

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, December 12, 2018 – 4:00 PM

Mendocino College– 1000 Hensley Creek Road – Ukiah, CA 95482

CALL TO ORDER /PLEDGE OF ALLEGIANCE

1. OATH OF OFFICE

The Oath of Office is administered to Trustees Tomkins, Pinoli, Martinez and Nickerman

2. APPROVAL OF AGENDA AND MINUTES

2.1 Agenda Approval

2.2 Approval of Minutes of the regular meeting held on November 14, 2018.

RECOGNITION OF RETIREES

Lana Eberhard and Peggy Randrup will be recognized by the Board.

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

3. ANNUAL ORGANIZATIONAL MEETING

3.1 Election of Officers

The Board of Trustees will elect officers for the 2019 year

3.2 Meeting Dates and Times

The Board of Trustees will establish their meeting dates and times for the 2019 year

4. PRESIDENT AND ADMINISTRATION REPORT

4.1 A report from Superintendent/President Reyes is presented as information

CONSENT AGENDA

5. Personnel

5.1 Employment – Short-Term Non Continuing (STNC) Employees

Recommendation to ratify a list of short-term non continuing (STNC) employees

5.2 Employment – Part-Time Faculty

Recommendation to approve the list of part-time faculty as presented

5.3 Volunteers

Recommendation to approve the list of volunteers as presented

5.4 Employment – Full Time Temporary Faculty

Recommendation to approve the employment of Joseph Harrington, Full-Time temporary faculty, Spanish effective January 18, 2019 through May 24, 2019 as presented

5.5 Employment - Classified

Recommendation to be determined at the meeting

5.6 Administrator Contract – Classified Administrator

Recommendation to approve the classified administrator contract for Yuliana Sandoval, Director of Financial Aid and EOPS through June 30, 2020 as presented

5.7 Resignation/Retirement – Classified

Recommendation to ratify the resignation/retirement of Jennifer Woo, Center Assistant/Coast Center effective October 25, 2018 and Lana Eberhard, Foundation Marketing/Program Specialist effective December 31, 2018 as presented

5.8 Resignation/Retirement – Management/Supervisory/Confidential

Recommendation to ratify the resignation/retirement of Peggy Randrup, North County Center Operations Supervisor effective December 28, 2018 as presented

6. Other Items

6.1 Fiscal Report as of October 31, 2018

Recommendation to accept the report as presented

- 6.2 Donations
Recommendation to accept the donated items as presented

7. ACTION ITEMS

- 7.1 2017-18 Audit Report
Recommendation to receive the audit report presented by for the year ended June 30, 2018.
- 7.2 2019-20 Nonresident Tuition
Recommendation to authorize the Assistant Superintendent/Vice President of Administrative Services to set the 2019-2020 nonresident tuition fee once the information is provided by the Chancellor's Office.
- 7.3 Notification of Classified Layoffs – Resolution 12-18-01
Recommendation to adopt Resolution #12-18-01 – Notification of Classified Layoffs
- 7.4 Disaster Relief and Emergency Assistance – Resolution 12-18-02
Recommendation to adopt Resolution #12-18-02 authorizing the Superintendent/President to provide information to the Federal Emergency Management Agency (FEMA), Governor's Office of Emergency Services and Mendocino County pertaining to any disaster.
- 7.5 Northern California Community College Self Insurance Authority (NCCCSIA) – Resolution 12-18-03 – Designation of District Alternate
Recommendation to adopt resolution #12-18-03 – Designation of District Alternate
- 7.6 Board Policy Additions and Revisions – Second Reading
Recommendation to adopt the Board policy additions and revisions as presented

8. BIG PICTURE

- 8.1 Program and Initiative Overview
A presentation by Vice President Polak and Vice President Velasco

9. INFORMATIONAL ITEMS AND REPORTS

- 9.1 Mendocino College Foundation, Inc.
9.1.A Mendocino College Foundation informational report
9.1.B Friends of the Mendocino College Coastal Field Station and Natural Sciences affiliate
- 9.2 Constituent Group Reports
Reports from constituent groups are presented as information
- 9.3 Student Housing
An update on student housing will be presented
- 9.4 Campus Climate and Student Engagement Update
An update on the campus climate and student survey progress will be presented
- 9.5 Multi-Year Budget Projections
An update of the out year projections for the general fund unrestricted revenue and expenditures through the year 2023-24 are presented as information

10. TRUSTEE COMMUNICATIONS

- 10.1 Trustee Reports
Written and oral reports from Trustees are presented as information
- 10.2 Future Agenda Items
Board discussion about topics to be included on future agendas

11. CLOSED SESSION

- 11.1 Collective Bargaining/Meet and Confer – GC 54957.6
Designated Representatives: Reyes, Polak, Cichocki, Velasco and Loria
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU and Superintendent/President
- 11.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 11.3 Public Employee Discipline/Dismissal/Release – GC 54957
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 11.4 Public Employee Performance Evaluation – GC 54957
Superintendent/President

RETURN TO OPEN SESSION

REPORT OF ACTION TAKEN IN CLOSED SESSION

12. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA

Future Board Meetings: TENTATIVE

- *Board Workshop – Wednesday, January 16, 2019, 9:00 AM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*
- *Regular Board Meeting – Wednesday, February 13, 2019, 4:00 PM, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA 95482*