

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, September 11, 2019 at the Mendocino College Coast Center, 1211 Del Mar Drive, Fort Bragg, CA.

GENERAL MATTERS

Call to Order & Pledge of Allegiance Trustee Pinoli, Board President, called the meeting to order at 4:00 PM which was followed by the Pledge of Allegiance led by Trustee Pinoli.

<i>Board Members</i>	President	Robert Jason Pinoli	present
	Vice President	Marie L. Myers	present
	Clerk	Ed Nickerman	present
	Trustee	Xochilt Martinez	present
	Trustee	John Tomkins	present
	Trustee	vacant	
	Trustee	vacant	
Student Trustee	Aidan Lagorio	Arrived at 5:00 PM	

Secretary Eileen Cichocki, Interim Superintendent/President

Support Staff Mary Lamb, Executive Assistant to the Superintendent/President

Staff Representatives Debra Polak, Vice President of Academic Affairs (present)
Ulises Velasco, Vice President of Student Services (present)
Nicole Marin, Director of Human Resources (present)

<i>Constituent Representatives</i>	Academic Senate	Catherine Indermill, President (present)
	Classified Senate	Jeana Thompson, President (present)
	Management/Supervisory/	Joe Atherton, representative (present)
	Confidential	

Agenda Approval Item #4.6 was removed from the Consent Agenda and will be presented for consideration and further discussion under action items.

M/S (Myers/Nickerman) to approve the agenda as amended. The matter was approved via the following vote:

Ayes	Pinoli, Myers, Martinez, Tomkins, and Nickerman
Noes	None
Abstentions	None
Absent	None

Minutes Approval M/S (Tomkins/Martinez) to approve the minutes of the regular Board meeting held on August 14, 2019 as presented. The matter was approved with the following vote:

Ayes	Pinoli, Martinez, Nickerman, Tomkins and Myers
Noes	None
Abstentions	None
Absent	None

Public Comments on Closed Session Items • There were no comments from the public on the closed session items.

CLOSED SESSION

The Board adjourned to Closed Session at 4:04 PM with Board President Pinoli stating items 2.1 and 2.3 would be discussed in closed session.

OPEN SESSION

Report of Action Taken in Closed Session

The Board returned to open session at 4:40 PM with Board President Pinoli stating there was nothing to report out from closed session.

Public Comments

• Toni Fort addressed the board as the Chapter President of Local SEIU 1031. She informed the board she felt a 5:00pm or 5:30pm start time of board meetings would be better for the employees and community members.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Interim Superintendent/President Cichocki.

Interim Superintendent/President Cichocki added the staff that participated in the recent chili cook-off had a great time at the popular community event. She also thanked the Vice Presidents for their input which is included in her written report. She added any suggestions for changes to the format or information included in her report would be welcomed.

CONSENT AGENDA

M/S (Myers/Nickerman) Board of Trustees does hereby approve the Consent Agenda as amended. The consent agenda was approved with the following vote:

Ayes	Tomkins, Pinoli, Martinez, Nickerman and Myers
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Consideration to approve the personnel list – Short-Term Non Continuing (STNC)

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term non-continuing (STNC) employees as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

Employees

Consideration to approve the personnel list – Part-Time Faculty

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of part-time faculty as submitted and presented at the meeting pending receipt of all necessary employment eligibility requirements.

Consideration to approve the list of Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as presented.

Consideration to approve the lateral transfer – Classified

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the lateral transfer of Eliza Fields to Administrative Assistant II, effective September 16, 2019.

Consideration to ratify the Mendocino College Federation of Teachers (MCFT) One-Time Agreement

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies the One-Time Agreement dated August 22, 2019 between the Mendocino-Lake Community College District and the Mendocino College Federation of Teachers (MCFT).

Donations

Other Items

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donated items from Ehlixterli Aguilar and Bill Tarver as presented.

Public Hearing on the Proposed Adopted Budget

Board President Pinoli opened the public hearing at 4:50 PM. With no comments from the public heard he then closed the public hearing at 4:51 PM.

2019/2020 Adopted Budget

ACTION ITEMS

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Myers) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt the proposed 2019/20 Adopted Budgets as presented and shown on Attachments A through I with the following vote:

Ayes	Tomkins, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

2019/2020 District Priorities

After reviewing the information presented and discussion, the board took the following action:

M/S (Nickerman/Myers) that the Mendocino-Lake Community College District Board of Trustees does hereby establish the 2019/2020 District

Priorities as presented with the following vote:

Ayes	Tomkins, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Discussion continued regarding the HEP program which we recently learned has not been refunded. Jackeline Orozco, HEP Director, addressed the board regarding the program and the services it provides to the community. She also requested the board take action to fund the program through the spring 2020 semester.

