part-time faculty, regular classified staff, assistant coaches, and management and confidential employees may use the physical fitness lab any time a class is scheduled in the lab, provided they do not displace a student. In addition, employees may use the lab during times classes are not scheduled in the lab provided that they:

- use the lab Monday through Friday, between 7:00 a.m. and 9:30 p.m. (excluding holidays and Fridays during the summer)
- always use the lab with another employee present
- receive an orientation to the lab from one of the instructors prior to using the lab the first time

Several designated offices and employees will be issued a key to the lab which employees may borrow as needed.

Violation of this policy by a student or employee may result in their use of the lab being suspended.