

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, August 9, 2017 at Mendocino College Coast Center 1211 Del Mar Drive, Fort Bragg, California.

GENERAL MATTERS

Call To Order/Pledge of Allegiance Trustee Geck, Board President, called the meeting to order at 3:00 pm which was followed by the Pledge of Allegiance led by Trustee Ubelhart.

<i>Board Members</i>	President	Dave Geck	present
	Vice President	Marie L. Myers	present
	Clerk	Robert Jason Pinoli	present
	Trustee	Paul Ubelhart	present
	Trustee	Edward Haynes	present
	Trustee	Janet Chaniot	present
	Trustee	John Tomkins	absent
	Student Trustee	Nadine Goebel	Arrived at 4:00 pm

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President
Debra Polak, Interim Vice President of Education & Student Services (present)
Staff Representatives Eileen Cichocki, Vice President of Administrative Services (present)
Ulises Velasco, Vice President of Student Services (present)
Sabrina Meyer, Director of Human Resources (present)

<i>Constituent Representatives</i>	Academic Senate	Jason Edington, President (present)
	Classified Senate	Chris Olson, President (present)
	Management/Supervisory/Confidential	Jessica Silva, President (present)

Agenda Approval M/S (Myers/Ubelhart) to approve the agenda as amended. The matter was approved via the following vote:

Ayes	Haynes, Geck, Chaniot, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Tomkins

Minutes/Approval M/S (Ubelhart/Chaniot) to approve the minutes of the Board workshop held on June 14, 2017 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, and Chaniot
Noes	None
Abstentions	Haynes and Pinoli
Absent	Tomkins

M/S (Ubelhart/Chaniot) to approve the minutes of the regular Board meeting held on June 14, 2017 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Pinoli and Haynes
Noes	None
Abstentions	None
Absent	Tomkins

M/S (Ubelhart/Myers) to approve the minutes of the special Board meeting held on July 10, 2017 as presented. The matter was approved with the following vote:

Ayes	Ubelhart, Myers, Geck, Chaniot, Pinoli and Haynes
Noes	None
Abstentions	None
Absent	Tomkins

*Public Comments
on Closed Session
Items*

There were no comments from the public on items to be discussed in closed session.

CLOSED SESSION

The Board adjourned to Closed Session at 3:05 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 4:00 PM with Board President Geck reporting no action taken in closed session.

Public Comments

- Barbara Rice addressed the board and thanked them for the presence of Mendocino College on the Mendocino Coast.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. Discussion on several items included in the report were deferred until the time the appropriate agenda item was presented for discussion.

CONSENT AGENDA

M/S (Pinoli/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Haynes, Chaniot, Geck, Pinoli, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	Tomkins

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

Employment – Part-Time Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty for the fall 2017 semester as submitted and presented at the meeting.

Volunteers *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted and presented at the meeting.

Resignation/Retirement – Full Time Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignation of Mike Giuffrida, Full-Time Faculty – English effective June 14, 2017.

Administrator Contract *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify a three-year administrator contract for Eileen Cichocki, Assistant Superintendent/Vice President of Administrative Services effective 07/01/17 through 06/30/2020 as presented.

Unpaid Administrative Leave of Absence *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the unpaid administrative leave of absence for Laura Mays effective August 18, 2017 until her employment eligibility is received by the District.

Employment – Temporary Full-Time Faculty Assignment *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby approve the employment of Jason Davis as temporary full-time English faculty for the Fall 2017 semester.

Other Items

Fiscal Report as of June 30, 2017 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as presented.

Donation *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donation by Marta MacKenzie as presented.

Quarterly Fiscal Status Report – AB 2910 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the Quarterly Fiscal Status report as presented.

ACTION ITEMS

Contracts and Agreements After reviewing the information provided, the following action was taken:

M/S (Pinoli/Chaniot) that the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify the contracts and agreements as provided on the compilation as presented. The motion was approved with the following vote:

Ayes	Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	Tomkins

*2017-2018
Appropriation Limit
– Resolution 08-17-
01*

After reviewing and discussing the information provided, the following action was taken:

M/S (Pinoli/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt Resolution 08-17-01, establishing the Mendocino-Lake Community College District’s Appropriation Limit for fiscal year 2017-18 at \$35,789,686. The motion was approved with the following vote:

Ayes	Haynes, Geck, Chaniot, Ubelhart, Pinoli and Myers
Noes	None
Abstentions	None
Absent	Tomkins

*Change to Trustee
Areas #1 and #4*

After reviewing the information provided and the ensuing discussion, the following action was taken:

M/S (Chaniot/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the changes to the Mendocino-Lake Community College District Trustee Area #2 and Trustee Area #4 as presented.

Ayes	Geck, Chaniot, Pinoli, Haynes, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Tomkins

*2017-2018 District
Priorities*

After reviewing the information provided and the ensuing discussion, the following action was taken:

M/S (Haynes/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby establish the 2017-2018 District Priorities as follows:

Supporting the Superintendent/President and College to retain focus on student success resulting in:

- Expanding educational opportunities and enrollments in the Mendocino-Lake region including the coast through local collaborations with schools, business/industry, civic organizations, government and community groups.
- Continuing the cycle of assessing student learning and comprehensive planning to sustain our continuous improvement process and improve institutional effectiveness.
- Supporting equity minded professional development opportunities, instructional and student service strategies and practices that facilitate student success.
- Strengthening our inclusive, equitable, ethically and ideologically diverse college culture to be more welcoming to all students and increase access and completion for all students, including underrepresented students and students of color.

Ayes	Geck, Chaniot, Pinoli, Haynes, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Tomkins

INFORMATIONAL REPORTS

*Mendocino College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. Director Fairbairn added the annual Foundation Gala will be held on Saturday, August 12, 2017 from 4-7:30 pm.

*Constituents Group
Reports*

Classified Senate

A written report was submitted by Classified President Olson as information.

Management/Supervisory/Confidential

A written report was submitted by Management/Supervisory/Confidential President Silva as information.

Academic Senate:

Academic Senate President Edington stated he had nothing to share at this time due to the summer break.

Associated Students of Mendocino College:

An oral report by Student Trustee Goebel was shared with the other members of the board and included highlights from their first official meeting of the 2017-18 year. She also stated the group is working on several new projects this year which include amending their bylaws to include the newly incorporated coastal region, student senate training in September, and the possibility of establishing a student senate newsletter.

Student Housing

Superintendent/President Reyes provided the board with an update on student housing and the finalization and timeline of a housing feasibility study which is to include a survey of our students. Derivi Consultants will be completing the study and are also working with the Foundation regarding their land use. Information from the study will be shared once the study has been completed.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes and by Trustee Chaniot.

Other Trustees commented orally on their recent college-related activities.

*Annual Board
Activity Report
2016-2017*

The annual board activity report was submitted as information.

*Future Agenda
Items*

In reviewing the list from the June 2017 board meeting, the following items were determined as possible items to be presented at a future board meeting if the majority of board members agree:

- There was a recommendation the Board take action on whether it stands for Social Justice or the Search for Truth and which direction the college should follow regarding the First Amendment. There was reference made to the University of Chicago “Freedom of Expression” statement regarding this topic. Board members reviewed the YouTube link of John Haidt’s lecture at Rutgers entitled “Two incompatible sacred values in American universities” and decided to add this item to a future agenda as a timed item in order to limit the amount of time spent on discussing it.
- Enrollment and FTES generated by location for the past five years - it was agreed this information will be provided in a report on a future agenda.

There were no new items presented at the meeting as possible future agenda items.

Adjournment

M/S (Ubelhart/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 5:12 PM.

Ayes	Haynes, Chaniot, Geck, Pinoli, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Tomkins

Submitted by:
 Arturo Reyes, Superintendent/President
 Secretary, Board of Trustees