

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, June 14, 2017 - 4:00 PM**

**Mendocino College Lake Center – 2565 Parallel Drive – Lakeport, CA 95453**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA AND MINUTES**

- 1.1 Agenda Approval
- 1.2 Approval of Minutes for the regular meeting held on May 10, 2017.

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**2. CLOSED SESSION**

- 2.1 Collective Bargaining/Meet and Confer – GC 54957.6  
Designated Representatives: Reyes, Polak, Cichocki and Meyer  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential and MLCCCBU
- 2.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case  
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 Public Employee Discipline/Dismissal/Release – GC 54957  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 2.4 Public Employee Performance Evaluation – GC 54957  
Superintendent/President

**RETURN TO OPEN SESSION – TIME CERTAIN ITEM 5:30 PM**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**OATH OF OFFICE**

The Oath of Office is administered to Student Trustee Nadine Goebel

**3. PRESIDENT AND ADMINISTRATION REPORT**

- 3.1 A report from Superintendent/President Reyes is presented as information

**CONSENT AGENDA**

**4. Personnel**

- 4.1 Employment – Short-Term Employees  
Recommendation to ratify a list of short-term employees
- 4.2 Employment – Part-Time Faculty  
Recommendation to approve the list of part-time faculty as presented
- 4.3 Volunteers  
Recommendation to approve the list of volunteers as presented
- 4.4 Resignation – Classified  
Recommendation to ratify the resignation of Lucinda Mosna, Food Service Worker, effective May 31, 2017
- 4.5 Employment - Classified  
Recommendation to employ Marianna Cooper and Blanca Nieto, Admissions and Records Specialists effective July 1, 2017; Todd Sorenson, Instructional Assistant – Fine Woodworking effective July 1, 2017; Gregory Brickey, Facilities Specialist – Coast Center effective July 1, 2017; and Benjamin Kohler, Maintenance Technician effective July 10, 2017.

- 4.6 **Employment – Tenure Track Faculty**  
Recommendation to employ Heidi Crean, Kimberly Swift, John Rall, Neeka Aguirre and Chantal Cimiyyotti effective August 18, 2017
- 4.7 **Employment/Working Out of Classification - Classified**  
Recommendation to approve the working out of classification compensation for Kristin Bartolomei, Human Resources Specialist, effective May 10, 2017 until the vacant Human Resources Technician position is filled through recruitment
- 4.8 **Administrator Contracts**  
Recommendation to approve the administrator contracts as presented
- 4.9 **Contract Amendment – Vice Presidents**  
Recommendation to approve the salary increase for Assistant Superintendent/Vice President of Administrative Services Cichocki and Interim Vice President of Instruction Polak effective July 1, 2017.
- 4.10 **Employment – Classified Administrator – Increase in Number of Months Worked**  
Recommendation to approve the increase in work year for Janis Wood, Child Development Center Director from 11 months to 12 months per year in any year a summer program is offered
- 4.11 **Employment – Classified – Increase In Number of Months Worked**  
Recommendation to approve the increase in work year for Susan Sopp, Administrative Assistant, Child Development Center from 11 months to 12 months in any year a summer program is offered
- 4.12 **Management/Supervisory/Confidential Tentative Agreement, 2017-2018**  
Recommendation to ratify the 2017-2018 Tentative Agreement between the Mendocino-Lake Community College District and the Management/Supervisory/Confidential Employees as presented

**5. Other Items**

- 5.1 **Fiscal Report as of April 30, 2017**  
Recommendation to accept the report as presented
- 5.2 **District Order of Priorities for Five-Year Capital Outlay Plan, 2019-2023**  
Recommendation to approve the District 2019-2023 plan as presented
- 5.3 **Mendocino College 2017/2018 Catalog**  
Recommendation to adopt the 2017-2018 college catalog as presented

**6. ACTION ITEMS**

- 6.1 **2017-2018 Tentative Budgets**  
Recommendation to adopt the 2017-18 tentative budgets as presented
- 6.2 **2017-2018 District Priorities**  
Establishment of the 2017-2018 District Priorities
- 6.3 **Child Development Center Contract – Resolution 06-17-01**  
Recommendation to approve the contract in the amount of \$146,732.00 as presented
- 6.4 **Child Development Center Contract – Resolution 06-17-02**  
Recommendation to approve the contract in the amount of \$202,228.00
- 6.5 **Board Policy Revisions – Second Reading**  
Recommendation to adopt the Board policy additions and revisions as presented

**7. INFORMATIONAL ITEMS AND REPORTS**

- 7.1 **Mendocino College Foundation, Inc.**
  - 7.1.A Mendocino College Foundation informational report
  - 7.1.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate
- 7.2 **Constituent Group Reports**  
Reports from constituent groups are presented as information
- 7.3 **Student Housing**  
An update on student housing will be presented

**8. TRUSTEE COMMUNICATIONS**

- 8.1 **Trustee Reports**  
Written and oral reports from Trustees are presented as information
- 8.2 **Future Agenda Items**  
Board discussion about topics to be included on future agendas

**9. ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA

***Future Board Meeting:*** Regular Meeting – Wednesday, August 9, 2017, 4:00 AM, Mendocino College Coast Center, 1211 Del Mar Drive, Fort Bragg, CA 95437