

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, May 10, 2017 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Geck, Board President, called the meeting to order at 4:00 pm which was followed by the Pledge of Allegiance led by Trustee Haynes.

Board Members

President	Dave Geck	present
Vice President	Marie L. Myers	present
Clerk	Robert Jason Pinoli	present
Trustee	Paul Ubelhart	present
Trustee	Edward Haynes	present
Trustee	Janet Chaniot	present
Trustee	John Tomkins	present
Student Trustee	Liana Edington	present

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Representatives Debra Polak, Interim Vice President of Education & Student Services (present)
Eileen Cichocki, Vice President of Administrative Services (present)

Constituent Representatives Academic Senate Jason Edington, President (present)
Classified Senate Lois O'Rourke, President (present)
Management/Supervisory/Confidential Katie Fairbairn, President (present)

Agenda Approval M/S (Pinoli/Chaniot) to approve the agenda as amended. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	None

Minutes/Approval M/S (Ubelhart/Myers) to approve the minutes of the regular Board meeting held on April 5, 2017 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Haynes and Tomkins
Noes	None
Abstentions	Pinoli
Absent	None

Public Comments on Closed Session Items Catherine Indermill addressed the Board regarding Item 2.4 – Public Employee Performance Evaluation on the Closed Session agenda.

CLOSED SESSION

The Board adjourned to Closed Session at 4:09 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 5:50 PM with Board President Geck reporting no action taken in closed session. He also announced that the board will adjourn to closed session again once the balance of the meeting agenda items have been addressed.

RECOGNITION OF RETIREES

The members of the Board recognized Les Pfitzenreuter, Julieta Marks and Stephen Frick upon their retirement and for their contribution to the institution.

*Big Picture –
Allocation of Space*

Interim Dean of Student Services & Financial Aid Director Velasco presented information on the Allocation of Space proposal which is currently scheduled to be reviewed by the Facilities Committee at their next meeting.

Public Comments

- Julie Finnegan addressed the board regarding FTES projections and the financial statement.
- Joseph Moroney Jr., Vice President of ASMC addressed the board regarding the allocation of space proposal as did Angela Leal, a current student; Tony Pearce, a former student; Leslie Banta, a full-time faculty member; K.J. Todd, a classified staff member; Phil Warf, a full-time faculty member and President of the Mendocino College Federation of Teachers; and Sue Blundell, a full-time faculty member.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. Discussion on several items included in the report were deferred until the time the appropriate agenda item was presented and discussed.

CONSENT AGENDA

M/S (Pinoli/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Employment – Part-
Time Faculty*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty for the summer 2017 semester as submitted and presented at the meeting.

<i>Volunteers</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted and presented at the meeting.
<i>Resignations - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignations of Ashley LaVelle, Accounting Specialist effective May 11, 2017 and Nichole Haydon, Human Resources Technician, effective May 24, 2017.
<i>Resignation – Faculty</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the resignation of Nora Danning, Non-Tenure Track, Categorically-Funded Temporary Full-Time Faculty, Nursing effective May 24, 2017.
<i>Employment – Educational Administrator</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve an Academic Administrator contract for Antonio Lopez, Dean of Counseling and Student Programs effective July 1, 2017.
<i>Employment – Classified Administrator</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ Katherine Brown, Center Operations Supervisor, Coast Center effective July 1, 2017.
<i>Classified Administrator Contract Renewal</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Classified Administrator Contract for MacAdam Lojowsky, Director of Facilities.
<i>Employment – Faculty – Categorically Funded</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a temporary, non-tenure track, categorically-funded, full-time faculty contract for Daniella Azuela, Counselor, HSI and Thomas Williams, Counselor, Equity effective July 1, 2017.
<i>Mendocino College Federation of Teachers (MCFT), Tentative Agreement, 2017-2018</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies the 2017-2018 Tentative Agreement between Mendocino-Lake Community College District and the Mendocino College Federation of Teachers (MCFT).
<i>Mendocino-Lake Community College Classified Bargaining Unit/SEIU (MLCCCBU) Local 1021, 2017-18 Reopeners (Modified)</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby receives the modified 2017-18 collective bargaining proposal from the Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU) and directs the Superintendent/President to receive related public comments prior to the June Board meeting.
<i>Mendocino-Lake Community College</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby present the District’s initial 2017-18 collective bargaining

District Reopeners to Mendocino-Lake Community College Classified Bargaining Unit/SEIU, Local 1021(MLCCCBU) 2017-18 (Additional Reopeners for Temporary Employees) proposal to MLCCCBU/SEIU, Local 1021 and directs the Superintendent/President to receive related public comments prior to the June Board meeting.

