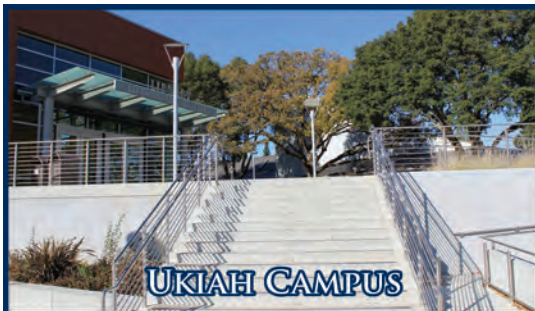




# Measure W Bond Program Quarterly Status Report

September 2014



Prepared by  
Bond Implementation Planning Committee

Mendocino-Lake Community College District  
1000 Hensley Creek Road, Ukiah, CA 95482  
Tel: (707) 468-3000  
[www.mendocino.edu](http://www.mendocino.edu)



**Measure W Bond Program  
Quarterly Status Report  
September 2014**

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## Measure W Bond Program Quarterly Status Report September 2014

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### INTRODUCTION

The final major project from the Measure W bond program was to repair Hensley Creek Road and resurface the parking lots. The road has endured considerable wear and tear during the construction and remodel of buildings on the Ukiah Campus. The Board of Trustees approved awarding the contract to Granite Construction to repair Hensley Creek Road and resurface the parking lots. Funding for this project will come from remaining bond funds together with Scheduled Maintenance block grant funds from the State for 2014/2015. Road construction was completed by the end of July 2014.

Over the summer, three classrooms in MacMillan Hall were remodeled from traditional computer labs to more useful classroom space. All classrooms in MacMillan Hall with original carpet have now been updated with new flooring.

The remainder of this calendar year will be spent preparing the final accounting of Measure W funds and following up on DSA closeouts. We have been in contact with legal counsel and auditors on closing out the Measure W bond program. When all expenses are booked, we will contract with the external auditors to prepare a final audit, likely covering the period of July 1, 2014 to November 30, 2014. The final audit would be presented to CBOC at the February meeting. CBOC would then make its final report to the Board of Trustees and to the community. When the Board of Trustees accepts the final report, the CBOC would be disbanded.

Information on the bond program is updated regularly on the **Measure W web site:**  
[www.mendocino.edu/bond](http://www.mendocino.edu/bond)

***MEASURE W "Opening Doors for Student Success!"***

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**Measure W Bond Program  
Quarterly Status Report  
September 2014**

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**BOARD OF TRUSTEES AND COMMITTEE MEMBERS**

**Board of Trustees**

Joel Clark, President • Hopland  
John Tomkins, Vice President • Lakeport  
Edward Haynes, Clerk • Ukiah  
Paul Ubelhart • Willits  
Janet Chanot • Potter Valley  
Joan M. Eriksen • Ukiah  
Dave Geck • Kelseyville  
Kevin Leal • Student Trustee

**Citizens' Bond Oversight Committee**

Tami Bartolomei, Business Representative • Ukiah  
Richard Cooper, Foundation Representative • Ukiah  
Charley Myers, Senior Citizens' Organization Representative • Redwood Valley  
Charlie Kelly, Taxpayer Association • Ukiah

**At-Large members:**

Diane Clatty • Redwood Valley  
Matt Cockerton • Lakeport  
Wade Koeninger • Ukiah

**Bond Implementation Planning Committee**

Eileen Cichocki, VP of Administrative Services • BIPC Chair  
Arturo Reyes, Superintendent/President  
Karen Christopherson, Director of Information Technology  
Barbara French, Director of Nursing (Faculty member)  
Virginia Guleff, Vice President of Education and Student Services  
John Koetzner, Head Librarian (Faculty member)  
John Loucks, Telecommunications Technician (Classified member)  
Steve Oliveria, Director of Maintenance and Operations





**Mendocino-Lake Community College District  
Measure W Bond Program  
Projects Financial Summary Activity Report  
Through September 30, 2014**

24 PROJECTS COMPLETED													
Line No.	Project No.	Project Name	A Original Project Bond Budget	B Original Match Estimates	C Total Original Project Budget	D Current Project Budget	E Prior Expenditures Thru 6/30/14	F 14/15 Expenditures YTD	G Encumbrances YTD	H Total Expenditures and Encumbrances	I Balance	Comments	Line No.
1	717010	Disabled Access Improvements	\$ 500,000		\$ 500,000	\$ 151,213	\$ 151,213	\$ -	\$ -	\$ 151,213	\$ -		1
2	717020	Energy Projects				\$ 751,793	\$ 751,793	\$ -	\$ -	\$ 751,793	\$ -		2
3	717000	•Campus Lighting	\$ 135,000	\$ 45,000	\$ 180,000					\$ -	\$ -		3
4	717040	HVAC Upgrades and Additions	\$ 337,500	\$ 112,500	\$ 450,000	\$ 318,542	\$ 318,542	\$ -	\$ -	\$ 318,542	\$ -		4
5	717060	Point Arena Field Station	\$ 1,000,000		\$ 1,000,000	\$ 153,437	\$ 153,437	\$ -	\$ -	\$ 153,437	\$ -		5
6	717070	Renovation for Instructional & Student Services Expansion	\$ 300,000		\$ 300,000	\$ 496,156	\$ 496,156	\$ -	\$ -	\$ 496,156	\$ -		6
7	717080	Replace Instructional Equipment	\$ 450,000		\$ 450,000	\$ 477,427	\$ 477,427	\$ -	\$ -	\$ 477,427	\$ -		7
8	717090	Solar Technology	\$ 3,750,000	\$ 1,250,000	\$ 5,000,000	\$ 1,427,198	\$ 1,427,198	\$ -	\$ -	\$ 1,427,198	\$ -	Plus muni-lease funds	8
9	717100	Technology Upgrades in Classrooms	\$ 400,000		\$ 400,000	\$ 298,449	\$ 298,449	\$ -	\$ -	\$ 298,449	\$ -		9
10	717110	Re-roof Court Center Buildings	\$ 77,850		\$ 77,850	\$ 75,036	\$ 75,036	\$ -	\$ -	\$ 75,036	\$ -		10
11	717120	Re-roof Agriculture Headhouse	\$ 60,000		\$ 60,000	\$ 59,441	\$ 59,441	\$ -	\$ -	\$ 59,441	\$ -		11
12	717130	Re-roof Center for Visual and Performing Arts	\$ 650,000		\$ 650,000	\$ 333,010	\$ 333,010	\$ -	\$ -	\$ 333,010	\$ -		12
13	717140	Re-roof Child Care Center	\$ 70,000		\$ 70,000	\$ 45,624	\$ 45,624	\$ -	\$ -	\$ 45,624	\$ -		13
14	717150	Re-roof Physical Education Building	\$ 600,000		\$ 600,000	\$ 454,327	\$ 454,327	\$ -	\$ -	\$ 454,327	\$ -		14
15	717160	Re-roof Voc/Tech Building	\$ 200,000		\$ 200,000	\$ 199,607	\$ 199,607	\$ -	\$ -	\$ 199,607	\$ -		15
16	717170	Allied Health/Nursing Facility	\$ 6,000,000		\$ 6,000,000	\$ 2,307,304	\$ 2,307,304	\$ -	\$ -	\$ 2,307,304	\$ -	Notice of Sub. Comp. 12/18/13	16
17	717180	Athletic Field Improvements and Renovation	\$ 600,000		\$ 600,000	\$ 750,664	\$ 750,664	\$ -	\$ -	\$ 750,664	\$ -		17
18	717200	Student Center/Cafeteria (renovate current Library Bldg.)	\$ 4,000,000		\$ 4,000,000	\$ 3,914,336	\$ 3,914,336	\$ -	\$ -	\$ 3,914,336	\$ -		18
19	717230	•Soccer Field	\$ 380,000		\$ 380,000		\$ -			\$ -	\$ -		19
20	717210	Maintenance/Warehouse/East Campus Project	\$ 1,500,000	\$ 1,500,000	\$ 3,000,000	\$ 4,698,153	\$ 4,698,153	\$ -	\$ -	\$ 4,698,153	\$ -	Incl. Projects 717250 & 717290	20
21	717250	•Scheduled Maintenance Funds for New Buildings	\$ 3,000,000		\$ 3,000,000					\$ -	\$ -	Combined into #717210	21
22	717290	•Parking Lot Expansion and Upgrades	\$ 1,000,000		\$ 1,000,000					\$ -	\$ -	Combined into #717210	22
23	717220	Media/Computer Graphics Lab	\$ 100,000		\$ 100,000	\$ 93,977	\$ 93,977	\$ -	\$ -	\$ 93,977	\$ -		23
24	717300	Lake Center	\$ 15,000,000		\$ 15,000,000	\$ 13,645,225	\$ 13,645,225	\$ -	\$ -	\$ 13,645,225	\$ -	NOC filed 4/18/13	24
Subtotal			\$ 40,110,350	\$ 2,907,500	\$ 43,017,850	\$ 30,650,919	\$ 30,650,919	\$ -	\$ -	\$ 30,650,919	\$ -		
26 PROJECTS IN PROGRESS													
No.	Project Name	A Original Project Bond Budget	B Original Match Estimates	C Total Original Project Budget	D Current Project Budget	E Prior Expenditures Thru 6/30/14	F 14/15 Expenditures YTD	G Encumbrances YTD	H Total Expenditures and Encumbrances	I Balance	Comments	Line No.	
27	717030	Flooring Replacement	\$ 400,000		\$ 400,000	\$ 250,000	\$ 218,138	\$ 17,909	\$ -	\$ 236,047	\$ 13,953		27
28	717050	Other Campus Infrastructure	\$ 1,000,000		\$ 1,000,000	\$ 1,333,917	\$ 880,969	\$ 401,380	\$ 12,000	\$ 1,294,349	\$ 39,568		28
29	717190	Library/Learning Center	\$ 7,500,000	\$ 7,500,000	\$ 15,000,000	\$ 23,795,809	\$ 23,784,192	\$ 11,508	\$ 109	\$ 23,795,809	\$ -	NOC filed 11/26/2013	29
30	•717280	•Distance Education Technology	\$ 400,000		\$ 400,000					\$ -		Combined into #717190	30
31	717240	Modernize Vocational Program Facilities and Equipment	\$ 530,000		\$ 530,000	\$ 530,000	\$ 484,865	\$ 32,710	\$ 4,000	\$ 521,575	\$ 8,425		31
32	717270	Enterprise Resource Planning and Network Upgrade	\$ 6,000,000		\$ 6,000,000	\$ 4,681,210	\$ 4,667,235	\$ 13,975	\$ -	\$ 4,681,210	\$ -		32
25	717310	Willits/North County Center	\$ 8,000,000		\$ 8,000,000	\$ 6,879,146	\$ 6,868,959	\$ -	\$ -	\$ 6,868,959	\$ 10,187	NOC filed 10/9/13	25
33	717320	Bond Project Management				\$ 2,003,791	\$ 1,988,791	\$ 3,702	\$ 6,060	\$ 1,998,553	\$ 5,238		33
Subtotal			\$ 23,830,000	\$ 7,500,000	\$ 31,330,000	\$ 39,473,873	\$ 38,893,149	\$ 481,184	\$ 22,169	\$ 39,396,502	\$ 77,371		34
Project Totals			\$ 63,940,350	\$ 10,407,500	\$ 74,347,850	\$ 70,124,792	\$ 69,544,068	\$ 481,184	\$ 22,169	\$ 70,047,421	\$ 77,371		36
Unallocated Program Reserve			\$ 3,559,650		\$ 3,559,650					\$ -			38
Program Total			\$ 67,500,000	\$ 10,407,500	\$ 77,907,500	\$ 70,124,792	\$ 69,544,068	\$ 481,184	\$ 22,169	\$ 70,047,421	\$ 77,371		40
Other Program Revenues—Interest Earnings						\$ 2,625,000	\$ 2,620,565	\$ -		\$ 4,435	Interest Income		42



