

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, May 13, 2020 using ZOOM remote meeting technology.

**GENERAL MATTERS**

*Call to Order*                      Trustee Pinoli, Board President, called the meeting to order at 4:02 PM.

|                      |                 |                     |         |
|----------------------|-----------------|---------------------|---------|
| <i>Board Members</i> | President       | Robert Jason Pinoli | present |
|                      | Vice President  | Marie L. Myers      | present |
|                      | Clerk           | Ed Nickerman        | present |
|                      | Trustee         | Xochilt Martinez    | present |
|                      | Trustee         | John Tomkins        | present |
|                      | Trustee         | TeMashio Anderson   | present |
|                      | Trustee         | Noel O’Neill        | present |
|                      | Student Trustee | Aidan Lagorio       | present |

*Secretary*                              Eileen Cichocki, Interim Superintendent/President

*Support Staff*                         Mary Lamb, Executive Assistant to the Superintendent/President

*Staff Representatives*              Debra Polak, Vice President of Academic Affairs (present)  
 Ulises Velasco, Vice President of Student Services (present)  
 Nicole Marin, Director of Human Resources (present)

|  |                   |   |
|--|-------------------|---|
| <i>Constituent<br/>Representatives</i> | Academic Senate   | Catherine Indermill, President (absent) |
|  | Classified Senate | Jeana Thompson, President (present)     |
|  | Management Team   | Janelle Bird, President (present)       |

*Agenda Approval*                    M/S (Nickerman/O’Neill) to approve the agenda as amended. The matter was approved via the following vote:

|             |   |
|-------------|---|
| Ayes        | Martinez, Myers, Nickerman, O’Neill, Anderson, Tomkins and Pinoli |
| Noes        | None  |
| Abstentions | None  |
| Absent      | None  |
| Advisory    | None  |

*Approval of Minutes*                M/S (Myers/Nickerman) to approve the minutes of the regular board meeting held on April 15, 2020 as presented. The matter was approved with the following vote:

|             |   |
|-------------|---|
| Ayes        | Martinez, Myers, Nickerman, O’Neill, Tomkins, Anderson and Pinoli |
| Noes        | None  |
| Abstentions | None  |

Absent           None  
Advisory       Lagorio

*Public Comments on  
Closed Session Items*

- There were no comments from the members of the public at this time.

**CLOSED SESSION**

The Board adjourned to Closed Session at 4:08 PM with Board President Pinoli stating items 2.1 and 2.4 would be discussed in closed session.

**OPEN SESSION**

*Report of Action  
Taken in Closed  
Session*

The Board returned to open session at 4:44 PM with Board President Pinoli stating there was nothing to report out from closed session.

*Public Comments*

- There were no comments from the members of the public at this time.

*Recognition of  
Retirees*

Fran Laughton, Deborah White and Roger Hock were recognized by the board for their years of service to Mendocino College. Debra Polak presented a brief overview of each of their individual tenures at Mendocino College. Deborah White was present at the meeting and shared her thoughts on her tenure at the college as well as with her colleague Roger Hock.

**PRESIDENT AND ADMINISTRATION REPORT**

A written report was presented by Interim Superintendent/President Cichocki who added the following information:

Interim Superintendent/President Cichocki pointed out the information from her report in the first two paragraphs regarding the budget. We have received word that the revised budget will be made public tomorrow but it is looking very grim at best.

**CONSENT AGENDA**

M/S (Tomkins/Nickerman) Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes           Anderson, Martinez, Myers, Nickerman, Tomkins, O'Neill,  
                    and Pinoli  
Noes           None  
Abstentions   None  
Absent         None  
Advisory      Lagorio

Items with an asterisk \* were approved by one motion as the Consent Agenda.

**Personnel**

*Consideration to  
approve the  
personnel list –*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of part-time faculty as submitted and presented at the meeting pending receipt of all necessary employment

*Part-Time Faculty* eligibility requirements.

*Consideration of Rescinded Request for Lateral Transfer – Classified* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify that the transfer of Cathleen Kucz, Accounting Specialist, is rescinded.

*Consideration of Mendocino-Lake Community College Part Time Faculty Bargaining Unit/MPFA 2018-2021 Tentative Agreement* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies the 2018-2021 Tentative Agreement between the Mendocino-Lake Community College District and the Mendocino Part-Time Faculty Association (MPFA).

**Other Items**

*Fiscal Report as of March 31, 2020* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as of March 31, 2020 as presented.

*Quarterly Fiscal Status Report – AB2910* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the quarterly fiscal status report as presented.

*Student Trustee Privileges* \*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby maintain the Student Trustee Privileges as presented.

**ACTION ITEM**

*Consideration of Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Model Certification Form – Fiscal Year 2019/20* This item was pulled from the consent agenda for additional background information. Interim Superintendent/President Cichocki informed the board about the history of the report as well as the requirements we have regarding submission to the State each year.

After review and discussion, the board took the following action:

M/S (O’Neill/Myers) to approve the certification of the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2019/20.

|             |   |
|-------------|---|
| Ayes        | Anderson, Martinez, Myers, Nickerman, O’Neill, Tomkins and Pinoli |
| Noes        | None  |
| Abstentions | None  |
| Absent      | None  |
| Advisory    | Lagorio   |

**INFORMATION/ACTION ITEM**

*Superintendent/President Search*

Board President Pinoli informed the board there are four candidates that have been sent forward by the interview committee for final consideration for the Interim Superintendent/President position. The interview committee consisted of 16 different people including a student as well as a member of the community.