After discussion, it was decided that an update on the HEP program would be presented at the October 2019 board meeting.

Consideration to ratify the Mendocino College Federation of Teachers (MCFT) Tentative Agreement, 2019/20

After review and discussion, the board took the following action:

M/S (Tomkins/Nickerman) that the Mendocino-Lake Community College District Board of Trustees hereby ratifies the 2019/20 Tentative Agreement between the Mendocino-Lake Community College District and the Mendocino College Federation of Teachers (MCFT).

Ayes	Tomkins, Myers, Pinoli, Martinez and Nickerman
Noes	None
Abstentions	None
Absent	None

Public Hearing – Appointment to Fill Trustee Area #7 Vacancy – Time Certain – 5:15 PM

Board President Pinoli opened the public hearing at 5:15 PM for the purpose of interviewing the potential trustee candidates to fill Trustee Area #7. The Board interviewed the four candidates by asking a list of several questions that were asked of each candidate.

The Board took a 10-minute recess at the conclusion of the interviews at 6:15 PM. The board returned to open session at 6:29 PM. There were no comments from members of the public regarding the candidates interviewed. The public hearing was then closed at 6:39 PM.

Selection of Provisional Board Member – Trustee Area #7

Upon completion of the candidate interviews and reviewing the information presented and discussion, the board took the following action:

M/S (Tomkins/Martinez) that the Mendocino-Lake Community College District Board of Trustees does hereby appoint TeMashio Anderson to fill the vacant position in Trustee Area #7 until the next election which will take place in November 2020.

Ayes	Tomkins, Martinez, Pinoli
Noes	Nickerman, Myers
Abstentions	None

Absent None

The Board took a brief recess to confer with legal counsel at 6:55 PM. The Board returned to open session at 7:02 PM.

Oath of Office

After conferring with legal counsel, the Board determined the Oath of Office will be administered at either the September 26, 2019 special meeting or the October 9, 2019 regular meeting.

INFORMATIONAL REPORTS

Mendocino College Foundation, Inc.

A written informational report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation. She also distributed a flyer on behalf of Reid Edelman and Doug Browe for the Phoenix project. She added a flyer will be coming out in a week or so regarding a fund raising effort currently taking place to send students to the Kennedy Center awards.

Friends of the Mendocino College Coastal Field Station and Natural Sciences Affiliate

A written informational report was submitted by Dr. Steve Cardimona.

Constituents Group Reports

Academic Senate

A written report was submitted by Academic Senate President Catherine Indermill. She also thanked the trustees for their earlier discussion regarding the High School Equivalency Program (HEP).

Classified Senate

A written report was submitted by Classified Senate President Jeana Thompson who stated she had nothing to add.

Management/Supervisory/Confidential

A written report was submitted by Management/Supervisory/Confidential President Judy Kanavle. Representative Atherton stated he had nothing to add to the report.

Board Policy Additions and Revisions - First Reading

Board policy 5140 – Disabled Student Programs and Services was presented as information for review. Discussion and/or adoption of this policy will take place at the October 2019 board meeting.

TRUSTEE COMMUNICATION

Trustee Reports

Trustees commented orally on their recent college-related activities.

Student Trustee Lagorio stated he attended the Student trustee conference recently held in San Diego and appreciated and enjoyed the opportunity to interact with other student trustees from across the state.

Trustee Tomkins added the sponsorships received from the Shakespeare on the Lake production were approximately \$13,000.

Trustee Martinez stated she appreciates the sharing of information.

Trustees Myers and Nickerman stated they attended the WOW event and what a wonderful event it was.

Trustee Pinoli attended the welcome back event at the college and thanked the staff members for all of their work and dedication to the institution.

*Trustee Appointment
to Fill the Vacancy
in Trustee Area #1*

Trustees discussed the upcoming process for appointing a provisional board member for Trustee Area #1.

Trustee Tomkins and Trustee Myers were appointed as the ad-hoc committee members who will review the applications received to fill the vacancy. The Board once again approved Board President Pinoli's request to include the President from each of the constituent groups to serve on the ad-hoc committee as well as the Trustees listed.

Future Agenda Items

Future agenda items discussed and approved by the board members are as follows:

- Tiny houses and construction technology programs at the high schools.

Adjournment

With agenda business concluded, Board President Pinoli declared the meeting adjourned at 7:17 PM.

Submitted by:

Eileen Cichocki, Interim Superintendent/President
Secretary, Board of Trustees