Four 10-Hour Day Work Week May 30, 2017 through August 4, 2017 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby agree to and authorize the signing of the attached agreement with the Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU), regarding working four ten-hour days from May 30, 2017 through August 4, 2017.

Other Items

Fiscal Report as of March 31, 2017 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as presented.

Student Trustee Privileges *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby maintain the Student Trustee Privileges as presented.

Donations *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donations by Ruth MacLafferty and Sonoma Sweepers, Inc. as presented.

Quarterly Fiscal Status Report *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the Quarterly Fiscal Status report as presented.

ACTION ITEMS

Award Contract – Mendocino College Coast Center Commons Remodel Project After reviewing the information provided, the following action was taken:

M/S (Ubelhart/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does award the contract for the Mendocino College Coast Center Commons Remodel Project to Ukiah Companies, Inc. dba Ukiah Construction in the amount of \$84,490. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	None

Equal Employment Opportunity Multiple Methods Certification After reviewing and discussing the information provided, the following action was taken:

M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake

Community College District hereby certifies the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form for 2016-17. The Board directs the Superintendent/President to submit the form to the California Community College Chancellor's Office prior to the June 1st deadline. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	None

Naming of Plaza and Permanent Monument

After reviewing the information provided and the ensuing discussion, the following action was taken:

M/S (Chaniot/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby approve the naming of the plaza "Pomo Plaza" and the establishment of a permanent monument as presented.

Ayes	Tomkins, Geck, Chaniot, Pinoli, Ubelhart and Myers
Noes	Haynes
Abstentions	None
Absent	None

Big Picture – Scorecard Information

Director of Institutional Effectiveness, Research and Grants Flores presented information on the Student Achievement Standards and the Scorecard data.

INFORMATIONAL ITEMS

Multi-Year Budget Projections

A written report outlining the multi-year budget projections was submitted by Vice President of Administrative Services Cichocki as information.

Board Policy Revisions and/or Additions – First Reading

The revisions to the Board policies are presented as information to review. Voting on the revisions and/or additions presented will take place at the June 2017 meeting. Any questions regarding the policies presented may be forwarded to the President's Office for consideration by the President's Policy and Advisory Committee.

REPORTS

Mendocino College Foundation, Inc.

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. She added that Friday, May 12th will be the scholarship award presentations and May 19th will be the Foundation award presentations. The Adopt A Fifth Grader program continues to grow in leaps and bounds.

Constituents Group Reports

Academic Senate

An oral report was shared by Academic Senate President Jason Edington.

Classified Senate

A written report was submitted by Classified Senate President Lois O'Rourke.

Management/Supervisory/Confidential

Management/Supervisory/Confidential President Fairbairn stated the selection committee has completed the selection process to identify the recipient of the M/S/C scholarship. The Management/Supervisory/Confidential group also participates in the Adopt A Fifth Grader program.

ASMC

Student Trustee Edington informed the Board five students recently participated along with their advisor in the General Assembly in Ontario, CA.

Student Housing

We are currently working with a group from Denevi Consultants to meet with members of the Foundation as well as with Board President Geck and Superintendent/President Reyes. This group will be meeting together in the next few weeks and will share an update on their discussions once the group has met.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes.

Other Trustees commented orally on their recent college-related activities.

Future Agenda Items

In reviewing the list from the March 2017 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- A follow up presentation by Athletic Director Gordon in approximately three months covering any issues which have surfaced regarding the suspension of the football program and how they are being addressed. It was determined the Superintendent/President will provide an update in his next board report as to what issues have surfaced and how they are being or will be addressed.
- How secure is our data? It was determined this may be completed as either a report or presentation to the Board at a future meeting.

New items for review at the next meeting as possible future agenda items include:

- There was a recommendation the Board take action on whether it stands for Social Justice or the Search for Truth and which direction the college should follow regarding the First Amendment. There was reference made to the University of Chicago "Freedom of Expression" statement regarding this topic.

CLOSED SESSION

Continuation of Closed Session

The Board returned to Closed Session at 9:13 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 10:07 PM with Board President Geck reporting no action taken in closed session.

Adjournment

M/S (Tomkins/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 10:08 PM.

Ayes	Tomkins, Haynes, Chaniot, Geck, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees