

Distance Education Addendum- Additional Page - May 2020

Course Name and Number :

Date:

Faculty:

For courses that faculty determine should **not** be taught on a regular basis **via distance education**, but may need to be in the event of **emergency circumstances** (in which we cannot allow courses on ground). Please check the boxes below:

I am requesting this course be approved under the Fully Online Under Mutual Agreement (FOMA) category . The course will only be offered in the event of an emergency in which on ground courses cannot be offered. The decision to offer this course will be mutually agreed upon based on discussions between administration and faculty. If this course has external approving agencies that prohibit online activities, it will be offered only when those prohibitions are suspended.

A completed DE Addendum form is submitted with this request indicating how this course will be delivered via distance education in the event of an emergency.

Briefly explain how this course fits the FOMA category rather than a distance education approved course for online or partially online delivery (hybrid).

Faculty Signature: