

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - SPECIAL MEETING**

**December 16, 2020 – 4:00 PM**

**Zoom meeting information:** [December 16, 2020 zoom meeting link](#)

Or by telephone phone dial: +1 346 248 7799 (US Toll)

Meeting ID: 961 2579 5633

**CALL TO ORDER**

**1. OATH OF OFFICE**

The Oath of Office is administered to Trustees Anderson, Myers, O'Neill and Pinoli

**2. APPROVAL OF AGENDA AND MINUTES**

2.1 Agenda Approval

2.2 Approval of Minutes of the regular meeting held on November 18, 2020 and the study session held on December 1, 2020.

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. In accordance with the Governor's Executive Order N-29-20, Mendocino-Lake Community College Trustees will be conducting this meeting via teleconference. At the appropriate time on the agenda, the Board President will ask individuals joining the teleconference via phone wishing to make a public comment to unmute themselves by pressing \*6 on their phone and state their full name. Individuals joining the teleconference via computer should list their name in the chat (i.e.: "Member of the public's name would like to speak during public comment"). Once the Board President has received a list of all members of the public who wish to speak, they will call upon each member to speak. After being recognized by the Chair, those wishing to make comments are asked to give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**3. CLOSED SESSION**

3.1 Conference with Labor Negotiator – Pursuant to Government Code section 54957.6

Designated Representatives: Karas, Cichocki, Polak, Velasco and Marin  
Employee Organizations: MCFT, MPFA, Management Team, MLCCCBU

3.2 Conference with Legal Counsel – Anticipated Litigation – Pursuant to Government Code section 54957.9(d) 1 case

Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations  
Designated Representatives: Karas, Cichocki, Polak, Velasco and Marin

3.3 Public Employee Discipline/Dismissal/Release – Pursuant to Government Code section 54957

Designated Representatives: Karas, Cichocki, Polak, Velasco and Marin

**RETURN TO OPEN SESSION**

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMENTS**

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**4. ANNUAL ORGANIZATIONAL MEETING**

4.1 Election of Officers

- The Board of Trustees will elect the officers for the 2021 year
- 4.2 Meeting Dates and Times  
The Board of Trustees will establish their meeting dates and times for the 2021 year

5. **PRESIDENT AND ADMINISTRATION REPORT**

- 5.1 A report from Superintendent/President Karas is presented as information

**CONSENT AGENDA**

6. **Personnel**

- 6.1 Consideration to approve Personnel List – Short Term Non-Continuing Employees  
Recommendation to approve the list of short-term non-continuing personnel as presented
- 6.2 Consideration to approve Personnel List – Part-Time Faculty  
Recommendation to approve the list of part-time faculty as presented
- 6.3 Consideration to approve Employment - Classified  
Recommendation to approve the employment – classified as presented
- 6.4 Consideration to ratify Resignation – Management Team  
Recommendation to ratify the resignation as presented
- 6.5 Consideration to approve Working Out of Class and Extra Duties Compensation  
Recommendation to approve the working out-of-class and extra duties compensation as presented

7. **Other Items**

- 7.1 Fiscal Report as of October 31, 2020  
Recommendation to accept the report as presented
- 7.2 Donations  
Recommendation to accept the donated items as presented

8. **ACTION ITEMS**

- 8.1 2019/20 Audit Report  
Recommendation to receive the audit report presented for the year ended June 30, 2020
- 8.2 Board Policy Additions and Revisions – Second Reading  
Recommendation to approve the board policy additions and revisions as presented
- 8.3 College and Career Access Pathways (CCAP) Partnership Agreements – Second Reading  
Recommendation to approve the CCAP agreements as presented

9. **INFORMATIONAL ITEMS AND REPORTS**

- 9.1 Mendocino College Foundation, Inc.  
9.1.A Mendocino College Foundation informational report  
9.1.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate report
- 9.2 Constituent Group Reports  
Reports from constituent groups are presented as information
- 9.3 Board Policy Additions and Revisions – First Reading  
Revisions and additions to Board policies are presented for information and review

10. **TRUSTEE COMMUNICATIONS**

- 10.1 Trustee Reports  
Written and oral reports from Trustees are presented as information
- 10.2 Future Agenda Items  
Board discussion about topics to be included on future agendas

11. **ADJOURNMENT**

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be found on the college website at : [Board of Trustee meeting documentation](#)

***Future Board Meetings:***

- *Special Meeting – January 13, 2021*
- *Board Study Session – January 28, 2021*
- *Regular Meeting – tbd, via ZOOM*