**Measure W Bond Program  
Quarterly Status Report  
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**#717030 Flooring Replacement**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Balance</b>
<b>Prior Expenditures through 6/30/14</b>	\$400,000	\$250,000	\$218,138	\$0	\$31,862
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
6290 Bldg: Other			\$17,909	\$0	
<b>2014/2015 YTD Expenditures</b>			\$17,909	\$0	
<b>Total Project Cost</b>	<b>\$400,000</b>	<b>\$250,000</b>	<b>\$236,047</b>	<b>\$0</b>	<b>\$13,953</b>
% Expended			94.42%		

**Progress**

Current Phase: Planning and implementation  
Phase % complete: 90%  
Schedule Status: Integrating with individual project schedules

**Statistics**

Type of Project: Flooring replacement  
Gross Sq. Ft. (Building): 50,000 sq. ft.

**Schedule**

Prepare plans and specifications	On-going	Award contract	On-going
Advertise for bid	On-going	Begin construction	On-going
Open bids	On-going	Complete project	On-going

**Current Project Status**

Final flooring projects are completed. Final rooms included 710 in Lowery Center and rooms 1210, 1220, 1230, 1250, 1260 and 1270 in MacMillan Hall.





**Measure W Bond Program  
Quarterly Status Report  
September 2014**

**#717050 Other Campus Infrastructure**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Balance</b>
<b>Prior Expenditures through 6/30/14</b>	\$1,000,000	\$1,333,917	\$880,969	\$0	\$267,077
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
6123 Site: Engineering Fees			\$1,380	\$0	
6121 Site: Contractor			\$400,000	\$12,000	
<b>2014/2015 YTD Expenditures</b>			\$401,380	\$12,000	
<b>Total Project Cost</b>	<b>\$1,000,000</b>	<b>\$1,333,917</b>	<b>\$1,282,349</b>	<b>\$12,000</b>	<b>\$39,568</b>
			% Expended		96.13%

**Progress**

Current Phase: Completed  
Phase % complete: 98%  
Schedule Status: Completed

**Statistics**

Type of Project: New construction  
Gross Sq. Ft.: N/A

**Schedule**

Start Preliminary Plans	Completed	Advertise for bids	Completed
Start Design Development	Completed	Award construction contract	Completed
Complete Working Drawings	Completed	Complete project	Completed

**Current Project Status**

A contract has been awarded to Granite Construction for the repair of the campus roadway and parking lots that have been impacted by the heavy construction traffic generated from on-campus bond projects. The project will be paid for from balances remaining once all current projects are completed and 2014/2015 Block Grant Scheduled Maintenance funds provided by the state. All major work has been completed on the road. The project, including seal and striping was completed by the end of July,





**Measure W Bond Program  
Quarterly Status Report  
September 2014**

**#717190 Library/Learning Center**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Balance</b>
<b>Prior Expenditures through 6/30/14</b>	\$15,000,000	\$23,795,809	\$23,784,192	\$0	\$7,497
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
4330 Media Material			\$1,486	\$0	
6310 Library Books			\$10,022	\$109	
<b>2014/2015 YTD Expenditures</b>			\$11,508	\$109	
<b>Total Project Cost</b>	<b>\$15,000,000</b>	<b>\$23,795,809</b>	<b>\$23,795,700</b>	<b>\$109</b>	<b>\$0</b>
	% Expended		100.00%		

**Progress**

Current Phase: Completed  
Phase % complete: 100%  
Schedule Status: On schedule

**Statistics**

Type of Project: New construction  
Gross Sq. Ft. (Building): 42,582 sq. ft.

**Schedule**

Start preliminary plans	Completed	Advertise for bids	Completed
Start design development	Completed	Award construction contract	Completed
Complete working drawings	Completed	Complete project	Completed
DSA approval	Completed	Complete signage	Completed

**Current Project Status**

The construction project is completed. Final purchase of the initial compliment of books and materials was completed during summer 2014.







**Measure W Bond Program  
Quarterly Status Report  
September 2014**

**#717240 Modernize Vocational Program Facilities and Equipment**

	<u>Original Budget</u>	<u>Current Budget</u>	<u>Expended</u>	<u>Encumbered</u>	<u>Balance</u>
<b>Prior Expenditures through 6/30/14</b>	\$530,000	\$530,000	\$484,865	\$0	\$45,135
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
4310 Instructional Supplies			\$0	\$0	
4510 Other Supplies			\$25,874	\$0	
5690 Contracted Services			\$853	\$0	
6210 Bldg: Contractor			\$0	\$4,000	
6410 Equipment Instructional			\$0	\$0	
6411 Computer Instructional			\$0	\$0	
6420 Equip-Non-Instructional			\$5,983	\$0	
<b>2014/2015 YTD Expenditures</b>			\$32,710	\$4,000	
<b>Total Project Cost</b>	<b>\$530,000</b>	<b>\$530,000</b>	<b>\$517,575</b>	<b>\$4,000</b>	<b>\$8,425</b>
	% Expended		97.66%		

**Progress**

Current Phase: Construction  
Phase % Complete: 98%  
Schedule Status: On schedule

**Statistics**

Type of Project: Facility and equipment improvements

**Schedule**

Start preliminary plans	On-going	Advertise for bids	On-going
Start design development	On-going	Award construction contract	On-going
Complete working drawings	On-going	Complete project	On-going

**Current Project Status**

The Culinary Arts remodel to simulate a restaurant environment is complete. Rooms 1270, 1280 and 1290 in MacMillan Hall have been remodeled from open labs to more useful classroom space. The rooms were ready for classes in Fall 2014.





**Measure W Bond Program  
Quarterly Status Report  
September 2014**

**#717270 Enterprise Resource Planning and Network Upgrade**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Balance</b>
<b>Prior Expenditures through 6/30/14</b>	\$6,000,000	\$4,681,210	\$4,667,235	\$0	\$32,495
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
5690 Contracted Services			\$13,975	\$0	
<b>2014/2015 YTD Expenditures</b>			\$13,975	\$0	
<b>Total Project Cost</b>	<b>\$6,000,000</b>	<b>\$4,681,210</b>	<b>\$4,681,210</b>	<b>\$0</b>	<b>\$0</b>
%			100.00%		

**Progress**

Current phase: Implementation and training  
Phase % complete: 98%  
Schedule Status: On schedule

**Statistics**

Type of Project: Upgrade to Integrated Information System (IIS)

**Schedule**

Conduct internal needs assessment	Completed	Select vendor	Completed
Issue RFP	Completed	Award contract	Completed
Conduct demos and vendor review	Completed	Implementation and training	Completed
Negotiate with selected vendors	Completed	Complete Project	Completed

**Current Project Status**

A new College website is scheduled to "go-live" mid-December 2014. This will be the final expenditure of this project.





**Measure W Bond Program  
Quarterly Status Report  
September 2014**

**#717310 Willits/North County Center**

	<b>Original Budget</b>	<b>Current Budget</b>	<b>Expended</b>	<b>Encumbered</b>	<b>Balance</b>
<b>Prior Expenditures through 6/30/14</b>	\$8,000,000	\$6,879,146	\$6,868,959	\$0	\$10,187
<b>2014/2015 Expenditures through 9/30/14</b>					
<u>Object Description</u>					
5690 Contracted Services			\$0	\$0	
<b>2014/2015 YTD Expenditures</b>			\$0	\$0	
<b>Total Project Cost</b>	<b>\$8,000,000</b>	<b>\$6,879,146</b>	<b>\$6,868,959</b>	<b>\$0</b>	<b>\$10,187</b>
% Expended			99.85%		

**Progress**

Current Phase: Completed  
Phase % complete: 99%  
Schedule Status: On schedule

**Statistics**

Type of Project: Land acquisition/new facility construction  
Gross Sq. Ft. (Building): 8,762 sq. ft.

