



# ADMINISTRATIVE PROCEDURES

No. 215.1

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MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

## TRUSTEE SELF-EVALUATION PROCESS

A self-evaluation of the Board will be conducted every other year in even years. The Assessment Document will be presented to the Trustees at the regularly scheduled September Board meeting. The Assessment Document will be completed by each trustee including the student trustee and submitted to the Board President by the first day in October. The Board President will compile the responses and present the completed Trustee Self-Evaluation at the open session of the November Board meeting.

Additionally, all members of the District staff who regularly participate in Board meetings will be given the opportunity to participate in the process of evaluating the Board. The timeline for staff completion shall be the same as for Trustees. Staff evaluations will be submitted to the Superintendent/President who will summarize them without reference to the source. The summary will be forwarded to the Board President for inclusion in the final trustee evaluation.

Reference: Accreditation Standard IV.B.1.e & g

*Adopted: September 7, 1994*  
*Revised: September 20, 2006*  
*August 11, 2010*  
*September 15, 2012*