

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, March 1, 2017 at Mendocino College 372 E. Commercial Street, Willits, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Geck, Board President, called the meeting to order at 4:04 pm which was followed by the Pledge of Allegiance led by Trustee Tomkins.

<i>Board Members</i>	President	Dave Geck	Present
	Vice President	Marie L. Myers	Present
	Clerk	Robert Jason Pinoli	Present - arrived at 4:10 PM
	Trustee	Paul Ubelhart	Present
	Trustee	Edward Haynes	Present
	Trustee	Janet Chaniot	Present
	Trustee	John Tomkins	Present
	Student Trustee	Liana Edington	Present – arrived at 5:30 PM

Secretary Arturo Reyes, Superintendent/President

Support Staff Cindy Chapman, Executive Assistant II to Superintendent/President

Staff Representatives Debra Polak, Interim Vice President of Education & Student Services (present)
Eileen Cichocki, Vice President of Administrative Services (present)

<i>Constituent Representatives</i>	Academic Senate	Jason Edington, President (present)
	Classified Senate	Lois O'Rourke, President (present)
	Management/Supervisory/Confidential	Katie Fairbairn, President (present)

Agenda Approval Trustee Geck requested Items 2.1 and 2.3 only be discussed in first closed session and Item 2.2 to be discussed in a second closed session after regular session concludes.

M/S (Ubelhart/Myers) to approve the agenda as amended. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Minutes/Approval M/S to approve the minutes of the Board Workshop (Chaniot/Tomkins) held on February 8, 2017, the Board Study Session (Chaniot/Tomkins) held on February 8, 2017 and the regular Board meeting (Myers/Tomkins) held on February 8, 2017 as presented. The matter was approved with the following vote:

Ayes	Myers, Geck, Chaniot, Haynes and Tomkins
Noes	None

Abstentions Ubelhart as he was not in attendance at the February 8 meeting
Absent Pinoli

CLOSED SESSION

The Board adjourned to Closed Session at 4:08 PM.

OPEN SESSION

The Board returned to open session at 5:36 PM with Board President Geck reporting no action taken on the items discussed in closed session.

*Report of Action
Taken in Closed
Session*

Public Comments

- John Loucks, in his role as SEIU President, spoke in support of Larry Lang.
- Julie Finnegan addressed the Board regarding the football program suspension and requested the following:
 - The college not publicly criticize the academic performance of any marginalized or ethnic student population (such as those comments in the Ukiah Daily Journal article from February 7, 2017).
 - The Board of Trustees allow time for the Equity Committee to review the Education Action Plan data (which is noted in the report as being problematic) before making their final decision.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. The following items were offered in addition:

- Superintendent/President Reyes reminded the board the Annual Trustees Conference will be held in Lake Tahoe May 4-7.
- Trustee Chaniot requested more information about the projects requesting Student Equity funding. President Reyes responded that over 25 proposals were received and the subgroup met and has completed its ranking of the requests. An update of the final projects and amounts approved will be provided at a later date.
- Trustee Geck expressed his excitement about Interim Vice President Polak participating in the Leading from the Middle training program.
- Superintendent/President Reyes updated the board on a community meeting about student housing he recently attended. Superintendent/President Reyes shared that he does not feel confident enough to answer all of the questions regarding a project of this magnitude and would like some outside assistance. Foundation Director Fairbairn added the Foundation may be willing to fund a feasibility study contracted with a company that specializes in this area.

CONSENT AGENDA

M/S (Tomkins/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes None
Abstentions None
Absent None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

<i>Employment – Short-Term Employees</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.
<i>Employment – Part-Time Faculty</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty for the spring 2017 semester as submitted and presented at the meeting.
<i>Volunteers</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted and presented at the meeting.
<i>Employment – Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ Erik Cisneros, Security/Utility Worker effective March 7, 2017 presented at the meeting.
<i>Administrator Contracts</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the administrator contracts as submitted and presented at the meeting.
<i>Faculty Contracts</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of tenure-track contracts as submitted and presented at the meeting.
<i>Reemployment of Categorically Funded Faculty</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the one-year categorically funded faculty contracts as submitted and presented at the meeting.
<i>Non-Renewal of Faculty Contract</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby not renew a temporary, non-tenure track, categorically-funded, full-time faculty contract for Nora Danning, Instructor-Nursing Science/Clinical Practice for 2017-2018.
<i>Non-Renewal of Administrator Contract</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby not renew a temporary, categorically-funded, administrator contract for Orion Walker, Prop 39 Grant Project Director for 2017-2018.
<i>Professional Development Leave</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees ratifies the one semester 2017-2018 Professional Development Leave for Catherine Indermill and Doug Boswell as presented.
<i>Reclassification - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the change in title and range for the Nursing Program Technician classification effective March 1, 2017 as presented.
<i>Working Out of Classification – Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the working out of classification compensation for Ginger Bushway, Nursing Program Technician, effective March 1, 2017 until a comprehensive classification review can be conducted as presented.
<i>Unpaid Leave of Absence - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves the unpaid leave of absence for Janet Daugherty from

her permanent classified position through June 30, 2018.

Other Items

*Fiscal Report as of
January 31, 2017*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Donation

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donation by David Sunseri as presented.