**Schedule**

Site selection	Completed	Purchase of site	Completed
Site survey and testing	Completed	Complete working drawings	Completed
Master planning	Completed	Begin construction	Completed
CEQA	Completed	Complete construction	January 2014

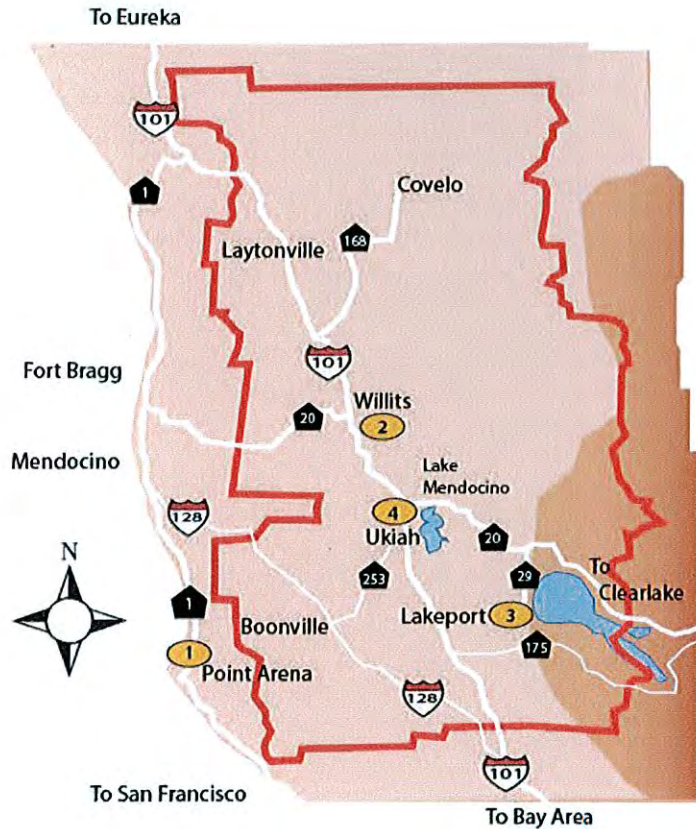
**Current Project Status**

The North County Center was completed in August 2013. The final detail is to install security cameras.