He thanked the committee again for the countless hours they committed to this monumental task. He added the Trustees will be meeting tomorrow with the four finalist candidates and will also be meeting again next week to make their final determination. Next week’s meeting will be held on May 20, 2020 beginning at 11:30 AM.

*Public Hearing on Proposed Battery Energy Storage System*

The Board President opened the public hearing at 5:22 PM.

No members of the public addressed the board regarding the proposed battery Energy Storage System. Hearing no comments, the public hearing was closed at 5:23 PM.

**ACTION ITEMS**

*Consideration to Adopt Resolution #05-20-01 Authorizing Administration to Approve Battery Energy Storage System*

After reviewing the information presented and discussion, the board took the following action:

M/S (Myers/Martinez) that the Mendocino-Lake Community College District Board of Trustees does hereby approve Resolution 05-20-01 and authorizes the Interim Superintendent/President to review and approve a battery energy storage system with SunPower Corporation with the following vote:

|             |  |
|-------------|--|
| Ayes        | Anderson, Martinez, Myers, O’Neill, Tomkins and Pinoli |
| Noes        | Nickerman  |
| Abstentions | None   |
| Absent      | None   |
| Advisory    | Lagorio  |

*Classified Professionals Week – Resolution 05-20-02*

After reviewing the information presented and discussion, the board took the following action:

M/S (Martinez/O’Neill) that the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution 05-20-02 in honor of Classified Professionals Week as presented with the following vote:

|             |   |
|-------------|---|
| Ayes        | Anderson, Martinez, Myers, Nickerman, O’Neill, Tomkins and Pinoli |
| Noes        | None  |
| Abstentions | None  |
| Absent      | None  |
| Advisory    | Lagorio   |

*Board Policies and Revisions – Second*

After reviewing the information presented and discussion, the board took the following action:

*Reading*

M/S (Myers/Anderson) that the Mendocino-Lake Community College District Board of Trustees hereby adopts the additions and/or revisions to Board Policy 4225 and Board Policy 4400 as presented with the following vote:

|             |   |
|-------------|---|
| Ayes        | Anderson, Martinez, Myers, Nickerman, O’Neill, Tomkins and Pinoli |
| Noes        | None  |
| Abstentions | None  |
| Absent      | None  |
| Advisory    | Lagorio   |

*COVID-19 virus update*

An update on the current status of the COVID-19 virus pandemic and its impact on the college and it’s students was presented by Vice President Polak and Vice President Velasco.

**INFORMATIONAL REPORTS**

*Health Benefits Fund Report as of March 31, 2019*

The Health Benefits Fund Report as of March 31, 2020 was submitted as information by Nicole Marin, Director of Human Resources.

*Mendocino College Foundation, Inc.*

A written informational report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation who stated she had nothing to add.

*Constituents Group Reports*

**Academic Senate**

There was no report submitted from the Academic Senate.

**Classified Senate**

Classified Senate President Jeana Thompson stated she had nothing to share at this time.

**Management Team**

A written report was submitted by Management Team President Janelle Bird who stated she had nothing to add.

*Board Policy Additions and Revisions - First Reading*

Board policy 3600 – Auxiliary Organizations and Board policy 6700 – Civic Center and Other Facilities Use were presented as information for review. Discussion and/or adoption of these policies will take place at the June 2020 board meeting.

*College and Careers Access Pathways (CCAP) Partnership Agreement – First Reading*

A copy of a new College and Careers Access Pathways (CCAP) partnership agreement with the Round Valley Unified School District is presented as information for review. This agreement will be presented at the June 2020 board meeting for discussion and/or approval by the Board of Trustees.

**TRUSTEE COMMUNICATION**

### *Trustee Reports*

Trustees commented orally on their recent college-related activities.

Trustee Anderson stated he had nothing to add at this time.

Trustee Martinez informed the board she appreciated all the hard work from everyone in keeping the College moving forward.

Trustee Myers had nothing to add at this time.

Trustee Nickerman stated his Rotary organization recently awarded 5-\$500 scholarships and a \$1,000 scholarship for students attending Mendocino College.

Trustee O'Neill informed the board he had an in-depth meeting with the Interim-Superintendent President and was very pleased with the information he received.

Trustee Tomkins informed the board members that Shakespeare on the Lake will be taking place virtually this year.

Student Trustee Lagorio stated he had nothing to share.

### *Future Agenda Items*

The current list of future agenda items includes:

A presentation on the Disabled Student Programs and Services (DSPS)

Diversity training for Board members

Essential needs for Trustee onboarding

Outreach to the community and the various tribes

What are the plans for the Fire Recovery and Construction Program grant?

General information about advisory committees.

Trustee Pinoli asked his fellow trustees regarding the future agenda items as to whether they would like to move forward with future agenda items or continuing to update the board monthly on the current COVID-19 situation.

The trustees agreed to keep the future agenda items on hold for now and continue with the updates on the COVID-19 situation.

### *Adjournment*

With agenda business concluded, Board President Pinoli declared the meeting adjourned at 6:24 PM.

Submitted by:

Eileen Cichocki, Interim Superintendent/President

Secretary, Board of Trustees