

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, April 5, 2017 at Mendocino College 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

- Call To Order/Pledge of Allegiance* Trustee Geck, Board President, called the meeting to order at 4:00 pm which was followed by the Pledge of Allegiance led by Trustee Haynes.
- Board Members*
- | | | |
|-----------------|---------------------|--------------------|
| President | Dave Geck | present |
| Vice President | Marie L. Myers | present |
| Clerk | Robert Jason Pinoli | absent |
| Trustee | Paul Ubelhart | present |
| Trustee | Edward Haynes | present |
| Trustee | Janet Chaniot | present |
| Trustee | John Tomkins | present |
| Student Trustee | Liana Edington | arrived at 5:30 pm |
- Secretary* Arturo Reyes, Superintendent/President
- Support Staff* Mary Lamb, Executive Assistant II to Superintendent/President
- Staff Representatives* Debra Polak, Interim Vice President of Education & Student Services (absent)
Eileen Cichocki, Vice President of Administrative Services (present)
- Constituent Representatives* Academic Senate Jason Edington, President (present)
Classified Senate Lois O'Rourke, President (present)
Management/Supervisory/Confidential Katie Fairbairn, President (present)
- Agenda Approval* M/S (Chaniot/Ubelhart) to approve the agenda as presented. The matter was approved via the following vote:
- | | |
|-------------|----------------------------------------------------|
| Ayes | Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers |
| Noes | None |
| Abstentions | None |
| Absent | Pinoli |
- Minutes/Approval* M/S to approve the minutes of the regular Board meeting (Haynes/Chaniot) held on March 1, 2017 as amended. The matter was approved with the following vote:
- | | |
|-------------|----------------------------------------------------|
| Ayes | Ubelhart, Myers, Geck, Chaniot, Haynes and Tomkins |
| Noes | None |
| Abstentions | none |
| Absent | Pinoli |
- Public Comments on Closed Session Items* Maria Peluso from SEIU Local 1031 addressed the board in support of the part-time temporary employees.

CLOSED SESSION

The Board adjourned to Closed Session at 4:05 PM.

OPEN SESSION

*Report of Action
Taken in Closed
Session*

The Board returned to open session at 5:39 PM with Board President Geck reporting the following action taken on the items discussed in closed session: "In closed session, the Board ratified the agreement to modify the SEIU unit by a vote of 6 to 0 (Trustees Haynes, Ubelhart, Chaniot, Tomkins, Myers and Geck in favor; Trustee Pinoli absent).

*Public Comments –
Time Certain – 6:00
pm*

- Victoria Golden and Barry Vogel addressed the board regarding the possible suspension of the football program.

PRESIDENT AND ADMINISTRATION REPORT

A written report was presented by Superintendent/President Reyes. The following items were offered in addition:

- The list of volunteers identified in Item 4.3 for the disc golf course are thanks to the many hours of extra work completed by Interim Vice President Velasco.

CONSENT AGENDA

M/S (Haynes/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Consent Agenda as presented. The consent agenda was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart, and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

*Employment – Part-
Time Faculty*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty for the spring 2017 semester as submitted and presented at the meeting.

Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted and presented at the meeting.

*Resignations/Retire
ments - Classified*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the resignations of Xavier Ortiz, Auto Lab Technician effective March 17, 2017 and Stephen Frick, Computer Support Technician, effective June 23, 2017.

Mendocino-Lake

*RESOLVED, That the Mendocino-Lake Community College District Board of

Community College Classified Bargaining Unit/SEIU (MLCCCBU) Local 1021, 2017-18 Reopeners Trustees does hereby receive the initial 2017-18 collective bargaining proposal from the Mendocino-Lake Community College Classified Bargaining Unit (MLCCCBU) and directs the Superintendent/President to receive related public comments prior to the May Board meeting.

Mendocino College Federation of Teachers (MCFT/AFT), 2018-2019 Reopeners *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby receive the initial 2018-19 collective bargaining proposal from the Mendocino College Federation of Teachers (MCFT) and directs the Superintendent/President to receive related public comments prior to the May Board meeting.

Mendocino Part-Time Faculty Association, 2017-2018 Reopeners *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby receive the initial 2017-18 collective bargaining proposal from the Mendocino Part-Time Faculty Association (MPFA) and directs the Superintendent/President to receive public comments on this proposal prior to the May Board meeting.

Mendocino-Lake Community College District Reopeners to Mendocino-Lake Community College Classified Bargaining Unit/SEIU, Local 1021(MLCCCBU) 2017-18 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby present the District's initial 2017-18 collective bargaining proposal to MLCCCBU/SEIU, Local 1021 and directs the Superintendent/President to receive related public comments prior to the May Board meeting.

Mendocino-Lake Community College District Reopeners to Mendocino College Federation of Teachers (MCFT/AFT), 2018-19 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby present the District's initial 2018-19 collective bargaining proposal to Mendocino College Federation of Teachers (MCFT); and directs the Superintendent/President to receive related public comments prior to the May Board meeting.

Mendocino-Lake Community College District Reopeners to Mendocino Part-Time Faculty Association (MPFA), 2017-18 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby present the District's initial 2017-18 collective bargaining proposal to Mendocino Part-Time Faculty Association (MPFA); and directs the Superintendent/President to receive related public comments prior to the May Board meeting.

Other Items

Fiscal Report as of February 28, 2017 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Sale and/or *RESOLVED, That the Mendocino-Lake Community College District Board of

Disposal of Surplus Property Trustees does hereby authorize the sale of the surplus property as listed on Attachment “A” as presented and further authorizes staff to dispose of property with an insufficient value to defray the costs of arranging a sale in a manner consistent with the College’s commitment to recycling.

