

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
BOARD WORKSHOP**

A Board Workshop of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, November 6, 2015, Yokayo Ranch, 800 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order Trustee Tomkins, Board President, called the meeting to order at 8:45 AM.

<i>Board Members</i>	President	John Tomkins	present
	Vice President	Edward Haynes	present
	Clerk	Dave Geck	present
	Trustee	Paul Ubelhart	present
	Trustee	Joan M. Eriksen	absent
	Trustee	Janet Chaniot	present
	Trustee	Joel Clark	present
	Trustee Elect	Marie Myers	present
	Student Trustee	Nayeli Castaneda	absent

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Agenda Approval M/S (Ubelhart/Geck) to approve the agenda as submitted. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Clark and Ubelhart
Noes	None
Abstentions	None
Absent	Eriksen

Welcome Superintendent/President Reyes introduced and welcomed Dr. Pamilia Fisher, ACCT consultant and facilitator for today's workshop.

Dr. Fisher thanked the Board for the opportunity to be with them today where we will be discussing cultural diversity and equity during today's session.

Staff and Student Diversity A presentation was made by Minerva Flores, Director of Institutional Effectiveness, Research, Grants which included information on the various populations on our campus.

Discussion ensued regarding the definition of equity and the interpretation of that term by the various members present.

The data for our college shows the Latino student population has almost tripled over the last 15 years which is the largest increase of any student group on our campus.

Employee demographics are not currently as reflective of our student population but may be changing the future due to retirements, etc.

*Cultural
Competencies and
Equity*

Trustees participated in an activity reflective of their cultural background. When it comes to culture, we all have one and our own culture influences where we are today and what changes we need to make in order to move forward.

Discussion regarding the standards and expectations of our students ensued.

There must be time taken on every campus for staff to learn about equity. This will be part of the work we complete with the Center for Urban Education.

We must also review how our processes work and ensure they are supporting diversity and are equitable to all students.

The Board then reviewed the 2015-16 Strategic Goals created by members of the various campus constituent groups at the Strategic Planning Workshop in September. These goals were developed using the 2015-16 District Priorities created and approved by the Board members at their meeting on May 13, 2015.

There were several suggestions of ways to inform our campus and community about our commitment to equity and diversity. These included the creation of a press release which reflects the District Priorities and the Strategic Goals so the public is informed about the direction the college is moving toward. This information should be shared with the newspapers printed in Spanish as well. There was also the suggestion of working with the various clubs on campus to perpetuate the distribution of this information to our students which may also become part of our continued work with the Center for Urban Education.

It was also suggested the Equity committee compile a list of community connections as a way of showing how the college is interacting with the broader community regarding this initiative. It was also suggested the Trustees could in some way honor these connections on the website.

The final suggestion was to have the college Equity Coordinator make a presentation on this subject with a regular quarterly update included on the agenda which would provide information on the progress being made in this area.

*Board Policy
Development*

Since this is the year for the college to review its policies and procedures covered under Chapter Two – Board of Trustees, Superintendent/President Reyes asked the board about how they would like to proceed with reviewing the policies and procedures which pertain to the Board.

After discussion, Trustee Clark and Trustee-Elect Myers will act as an ad-hoc committee to review the policies and procedures prior to them being placed on the agenda and coming to the full Board for their approval. The ad-hoc committee will be provided with the proposed changes via email for their review and input prior to inclusion in the board packets.

There was also discussion about the Trustees now having a college email account to use for any college business. It was decided this was a good idea and will be moved forward with the IT group to implement.

*Summary and
Adjournment*

M/S (Clark/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 1:15 PM.

Ayes	Tomkins, Haynes, Geck, Chaniot, Clark and Ubelhart
Noes	None
Abstentions	None
Absent	Eriksen

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees