

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, June 14, 2017 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Geck, Board President, called the meeting to order at 4:30 pm which was followed by the Pledge of Allegiance led by Trustee Tomkins.

<i>Board Members</i>	President	Dave Geck	Present
	Vice President	Marie L. Myers	Present
	Clerk	Robert Jason Pinoli	Present
	Trustee	Paul Ubelhart	Present
	Trustee	Edward Haynes	Present
	Trustee	Janet Chaniot	Present
	Trustee	John Tomkins	Present
	Student Trustee	Nadine Goebel	Arrived at 5:30pm

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President
Debra Polak, Interim Vice President of Education & Student Services (present)

Staff Representatives Eileen Cichocki, Vice President of Administrative Services (present)
Sabrina Meyer, Director of Human Resources (present)

<i>Constituent Representatives</i>	Academic Senate	Jason Edington, President (absent)
	Classified Senate	Lois O'Rourke, President (absent)
	Management/Supervisory/Confidential	Katie Fairbairn, President (present)

Agenda Approval M/S (Ubelhart/Tomkins) to approve the agenda as presented. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	None

Minutes/Approval M/S (Ubelhart/Myers) to approve the minutes of the regular Board meeting held on May 10, 2017 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Pinoli and Tomkins
Noes	Haynes
Abstentions	None
Absent	None

*Public Comments
on Closed Session
Items*

There were no comments from the public on items to be discussed in closed session.

CLOSED SESSION

The Board adjourned to Closed Session at 4:40 PM.

*Report of Action
Taken in Closed
Session*

OPEN SESSION

The Board returned to open session at 5:30 PM with Board President Geck reporting the following action taken in closed session:

“This evening, in closed session by a vote of 7-0 with Trustees Haynes, Ubelhart, Chaniot, Tomkins, Myers, Pinoli and Geck voting in favor, the Board approved a settlement agreement with Larry Lang. Mr. Lang gives up all claims regarding his employment in return for a monetary settlement.”

Public Comments

- There were no comments from the public.

OATH OF OFFICE

Nadine Goebel, newly elected Student Trustee was administered the oath of office by Board President Geck. Upon completion of the oath, she assumed her duties as Student Trustee.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. Discussion on several items included in the report were deferred until the time the appropriate agenda item was presented for discussion.

CONSENT AGENDA

M/S (Tomkins/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	None

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Employment – Part-
Time Faculty*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty for the summer 2017 semester as submitted and presented at the meeting.

Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted and presented at the meeting.

<i>Resignations - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Lucinda Mosna, Food Service Worker effective May 31, 2017.
<i>Employment - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ Marianna Cooper and Blanca Nieto, Admissions and Records Specialists effective July 1, 2017; Todd Sorenson, Instructional Assistant - Fine Woodworking effective July 1, 2017; and Benjamin Kohler, Maintenance Technician effective July 10, 2017.
<i>Employment – Tenure Track Faculty</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ Heidi Crean, Kimberly Swift, John Rall and Neeka Aguirre effective August 18, 2017.
<i>Employment - Working Out of Classification - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the working out of classification compensation for Kristin Bartolomei, Human Resources Specialist, effective May 10, 2017 until the vacant Human Resources Technician position is filled through recruitment.
<i>Administrator Contracts</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a one-year administrator contract Adan Chaidez, Student Equity, Success and Support Programs effective July 1, 2017 through June 30, 2018 and two-year administrator contracts for Dennis Aseltyne, Dean of Applied Academics; Valerie Jensen, Director, Lake Center; Rebecca Montes, Dean of Instruction; Debra Polak, Dean of Centers (currently working as the Interim Vice President of Instruction); and Amanda Xu, MESA/STEM Success Director all effective July 1, 2017 through June 30, 2019.
<i>Contract Amendment – Vice Presidents</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a salary increase for Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services and Debra Polak, Interim Vice President of Instruction effective July 1, 2017.
<i>Employment – Classified Administrator – Increase in Number of Months Worked</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves an increase in work year for Janis Wood, Director of Child Development Center from 11 months to 12 months in any year a summer program is offered effective June 15, 2017.
<i>Employment – Classified – Increase in Number of Months Worked</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approves an increase in work year for Susan Sopp, Administrative Assistant - Child Development Center from 11 months to 12 months in any year a summer program is offered effective June 15, 2017.
<i>Management/Supervisory/Confidential Tentative Agreement 2017-2018</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratifies the 2017-2018 Tentative Agreement between the Mendocino-Lake Community College District and the Management/Supervisory/Confidential employees as presented.

<i>Fiscal Report as of April 30, 2017</i>	<u>Other Items</u> *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as presented.
<i>District Order of Priorities for Five-Year Capital Outlay Plan 2019-2023</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the District Order of Priorities for the Five-Year Capital Outlay Plan, 2019-2023 as presented.
<i>Mendocino College 2017-2018 Catalog</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the 2017-2018 Mendocino College catalog as presented.

ACTION ITEMS

<i>2017-2018 Tentative Budgets</i>	After reviewing the information provided, the following action was taken: M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the proposed 2017-2018 Tentative Budgets as presented and shown on attachments A through I. The motion was approved with the following vote:
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Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	None

<i>2017-2018 District Priorities</i>	After reviewing and discussing the information provided, the following action was taken: M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby table this agenda item until the next board meeting. The motion was approved with the following vote:
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Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	None

<i>Child Development Center Contract – Resolution 06-17-01</i>	After reviewing the information provided and the ensuing discussion, the following action was taken: M/S (Chaniot/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt Resolution 06-17-01, California Department of Education Contract Number CCTR-7142 in the amount of \$146,732.00 as presented.
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Ayes	Tomkins, Geck, Chaniot, Pinoli, Haynes, Ubelhart and Myers
Noes	None
Abstentions	None

Absent None

*Child Development
Center Contract –
Resolution 06-17-
02*

After reviewing the information provided and the ensuing discussion, the following action was taken:

M/S (Myers/Pinoli) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt Resolution 06-17-02, California Department of Education Contract Number CSPP-7290 in the amount of \$202,228.00 as presented.

Ayes Tomkins, Geck, Chaniot, Pinoli, Haynes, Ubelhart and Myers
Noes None
Abstentions None
Absent None

*Board Policy
Revisions – Second
Reading*

After reviewing the information provided and the ensuing discussion, the following action was taken:

M/S (Chaniot/Pinoli) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the additions and/or revisions to Board Policy 5030 as presented.

Ayes Tomkins, Geck, Chaniot, Pinoli, Haynes, Ubelhart and Myers
Noes None
Abstentions None
Absent None

INFORMATIONAL REPORTS

*Mendocino College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. She also shared a letter of thanks from an Adopt-A-Fifth-Grader recipient.

*Friends of the
Mendocino College
Coastal Field
Station and Natural
Sciences affiliate*

A written report by Steve Cardimona was submitted as information. Professor Cardimona was present to address questions from the Board members regarding his report.

*Constituents Group
Reports*

Management/Supervisory/Confidential

An oral report was shared by Management/Supervisory/Confidential President Fairbairn detailing several initiatives and projects in which members of the Management/Supervisory/Confidential group are currently engaged.

Student Housing

Superintendent/President Reyes shared that he and Trustee Geck have been working with the Foundation on the housing issue. A presentation from Derivi Consultants was made at the last Foundation board meeting. Their presentation touched on not only student but employee and general housing as well.

An emergency housing situation solution is being implemented through the Equity committee which would address needs of a very short period of time. There will be certain criteria as determined by the committee which must be met in order to obtain this assistance.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes.

Other Trustees commented orally on their recent college-related activities.

Future Agenda Items

In reviewing the list from the June 2017 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- There was a recommendation the Board take action on whether it stands for Social Justice or the Search for Truth and which direction the college should follow regarding the First Amendment. There was reference made to the University of Chicago “Freedom of Expression” statement regarding this topic. The board will review the YouTube link of John Haidt’s lecture at Rutgers entitled “Two incompatible sacred values in American universities” and decide at their next meeting if they would like to move forward with this request.

New items for review at the next meeting as possible future agenda items include:

- Enrollment and FTES generated by location for the past five years
- Policy on commencement
- Policy on Free Speech
- Review Policy 6620 – Naming and Dedication of College Facilities and Other Properties

Adjournment

M/S (Tomkins/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 6:23 PM.

Ayes	Tomkins, Haynes, Chaniot, Geck, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	None

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees