

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT

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Filing Deadline Date: Open Until Filled
First Review Deadline: May 16, 2019; 5:30 p.m.

HEAD COACH/INSTRUCTOR - BASEBALL

Part-time, Temporary Faculty

ASSIGNMENT

Under the direction of the Athletic Director, performs the following duties: Supervises, organizes, and instructs the sport; recruits and maintains an adequate number of student-athletes as determined by the Athletic Director; develops travel schedules and itineraries; assists with travel arrangements; schedules practices and games; develops and implements a budget; supervises equipment maintenance and replacement; compiles and distributes statistics and game results to the media and appropriate agencies; coordinates the completion of student eligibility forms; promotes academic achievement and matriculation into four-year programs; understands and adheres to the California Community College Athletic Association Constitution, conference bylaws/supplements, district policies and the Head Coach Handbook.

SALARY

Recruiting will begin upon employment. Based on a fall roster of 30-39 recruited players, a recruiting stipend of \$4,000 will be paid in 10 equal payments during the year (September 10th-June 10th) and a coaching stipend of \$8,800 will be paid in 5 equal monthly payments during the Spring Semester (February 10th-June 10th).

The assignment will also include a part-time, temporary teaching contract for classes which will include ATH 200/Intercollegiate Baseball, ATH 201/Theory and Analysis of Baseball, and the possibility of other courses based on qualifications. Contracted instructional hours for these two baseball courses total approximately 250 per semester and are paid based on the part-time faculty salary schedule which can be found at the following link: http://www.mendocino.edu/tc/pg/4885/salary_schedule_faculty_part.html. Compensation for assigned classes is paid over the length of the semester. The total teaching assignment may not exceed .67 FTE for the academic year.

Qualifications

Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience.

Other part-time teaching assignments may occur based on the qualifications of the candidate and in accordance with the Minimum Qualifications for Faculty and Administrators in California Community Colleges.

Preferred Qualifications

Knowledge of: assigned sport and physical education curriculum; principles of coaching and teaching; innovative teaching styles and instructional technologies; recruiting and matriculation of student-athletes; community college mission.

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Ability to: effectively coach assigned sport and teach courses as assigned; supervise an intercollegiate sport and program support staff; recruit student-athletes and assist them with matriculating into four-year programs; promote academic achievement and student success; use a variety of instructional styles and techniques; evaluate instructional materials; assess student academic progress; develop course schedules and classroom materials; develop interfaces between the athletic program and other college programs; stay current in the subject area through continued professional development and active involvement in related professional organizations and activities; positively represent the college to the public; plan and organize activities; maintain records; prepare reports; submit paperwork according to deadlines; work cooperatively with others; work within a budget and college regulations; communicate effectively both verbally and in writing; travel with the team; and work variable locations and hours, including evenings and weekends.

APPLICATION PROCEDURE

By **May 16, 2019; 5:30 p.m.**, submit the following materials, as a package, to Human Resources, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482. These materials may also be scanned and submitted electronically via email to Human Resources, HRrecruiting@mendocino.edu, or faxed by the deadline date above to 707-467-1023.

- Completed Mendocino College Academic Application and Voluntary Applicant Survey: https://www.mendocino.edu/sites/default/files/docs/personnel/application-classified_0.pdf
- Letter of interest describing relevant experience and skills
- Resume
- Photocopies of related transcripts (official copies required upon employment)

Incomplete application packets will not be forwarded to the selection committee.

Interviews are by invitation only.

The college does not reimburse applicants for related travel expenses.

THE COLLEGE: Established in 1973, Mendocino College, a Hispanic Serving Institution, is a vibrant and inclusive academic community, rich in culture, creativity, diversity, and technology. A fully accredited two-year community college, the District serves more than 5,000 students across four locations in the greater parts of Lake and Mendocino Counties. Complete with a friendly small-campus academic setting and a respectfully collaborative work environment, Mendocino College prepares students for a future of innovation and success.

The beautifully landscaped main campus is located in Ukiah, California. With views of oak-covered hills, sprawling vineyards, and distant mountains, the 127-acre campus is equipped with a state-of-the-art Library/Learning Center, high-tech Nursing Facility, and Student Center. The college operates two fully equipped centers in Willits and Lakeport, conveniently providing our valued students with quality instruction, academic support and administrative services in neighboring communities. In 2016, Mendocino College expanded its services to the coast, acquiring an established college center in the city of Fort Bragg.

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With a comprehensive curriculum and engaging instruction, Mendocino College provides a wide variety of degree, certificate, transfer, occupational, and basic skills programs. Mendocino College students learn in a nurturing and supportive environment enhanced by small-sized classes, personalized academic advising, and several hundred dedicated faculty and staff.

THE COMMUNITIES: Mendocino and Lake Counties include some of California's most picturesque landscape. Because of the geographic location, climate, and natural beauty, Mendocino and Lake Counties attract many visitors. Agriculture, timber, and tourism industries form the economic base of the area with some light manufacturing. Mendocino County has a long and colorful history as a premium grape-growing region within the state's famous North Coast wine country, while Lake County is noted for its pear production and as an attractive spot for retirement and vacationing. A relaxed and friendly lifestyle is characteristic of our communities. Recreational opportunities abound for water skiing, swimming, fishing, boating, sailing, camping, hiking, tennis, and golf.

***Mendocino College** welcomes applications from all qualified candidates who demonstrate sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of our community college students.*