

**MENDOCINO COLLEGE  
APPLICATION FOR ACADEMIC EMPLOYMENT**

1000 Hensley Creek Road, Ukiah, California 95482  
(Telephone) 707-468-3024 (Fax) 707-467-1023

POSITION APPLIED FOR: \_\_\_\_\_

DATE: \_\_\_\_\_

Please complete the **entire** application. You may attach a cover letter and/or a resume to further demonstrate your education, skills and abilities qualify you for the position.

CONTACT INFORMATION						
Name (Last, First, MI):			Email Address:			
Mailing Address (Street or P.O. Box, City, State, Zip)			Contact Telephone (1):	Contact Telephone (2):		
EDUCATION (beyond high school)						
Institution	City, State	Major	Minor	Degree	Date Rec'd	Units
Semester units earned after Bachelor's Degree:						
Semester units earned after Master's Degree:						
PROFESSIONAL REFERENCES						
Name	Title	Organization	Telephone Number (Day)			

**Mendocino College is an Equal Opportunity Employer.**

Unlawful discrimination on the basis of race, color, religion, sex (including sexual harassment), marital status, national origin, age, physical or mental disability, sexual orientation, or Vietnam Veteran status is prohibited in all education and employment practices of the college.



NAME: \_\_\_\_\_

RELEVANT NON TEACHING EXPERIENCE (most recent first)		Supervisor and Title	Full-Time or Part-time %	Duties
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %
From	To			
Position Title				
		Telephone Number		
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %
From	To			
Position Title				
		Telephone Number		
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %
From	To			
Position Title				
		Telephone Number		
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %
From	To			
Position Title				
		Telephone Number		
Employment Dates		Employer and Address	Supervisor and Title	Full-Time or Part-time %
From	To			
Position Title				
		Telephone Number		

I hereby certify that I have provided true, correct and complete answers and statements on this application. I understand that any omission or misstatement of information made by me on this application, or any supplement to it, shall be sufficient grounds for failure to employ or for my discharge should I become employed by the Mendocino-Lake Community College District. My signature below authorizes the District to conduct a background investigation and authorizes release of information in connection with my application for employment. I waive and release from liability any individual or firm who may provide information during this investigation, I waive my right of access to any such information, and I hereby release the District and the reference source from any liability in connection with the release of information or its use by the District.

EXECUTED AT: \_\_\_\_\_  
 City State

ON THIS: \_\_\_\_\_  
 Day Month Year

SIGNATURE: \_\_\_\_\_

Please return the completed forms and send along with any attachments, via e-mail to: [HRrecruiting@mendocino.edu](mailto:HRrecruiting@mendocino.edu) or fax to 707-467-1023.

**APPLICANT SURVEY**  
MENDOCINO COLLEGE

To assist Mendocino College in complying with Equal Employment Opportunity regulations, please complete the following voluntary survey and submit it along with your application materials. Once received, the form will be separated from your application materials and kept confidential. Thank you.

NAME : \_\_\_\_\_ FEMALE \_\_\_\_\_ MALE \_\_\_\_\_ NONBINARY \_\_\_\_\_

POSITION APPLIED FOR \_\_\_\_\_

**Ethnicity (check one):**

\_\_\_\_\_ ASIAN (Chinese, East Indian, Japanese, Korean, Laotian, Cambodian, Vietnamese, Other Asian)

\_\_\_\_\_ BLACK (African-American)

\_\_\_\_\_ FILIPINO

\_\_\_\_\_ HISPANIC (Central American, Mexican/Mexican-American, Chicano, South American, Other Hispanic)

\_\_\_\_\_ AMERICAN INDIAN/ALASKAN NATIVE

\_\_\_\_\_ PACIFIC ISLANDER (Guamanian, Hawaiian)

\_\_\_\_\_ WHITE (Non-Hispanic)

\_\_\_\_\_ 2+

**Disability**

The Americans with Disabilities Act states that a disabled person is anyone who:

1. has a physical or mental impairment which substantially limits one or more major life activities
2. has a record of such impairment; or
3. is regarded as having such an impairment

Do you have a disability? Yes \_\_\_\_\_ No \_\_\_\_\_

If you have a disability and require reasonable accommodation with our selection process, contact Human Resources at (707) 468-3024, Room 1160.

How did you hear about this position?

\_\_\_\_\_ Newspaper - which one \_\_\_\_\_

\_\_\_\_\_ Other \_\_\_\_\_

***The Mendocino-Lake Community College District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to hiring and staff development processes that support the goals of equal opportunity, equity and diversity, and provide equitable consideration for all qualified candidates.***