# Mendocino-Lake Community College District Measure W Bond New & Remodeled Building Construction



 Mendocino-Lake Community College District Boundary

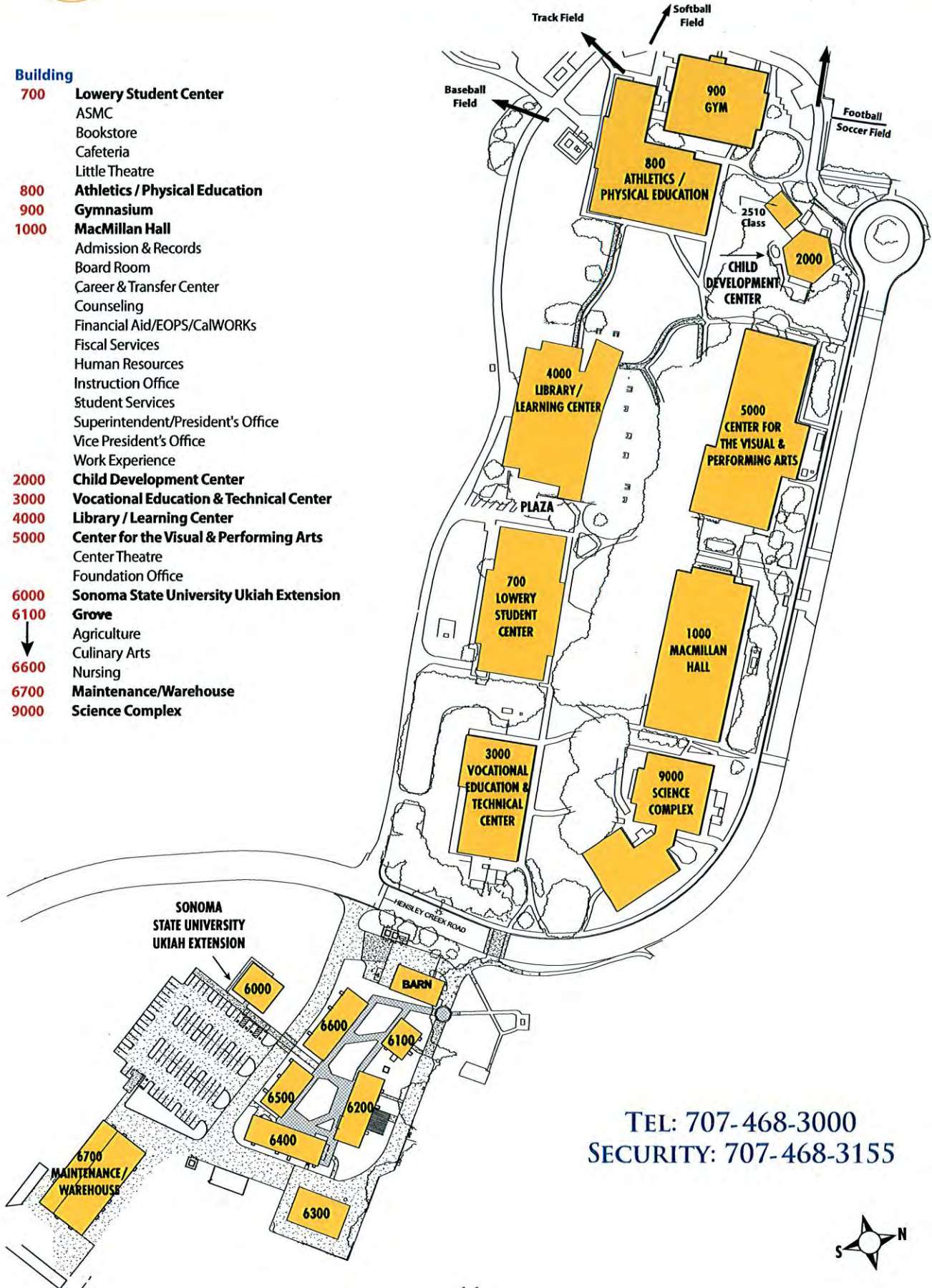
- 1** Point Arena Field Station
- 2** Willits/North County Center, land acquisition/new facility, opened August 2013
- 3** Lake Center, land acquisition/new facility, opened January 2013
- 4** Ukiah Campus, various new construction and remodeling projects



# MENDOCINO COLLEGE UKIAH CAMPUS

**Building**

- 700 Lowery Student Center**  
ASMC  
Bookstore  
Cafeteria  
Little Theatre
- 800 Athletics / Physical Education**
- 900 Gymnasium**
- 1000 MacMillan Hall**  
Admission & Records  
Board Room  
Career & Transfer Center  
Counseling  
Financial Aid/EOPS/CalWORKs  
Fiscal Services  
Human Resources  
Instruction Office  
Student Services  
Superintendent/President's Office  
Vice President's Office  
Work Experience
- 2000 Child Development Center**
- 3000 Vocational Education & Technical Center**
- 4000 Library / Learning Center**
- 5000 Center for the Visual & Performing Arts**  
Center Theatre  
Foundation Office
- 6000 Sonoma State University Ukiah Extension**
- 6100 Grove**  
Agriculture  
Culinary Arts
- 6600 Nursing**
- 6700 Maintenance/Warehouse**
- 9000 Science Complex**



TEL: 707-468-3000  
SECURITY: 707-468-3155