

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, February 21, 2018 - 4:00 PM**

**Mendocino College – 1000 Hensley Creek Road – Ukiah, CA 95482**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA AND MINUTES**

- 1.1 Agenda Approval
- 1.2 Approval of Minutes of the regular meeting held on December 13, 2017

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**2. CLOSED SESSION**

- 2.1 **Collective Bargaining/Meet and Confer – GC 54957.6**  
Designated Representatives: Reyes, Polak, Cichocki and Meyer  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU and Superintendent/President
- 2.2 **Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case**  
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 **Public Employee Discipline/Dismissal/Release – GC 54957**  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 2.4 **Public Employee Performance Evaluation – GC 54957**  
Superintendent/President – Bi-annual update

**RETURN TO OPEN SESSION**

**PUBLIC COMMENTS – TIME CERTAIN ITEM 5:30 PM**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**3. PRESIDENT AND ADMINISTRATION REPORT**

- 3.1 A report from Superintendent/President Reyes is presented as information

**CONSENT AGENDA**

**4. Personnel**

- 4.1 **Employment – Short-Term Employees**  
Recommendation to ratify a list of short-term employees
- 4.2 **Employment – Part-Time Faculty**  
Recommendation to approve the list of part-time faculty as presented
- 4.3 **Volunteers**  
Recommendation to approve the list of volunteers as presented
- 4.4 **Resignation – Classified**  
Recommendation to ratify the resignations of Erik Alfin effective February 20, 2018 and Morgan Knight effective February 28, 2018.
- 4.5 **Resignation - Administrators**  
Recommendation to ratify the resignations of Valerie Jensen and Jessica Silva effective January 31, 2018
- 4.6 **Resignation - Faculty**  
Recommendation to ratify the resignation of Cintya Da Cruz effective January 15, 2018
- 4.7 **Transfer/Promotion/Reassignment - Classified**  
Recommendation to ratify the transfer of Douglas Dippel effective February 22, 2018

- 4.8 **Employment – Classified**  
Recommendation to employ Eliza Fields effective February 22, 2018
- 4.9 **Temporary Assignments – Management**  
Recommendation to approve the temporary management assignments for Judy Harwood effective February 12, 2018 and Janelle Bird effective February 22, 2018.
- 4.10 **Faculty – Unpaid Leave of Absence**  
Recommendation to approve an unpaid leave of absence for Maria Cetto from January 19, 2018 through May 25, 2018 as presented.

**5. Other Items**

- 5.1 **Fiscal Report as of December 31, 2017**  
Recommendation to accept the report as presented
- 5.2 **Donations**  
Recommendation to accept the donations from Fred Buonanno, Ron Guth, Mike and Tascha Whetzel and Zohar Yizraeli
- 5.3 **Quarterly Fiscal Status Report – AB 2910**  
Recommendation to accept the report as presented
- 5.4 **Sale of Automobiles to Ukiah High School**  
Recommendation to approve the sale of three automobiles to Ukiah High School by the Automotive Club

**6. ACTION ITEMS**

- 6.1 **Board of Trustees Budget Parameters for District 2018-2019 Budgets**  
Recommendation to adopt the 2018-2019 Board Budget Parameters as presented
- 6.2 **Award Contract – Replacement of Science Building Boiler**  
Recommendation to award the contract to Intercounty Mechanical & Electrical, Inc. in the amount of \$155,000.
- 6.3 **Contracts and Agreements – Quarterly Ratification**  
Recommendation to ratify the contracts and agreements as presented
- 6.4 **Disaster Relief and Emergency Assistance – Resolution 02-18-01**  
Recommendation to adopt resolution 02-18-01 authorizing the Superintendent/President to provide information to the Governor’s Office of Emergency Services pertaining to disaster number DR-4344-CA as presented.
- 6.5 **Child Development Center Request for Credit For Attendance Reimbursement Due To State Of Emergency During October 2017 Fires - Resolution 02-18-02**  
Recommendation to adopt resolution 02-18-02 authorizing Janis Wood, Director of Child Development Center, to request credit for attendance reimbursement due to state of emergency during October 2017 fires.

**7. BIG PICTURE**

- 7.1 **Mendocino-Lake Adult & Career Education Program (ACE)**  
Presentation by Judy Harwood, ACE Program Director

**8. INFORMATIONAL ITEMS AND REPORTS**

- 8.1 **Mendocino College Foundation, Inc.**  
Mendocino College Foundation informational report
- 8.2 **Constituent Group Reports**  
Reports from constituent groups are presented as information
- 8.3 **Board Policy Additions and Revisions – First Reading**  
Revisions and additions to Board policies are presented as information for review
- 8.4 **Student Housing**  
An update on student housing will be presented

**9. TRUSTEE COMMUNICATIONS**

- 9.1 **Trustee Reports**  
Written and oral reports from Trustees are presented as information
- 9.2 **Future Agenda Items**  
Board discussion about topics to be included on future agendas

## **10. ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA

### ***Future Board Meetings:***

- *Board of Trustees Study Session – Wednesday, February 28, 2018, 9:00 – Noon, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*
- *Regular Meeting – Wednesday, March 14, 2018, 4:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*