ACTION ITEMS

*Accreditation Mid-
Term Report*

After reviewing the information provided, the following action was taken:

M/S (Ubelhart/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby approve the Accreditation Mid-Term Report as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

INFORMATION/ACTION ITEM

*Current Status of
Football Program*

After reviewing the information provided, the following action was taken:

M/S (Ubelhart/Tompkins) that the Board of Trustees of the Mendocino-Lake Community College District does hereby suspend the football program. The motion failed with the following vote:

Ayes	Ubelhart
Noes	Tomkins, Haynes, Geck, Chaniot, Myers and Pinoli
Abstentions	None
Absent	None

When asked for additional information, Superintendent/President Reyes reported that after the 2015/2016 academic year the college's loan to debt ratio went above 30% which can result in no financial aid being issued to students. In researching the situation, Superintendent/President Reyes along with then Vice President Guleff and Vice President Cichocki also discussed the long-standing problem of student housing after news stories about college students living in a house on Hortense Avenue in Ukiah.

During the Spring of 2016 the EAP Committee assigned a Program Advisory Team (PAT) report be completed on the college football program. A PAT report was completed, reviewed and discussed by the Education Action Plan (EAP) Committee. The recommendation from the EAP Committee to the Planning and Budgeting Committee (PBC) is to suspend the program for the following reasons:

- 1) Insufficient housing for out-of-state students
- 2) Substantial student debt incurred when out-of-state students come to

Mendocino College

- 3) Inability for out-of-state football students to meet basic living needs while at Mendocino College

Athletic Director Matt Gordon conveyed to the Board members his disappointment regarding this decision but is in agreement with the Program Advisory Team (PAT) findings. He stated there are approximately 15 students that will be affected by the suspension of the program. He added the sooner the student-athletes know the better it will be for them so they can then decide where and if they will be transferring to another college

After further discussion, it was agreed that faculty would be advised to send their comments directly to the Planning and Budgeting Committee (PBC) by March 7, 2017. This would allow one week's time for PBC members to review the comments received prior to their March 14, 2017 meeting. A special Board meeting will be held to make a decision on this matter on March 22, 2017 at 6 PM.

Big Picture

A presentation on Online Education Using Canvas and the Increase in Online Enrollments was made by Interim Vice President Debra Polak, Dean of Instruction Rebecca Montes. Dean Montes reported a large majority of the online classes are fully enrolled and run efficiently.

INFORMATIONAL ITEMS AND REPORTS

Mendocino College Foundation, Inc.

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. She reminded and thanked each Board member for their participation in the program at \$100 per year. She requested this year's donations be received by the Foundation Office by May 10.

Friends of the Mendocino College Coastal Field Station and Natural Sciences Affiliate

A written report by Steve Cardimona will be submitted as information at the next board meeting.

Trustee Chaniot mentioned she ran into Steve and he asked her to remind everyone about the March 31 event and the Coastal Field Station.

Constituents Group Reports

Academic Senate

A written report was submitted as information by Academic Senate President Edington.

Classified Senate

President Lois O'Rourke reported the Senate has had very lively discussions at meetings lately regarding various issues at the college. She also reported that four or five classified employees will be attending the classified leadership conference in June.

Management/Supervisory/Confidential

M/S/C met February 28 with Admissions and Records Director Simpson-Logg making a presentation about her area. This is a monthly occurrence of the

group with all committees reporting in and a special area report taking place each month. The April report will be presented by Amanda Xu about MESA.

ASMC

ASMC recently held a fundraiser with Chipotle and raised over \$250.

ASMC welcomed Maggie Diaz as activities director and Student Trustee Edington reported she is very full of energy and ideas.

TRUSTEE COMMUNICATION

Trustee Reports

Trustees commented orally on their recent college-related activities.

Trustee Haynes stated that he received a postcard in the mail today regarding the change in years for the next trustee elections.

Trustee Ubelhart read with interest Auto Technology instructor Boswell's request for professional development leave as he is very concerned about Spanish speaking students, how well they do in classes and what the college does to assist them with job placement.

Trustee Chaniot is participating with a Democratic group working on immigration issues and have discovered there are a lot of other clubs and groups holding informational sessions for immigrants to be prepared for whatever might happen.

Trustee Tomkins informed everyone that Lake County Friends of Mendocino College has a professional pianist coming to Lake County this weekend. Also, Shakespeare in the Park will be held again the last week of July.

Future Agenda Items

In reviewing the list from the February 2017 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- An informational report on housing on all future agendas to include as much information as possible on the number of homeless students, etc. RFP process
- Amending the Board Policy on Board self-assessment to yearly from bi-yearly.
- Textbook exchange program – how it negatively impacts student success without books

New items for review at the next meeting as possible future agenda items include:

- Big Picture item outlining all counseling services including mental health counseling and what is offered at the Centers
- Disaggregate data for all failing students and not only students of color

- Student Equity Committee funding update – what are they doing for students

CLOSED SESSION

The Board adjourned to Closed Session at 8:20 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 9:24 PM with Board President Geck reporting the following action taken on the items discussed in closed session:

On October 14, 2015 in closed session, the Board of Trustees by a vote of 5 to 0 (Trustees Haynes, Ubelhart, Eriksen, Geck and Tomkins in favor; Trustees Chaniot and Clark absent) terminated a classified Theatre Production Technician. The employee appealed. This evening, in closed session by a vote of 7 to 0 (Trustees Haynes, Ubelhart, Pinoli, Myers, Tomkins, Chaniot and Geck in favor), the Board rejected the recommendation of the hearing officer and confirmed the termination. The Board directed the Superintendent/President or his designee to prepare and send the decision of the Board.

Adjournment

M/S (Pinoli/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 9:27 PM.

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, Myers and Pinoli
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees