

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, August 15, 2018 – 4:00 PM**

**Mendocino College– 1000 Hensley Creek Road – Ukiah, CA 95482  
Room 1060, MacMillan Hall**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**1. APPROVAL OF AGENDA AND MINUTES**

- 1.1 Agenda Approval
- 1.2 Approval of Minutes of the regular meeting held on June 13, 2018.

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

This time is set aside for general public comments. Additionally, comments may be made at the time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**2. CLOSED SESSION**

- 2.1 Collective Bargaining/Meet and Confer – GC 54957.6  
Designated Representatives: Reyes, Polak, Cichocki and Meyer  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU and Superintendent/President
- 2.2 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(d) 1 case  
Case names unspecified: Disclosure would jeopardize anticipated settlement negotiations
- 2.3 Public Employee Discipline/Dismissal/Release – GC 54957  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations

**RETURN TO OPEN SESSION – TIME CERTAIN ITEM – 5:30 PM**

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**OATH OF OFFICE**

The Oath of Office is administered to Student Trustee Rickie Farah

**3. PRESIDENT AND ADMINISTRATION REPORT**

- 3.1 A report from Superintendent/President Reyes is presented as information

**CONSENT AGENDA**

**4. Personnel**

- 4.1 Employment – Short-Term Employees  
Recommendation to ratify a list of short-term employees
- 4.2 Employment – Part-Time Faculty  
Recommendation to approve the list of part-time faculty as presented
- 4.3 Volunteers  
Recommendation to approve the list of volunteers as presented
- 4.4 Employment – Classified  
Recommendation to employ Jessica Lancaster, Child Development Specialist effective August 10, 2018; Maria Zuniga, Day Custodian and Beatriz Sanchez, Human Resources Technician effective August 16, 2018 as presented.
- 4.5 Employment – Tenure-Track Faculty  
Recommendation to employ Fernando Calderon, Counselor/EOPS effective August 8, 2018 as presented.

- 4.6 **Employment – Temporary, Non-tenure Track, Categorically Funded, Full-Time Faculty**  
Recommendation to employ Shanti Adhikari as a temporary, non-tenure track, categorically funded, full-time Nursing faculty effective August 17, 2018 through May 24, 2019 as presented.
- 4.7 **Transfer/Promotion/Reassignment - Classified**  
Recommendation to approve the transfer and promotion of Ben Kohler, EMS Controls Specialist, effective August 16, 2018 as presented.
- 4.8 **Resignation/Retirement - Classified**  
Recommendation to ratify the resignation of Jacob Troester, Instructional Assistant – Ceramics as presented.
- 4.9 **Resignation/Retirement – Full Time Faculty**  
Recommendation to ratify the resignation of Tanja Ramming, full-time faculty, CalWORKS Coordinator/Counselor as presented.
- 4.10 **Unpaid Leave of Absence – Full-Time Faculty**  
Recommendation to approve the unpaid leave of absence for Maria Cetto, full-time faculty, Spanish, as presented.
- 4.11 **Employment – Temporary Full-Time Faculty Assignment**  
Recommendation to approve the employment of Joseph Harrington, temporary, full-time faculty, Spanish, as presented.
- 4.12 **Management/Supervisory/Confidential Tentative Agreement, 2018-2019**  
Recommendation to ratify the 2018/2019 tentative agreement between the District and the Management/Supervisory/Confidential employees as presented.

**5. Other Items**

- 5.1 **Fiscal Report as of June 30, 2018**  
Recommendation to accept the report as presented
- 5.2 **Quarterly Fiscal Status Report**  
Recommendation to accept the report as presented
- 5.3 **Donations**  
Recommendation to accept the donated items as presented

**6. ACTION ITEMS**

- 6.1 **Contracts and Agreements – Quarterly Ratification**  
Recommendation to ratify the contracts and agreements as presented
- 6.2 **Establishment of School Warrant/Pass Through Fund – Resolution 08-18-01**  
Recommendation to adopt resolution 08-18-01 to establish the School Warrant/Pass Through Fund as presented
- 6.3 **2018-/2019 Appropriation Limit – Resolution 08-18-02**  
Recommendation to adopt resolution 08-18-02 and establish the District’s 2018-2019 appropriation limit at \$31,233,117 as presented
- 6.4 **Board Policy Revisions – Second Reading**  
Recommendation to adopt the Board policy additions and revisions as presented

**7. BIG PICTURE**

- 7.1 **Campus Climate and Student Engagement Surveys**  
A presentation by Dr. Dave Trites from Ruffalo Noel Levitz

**8. INFORMATIONAL ITEMS AND REPORTS**

- 8.1 **Mendocino College Foundation, Inc.**  
Mendocino College Foundation informational report
- 8.2 **Constituent Group Reports**  
Reports from constituent groups are presented as information
- 8.3 **Student Housing**  
An update on student housing will be presented

**9. TRUSTEE COMMUNICATIONS**

- 9.1 **Trustee Reports**  
Written and oral reports from Trustees are presented as information
- 9.2 **Future Agenda Items**  
Board discussion about topics to be included on future agendas

## 11. ADJOURNMENT

**ADA Compliance:** Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

**Agenda Packet and Supporting Documents Notice:** The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA

***Future Board Meetings:***

- *Regular Meeting – Wednesday, September 12, 2018, 4:00 PM, Mendocino College, 1211 Del Mar Drive, Fort Bragg, CA 95437*