

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, October 10, 2018 – 4:00 PM**

**Mendocino College– 1000 Hensley Creek Road – Ukiah, CA 95482**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA AND MINUTES**

- 1.1 Agenda Approval
- 1.2 Approval of Minutes of the regular meeting held on September 12, 2018.

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**2. CLOSED SESSION**

- 2.1 Collective Bargaining/Meet and Confer – GC 54957.6  
Designated Representatives: Reyes, Polak, Cichocki and Meyer  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU and Superintendent/President
- 2.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case  
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 Public Employee Discipline/Dismissal/Release – GC 54957  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations

**RETURN TO OPEN SESSION – TIME CERTAIN ITEM – 5:30 PM  
REPORT OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMENTS – TIME CERTAIN ITEM 5:30 PM**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**3. PRESIDENT AND ADMINISTRATION REPORT**

- 3.1 A report from Superintendent/President Reyes is presented as information

**CONSENT AGENDA**

**4. Personnel**

- 4.1 Employment – Short-Term Employees  
Recommendation to ratify a list of short-term employees
- 4.2 Employment – Part-Time Faculty  
Recommendation to approve the list of part-time faculty as presented
- 4.3 Volunteers  
Recommendation to approve the list of volunteers as presented
- 4.4 Employment - Classified  
Recommendation to employ Jennifer Justice, Alternate Media/Assistive Technology Technician and Jennifer Woo, Coast Center Assistant both effective November 1, 2018 as presented
- 4.5 Interim Management Contract  
Recommendation to approve the interim management contract for Janet Daugherty, Interim Learning Center Coordinator as presented
- 4.6 Educational Administrator Contract  
Recommendation to approve the educational administrator contract for Ulises Velasco, Vice President of Student Services as presented
- 4.7 Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Model Certification Form Fiscal Year 2017/2018

**5. Other Items**

- 5.1 Fiscal Report as of August 31, 2018  
Recommendation to accept the report as presented
- 5.2 Donations  
Recommendation to accept the donated items as presented
- 5.3 Academic Calendar 2019-2020  
Recommendation to adopt the 2019-2020 academic calendar as presented

**6. ACTION ITEMS**

- 6.1 Contracts and Agreements – Quarterly Ratification  
Recommendation to ratify the contracts and agreements as presented
- 6.2 Vice Presidents’ Salary Schedule  
Recommendation to approve the salary schedule for Vice President, Academic Affairs and Vice President, Student Services as presented
- 6.3 Mendocino College Resolution in Support of California Community College Undocumented Student Week of Action – Resolution 10-18-01  
Recommendation to adopt resolution 10-18-01 in support of California Community College Undocumented Student Week as presented
- 6.4 Board Policy Revisions – Second Reading  
Recommendation to adopt the Board policy additions and revisions as presented

**7. BIG PICTURE**

- 7.1 International Student Program  
A presentation by Vice President Velasco and Director of Admissions and Records Simpson-Logg

**8. INFORMATIONAL ITEMS AND REPORTS**

- 8.1 Mendocino College Foundation, Inc.
  - 8.1.A Mendocino College Foundation informational report
  - 8.1.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate
- 8.2 Constituent Group Reports  
Reports from constituent groups are presented as information
- 8.3 Student Housing  
An update on student housing will be presented
- 8.4 Campus Climate and Student Engagement Update  
An update on the campus climate and student survey progress will be presented

**9. TRUSTEE COMMUNICATIONS**

- 9.1 Trustee Reports  
Written and oral reports from Trustees are presented as information
- 9.2 Future Agenda Items  
Board discussion about topics to be included on future agendas

**11. ADJOURNMENT**

**ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

**Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President’s Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA**

***Future Board Meetings:***

- *Regular Meeting – Wednesday, November 13, 2018, 4:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*