Donations *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the donations by Rachel Donham, Sandra Boccaleoni and Black Oak Coffee as presented.

ACTION ITEMS

2016-2017 April Revised Budget After reviewing the information provided, the following action was taken:

M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt the proposed 2016/17 April Revised Budget as presented and shown on Attachments A-1 through I. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Awarding of Audit Contract For Fiscal Year Ending June 30, 2017 After reviewing the information provided, the following action was taken:

M/S (Chaniot/Myers) that the Board of Trustees of the Mendocino-Lake Community College District does hereby award the 2016/2017 audit contract for an estimated price of \$68,200 to the Certified Public Accounting firm K•Coe Isom. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Contracts and Agreements – Quarterly Ratification After reviewing the information provided, the following action was taken:

M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify the contracts and agreements as provided on the compilation as presented. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Classified Professionals Week – Resolution 04-17- After reviewing the information provided, the following action was taken:
M/S (Chaniot/Myers) that the Board of Trustees of the Mendocino-Lake

01

Community College District does hereby adopt Resolution No. 04-17-01 in honor of Classified Professionals Week. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

*2017 California
Community College
Trustees (CCCT)
Ballot for Board of
Directors*

After reviewing the information provided and individual weighted rankings tallied, the following action was taken:

M/S (Chaniot/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby cast their vote for the following candidates for the 2017 CCCT Board of Directors: Stephen Blum, Laura Casas, Stephan Castellanos, Loren Steck, Adrienne Grey, Shaun Giese, Pam Haynes, Jim Moreno and William “Kyle” Iverson. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

*Football Program
Suspension*

After reviewing the information provided and discussion, the following action was taken:

M/S (Tomkins/Ubelhart) that the Board of Trustees of the Mendocino-Lake Community College District does hereby follow the recommendation of the Planning and Budgeting Committee to suspend the football program. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Geck, Chaniot, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

INFORMATIONAL ITEMS AND REPORTS

*Mendocino College
Foundation, Inc.*

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. as information. She reminded and thanked each Board member for their participation in the Adopt-A-Fifth-Grader program at \$100 per year. She requested this year’s donations be received by the Foundation Office no later than May 10, 2017.

*Friends of the
Mendocino College
Coastal Field
Station and Natural
Sciences Affiliate*

A written report by Steve Cardimona was submitted as information. Professor Cardimona was present to address questions from the Board members regarding his report.

Constituents Group Reports

Academic Senate

A written report was submitted as information by Academic Senate President Edington.

Classified Senate

A written report was submitted by Classified Senate President Lois O'Rourke.

Management/Supervisory/Confidential

Management/Supervisory/Confidential President Fairbairn stated she had nothing to report.

ASMC

Student Trustee Edington informed the Board about the ASMC meetings taking place on the Center campuses as well as on the main campus.

Student Housing

Superintendent/President Reyes informed the board the college has now completed a housing survey which sent to all students. We received a total of 240 responses in return. 35 respondents stated they have no stable housing – they are staying with friends, relatives, etc. Only 3 respondents stated they are homeless which includes 1 who stated they are “living off the land”. 33% of the 240 respondents stated they would be interested in college housing, 33% stated they would not, and 33% expressed a possible interest.

Superintendent/President Reyes met with Trustee Geck and representatives from Denevi Consultants regarding housing where they discussed how the college could move forward and how and what kind of a plan we would like to develop. A possible next step might be to conduct a joint meeting with the entities potentially involved and the Foundation representatives.

Another idea under consideration may be the establishment of something similar to the food pantry which is managed through Student Services. It would be established as an emergency fund to be used for housing in critical housing situations. At this point, this proposal is still in the preliminary stages.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes.

Other Trustees commented orally on their recent college-related activities.

Trustee Chaniot stated she is working with the committee to review the AAUW scholarship applications and will also be reviewing the ones for the Retired Teachers Association. She also informed the board about the National Consortium on College Men of Color meeting which will be held in San Diego in June and requested support for her to attend.

Trustee Myers stated she may be interested in attending the CCCT conference in Lake Tahoe in May if she is available.

*Future Agenda
Items*

In reviewing the list from the March 2017 board meeting, the following items were determined to be of interest to the majority of the board members and will be presented at a future board meeting:

- Big Picture item outlining all counseling services including mental health counseling and what is offered at the Centers
- Disaggregate data for all failing students and not only students of color – Superintendent/President Reyes presented information regarding this request from Trustee Haynes to have the college complete a regression analysis. The Board was asked if they would like to have this type of analysis completed and if so the board would need to provide answers to the 30 questions presented before we could begin. After discussion, Trustee Geck suggested it might be better to have a grid report or presentation (possibly as a Big Picture item) which details the various subgroups and which services each group is eligible to receive to which the board agreed.
- Student Equity Committee funding update - this information was provided in the April Superintendent/President's report.

New items for review at the next meeting as possible future agenda items include:

- A follow up presentation by Athletic Director Gordon in approximately three months covering any issues which have surfaced regarding the suspension of the football program and how they are being addressed.
- How secure is our data? This could be a report or presentation to the Board.

Adjournment

M/S (Chaniot/Myers) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 8:36 PM.

Ayes	Tomkins, Haynes, Chaniot, Geck, Ubelhart and Myers
Noes	None
Abstentions	None
Absent	Pinoli

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees