

MINUTES

Mendocino College Academic Senate

Tuesday, August 21, 2016

Boardroom (Room 6010) 11:30 am –1:00 p.m.

- Call to order* Edington called the meeting to order at 11:37 a.m.
- Present* Jason Edington, Doug Browe, Jordon Anderson, Tasha Whetzel, Catherine Indermill, Jason Davis and Jessica Crofoot
- Absent* Vivian Varela, Conan McKay and Maria Cetto
- Others* Arturo Reyes, Ulises Velasco
- Note Taker* Catherine Indermill
- Agenda Approval* M/S/C (Browe/Anderson) to approve the Agenda for August 18, 2016 – unanimously
- Consent Agenda* M/S/C (Indermill/Browe) – unanimously
1. Set December Faculty Meeting for Fall 2016
 2. Open 2016 Academic Rank Application Period
- Minutes Approval* M/S/C (Browe/Whetzel) to approve the Minutes of July 12, 2016 – unanimously
Discussion: none
- Public Comment* President Reyes addressed the Senators on four issues: In-Service, Open Educational Resources, our survey results related to Professional Development, and his “open door”:
1. He noted the In-Service activities will begin a little earlier than usual with breakfast at 8:00am and the program scheduled to begin at 8:30am. This change was made to allow for a break during the morning sessions which has been requested. Reyes was asked if the Senators should contact our constituents about this change. Reyes noted that the agenda was sent via email to all employees sometime around 11:30 when this meeting was beginning. He thanked Jason Edington for his input on the agenda to include sessions on Canvas, SLOs and the four semester sequence.
 2. He is interesting in exploring Open Educational Resources and Low/No Cost textbook programs for students. He indicated the

cost for textbooks is high and this would help some students and their parents afford college. He noted there are various financial aid programs to help with the cost of tuition etc., but the cost of textbooks in some cases presents a hardship.

3. He said he sees from the comments in our May 2016 Survey Results that there is faculty interest in more Professional Development opportunities. He expressed an interest in allocating money for Professional Development and for more clarity in the process of allocating such money (particularly for CTE).

4. Reyes extended an invitation to stop by his office whenever faculty would like, in order to take advantage of his “open door policy”.

Reports

President’s Report: Edington provided a written report (attachment #1).

Senators’ Reports: Catherine Indermill – Summer Budget Workshop

Indermill referred to a report (attachment #2) sent to the Senators via email 8/18/2016 which highlights the annual Statewide Budget Workshop sponsored by the California Community College Chancellor’s Office was held at American River College which she attended on August 2, 2016. She mentioned the overall outlook for the State Budget and Mendocino College look positive. In addition, she pointed out some of the budget news as it relates to faculty issues. Such as:

- Increased funding for CTE, Basic Skills, intersegmental partnerships;
- Restoration of funds for adjunct office hours;
- Funds for “zero textbooks” which aligns with our goals to explore Open Enrollment Programs”

Other areas of interest include changes in funding for various student populations:

- Effective January 1, 2016 High School student can enroll in up to 15 semester units (up from 11) *if* the High School and College have established a “College and Career Pathways

Partnership (AB 288) – it was noted this is something we should explore

- Dual enrollment must be addressed in Institutional Policy in order to receive maximum funding for these students
- Non-resident veterans no longer must pay out-of-state tuition

There will be some restoration of previously reduced categorical funds (Cal works, part-time faculty office hours, MESA, Student Success Grant) – the question was raised if this includes DSPS, as well. At this point it does not appear so.

Committee Reports: None

*Discussion Items /
New Business*

1. Federal Work Study (Time Certain: Noon, Ulises Velasco):

Ulises Velasco, Director of Financial Aid, address the Academic Senate about the coordination of hiring Federal Work Study students by Faculty through the Academic Senate. He pointed out the need for some sort of process to match qualifying students with faculty (department) with need for student help. Mendocino College has been allocated \$80,000 to be used to support student via this work program. He indicated \$4250 per allocation for the Academic Senate to oversee and help distribute. Areas that have used Federal Work Study students in the past include: Child Development, Automotive, Learning Center, Athletics, Library, Ceramics. He would like to see the Academic Senate (via Edington) put this out to the faculty that Financial Aid has these monies to allocate and then have Academic Senate assign faculty who will receive funds to support a student worker.

Discussion centered on general questions about the use of funds by faculty. Velasco said it is important to track the hours worked by a student so as not to go over their allowance. Minimum wage is \$10.00 per hour, and at that rate this allocation would result in about 360 hours of student work (other payroll costs must be added in as well.) Part-time faculty in areas without a full time faculty member my collaborate to develop a position and “share” a student worker, as long as only one part-time faculty member is the “point person” (making the request and tracking the hours worked by the student). Duties may include things such as: filing, organization of projects, help with an event, research, etc. If faculty have a particular student in mind to employee, he/she should refer the

student to the Financial Aid Department to see if they qualify. The student's specific financial need is confidential. Faculty may recommend students based on the job skills necessary for a specific job, but not as related to financial need.

Action Items / Old Business

1. Posting of Agenda: Edington indicated this was discussed at the last meeting of the Academic Senate and the general consensus was the agenda should be posted in a "public place" on campus.

M/S/ (Indermill/Browe) to 1. Physically post the agenda on the day that it is sent out via email to the Senators and 2. In the glass bulletin board case in Macmillan Hall outside the Board Room (room 1060) with President Reyes permission.

Discussion included:

- The suggestion of other locations, such as the mail room or meeting room. The MacMillan Hall location is preferred as it is already a place for public notices and is more accessible to the public
- Continued concern about including the Centers – at this point the focus is on determining a location on the Ukiah campus, while acknowledging the importance of inclusion at the Centers it is not suggested that it is mandated at this time.
- The need (according to the Brown Act) for the agenda to be available to members of the public (all employees groups receive an email)
- Brown Act requirements were discussed in terms of the location and timeframe in which the agenda should be posted. It was noted the Brown Act calls for the agenda to be posted 72 hours before the meeting (24 hours for an "Emergency Meeting").

The motion was amended (Davis, accepted by Anderson and Browe) 1. Physically post the agenda *in accordance with the Brown Act* and 2. In the glass bulletin board case in Macmillan Hall outside the Board Room (room 1060) with President Reyes permission. There was no further discussion and the amended motion carried unanimously.

2. 2016-2017 Mendocino College Academic Senate: Edington referred to the draft of the Possible Senate Goals 2016-2017 provided at the last Academic Senate Meeting (July 12, 2016)

(attachment #3). He noted that Davis asked how #8 “Support our Classified Staff” was included in the purview of the “Ten plus One” charged to the Academic Senate. Edington said after some thought he thinks it is not and will remove it from the Goals Draft.

Discussion centered on the purpose of the goals and if they are the only things that drive the agendas. Edington indicated the Goals are important for Accreditation, to keep us “on track” in terms of what we are working on and that other issues may become “goals” and/or tasks as they come up during the year. Further, some initiatives may need to be addressed that are not goals and other goals (2015-2016) we indicated were “complete” may not be due to, among other things, personnel changes over the summer. We have hired a SSSP Coordinator, but do not have a Dean of Student Services or Student Equity Coordinator (due to a leave of absence). Edington mentioned we are always “monitoring” these sort of programs and they do not necessarily need to be goals. It was pointed out that issues centering on Student Equity, SSSP, etc. have come to up many time over the last five years or so that they should be specific goals and/or agenda items for discussion. Various possible means for including these were proposed. It was concluded to make the following changes to the “Possible Senate Goals for 2016-2017”:

- Change # 7 to include item “d. Invite a member of key committees to report to the senate at least annually, including: Professional Development, Equity, Distance Education, Foundation Skills, SSSP, SLOT, Curriculum, Flex.”

Continued discussion included Edington providing a brief review of the remaining goals listed on the document “Possible Senate Goals for 2016-2017” including:

- Pointing out that #3. “Investigate hiring policies, practices, and training for hiring committees, including the role of the faculty chair on hiring committees.” Is important due to the “stress put on” the system in the past year with so many employees being hired.
- Maybe #5 (“Investigate and target departments to implement Zero Cost Degrees”) could be broadened to include “Open Enrollment” and “Zero Cost Degrees”. It was suggested this

goal be re-written to state: “Investigate and recommend Open Education Resources and Zero Cost Degrees”.

- Remove the specific names included in 6.d. and note in 7.a.

M/S/C (Crofoot/Wetzel) to approve the Goals as changed:

(Ayes = Anderson, Browe, Crofoot, Davis, Whetzel and Nay = Indermill)

3. Faculty Meeting Assignments: Indermill indicated the idea is to have individual Senators “coordinate” the Faculty Meetings (invite faculty speakers, send agenda and meeting notes etc.). The idea is to include more faculty in the meetings and share ideas related to teaching and professional development. There was no discussion and no action was taken due to a lack of time, however Edington asked Indermill if she would coordinate the first Faculty Meeting in September. She agreed. This will be included again as an action item on the September 9, 2016 agenda.

*Discussion Items /
New Business*

2. Survey Results: Edington said he attempted to organize comments into common themes. Discussion centered on “morale”, that faculty do not think their voice is being heard, negative administrative issues and that there is currently considerable “uneasiness” about the start of the new academic year. The question is how to address these concerns in a meaningful way. It is important for faculty to be involved but some do not want to volunteer for committees etc., if processes are not being followed. This survey is a “great beginning” to address faculty issues, but maybe it is time for a campus-wide workplace “climate check” to be conducted in a way that people feel “safe” responding and assurances that their comments are kept confidential. The question was raised as to why there were only 14 respondents to the survey. Edington said it may be due to the timing that it was sent out, apathy and maybe some had something to say, but others may have been more positive. It was mentioned that California Federation of Teachers may have a resource that can conduct an independent survey. Edington will follow up with Phil Warf, CFT President.

3. In Service Discussion: Edington said he lobbied for more “faculty time” at In-Service and as a result the afternoon session will include presentations on Canvas, SLOs, and the Four-Semester Sequence.

4. Robert's Rule/Brown Act Discussion: No discussion due to a lack of time.

5. Senate Operations/Senator Roles: No discussion due to a lack of time.

Adjournment

The meeting adjourned at 1:37 p.m.

Next Meeting

Friday, September 9, 2016, from 11:30 am to 1:00 p.m.
Location: LLRC 4210

Senate Topics for Future Meetings:

1. Review academic rank procedures & process {11}
2. Review of Min Qual. Procedures {1, 11}
3. Committee Reports (EAP, SLOT, Curriculum, Student Equity...) {all}
4. Test Proctoring (Dan & Ginna) {11}
5. CTE Liaison position and senate CTE representation {6, 11}
6. Consider altering calendar to not have classes on Wednesday prior to Thanksgiving {10, 11}

PRESIDENT'S REPORT – SUMMER 2016

Respectfully submitted by Jason Edington, Academic Senate President

1. EEO Plan

- a. On 6/7, Sabrina reached out to me to make sure that I felt that the changes our committee made to the EEO plan were correctly reflected in the document she sent.
- b. I looked it over and conferred with Reid E. as he was the other faculty member on the committee, and we agreed.
- c. The statement I emailed to Sabrina is as follows:

I looked over the document and, having been advised by you that the highlighted and underlined parts were what had changed, and also having discussed it with Reid (as he was the other faculty that was there in the meeting) we are both convinced that there are no substantive changes in here that need to go to the full Academic Senate (which would be fairly difficult to make happen in time for the board meeting.)

- d. Since it is important for us to move forward on this in order to secure extra funds from the Chancellor's office, especially considering that these funds are for us to continue this important work, I'm good with it!
- e. The 'secure funds' are in relation to about 40-45k in additional funds for us to continue to do the work set out by the EEO.

2. PBC 6-14-16

- a. Welcomed new members to PBC, Jana, Catherine, and our new Director of Facilities, Mac Lojowsky.
- b. Eileen presented budget
 - i. Explanation of Zero Cola in budget: .0029, rounded to zero.
 - ii. On revenue side, based on 3220 FTES, will result in 5.75% growth.
 1. In a normal situation, we would not be funded for this
 2. Because of the agreement we have with Chancellor's office, we will receive a transfer of base from Chancellor's office
 - a. needs to be agreed to by Board of Governors. (Chancellor's office will present July 18, to the BoG.)
 - b. **(This request was approved on July 18.)**
- c. Staffing Request: CAMP Counselor.
 - i. Ginna: CAMP Counselor is a categorically funded position.
 - ii. Alicia Mendoza, who moved into counseling position, vacated this position.
 - iii. This position is a compliance issue as well – it is a requirement for the grant.
 1. Discussion that grant funded positions need to be replaced, and bringing them to PBC is more for information and to be transparent with the process.
 - iv. The first step in this process would be to recruit from within (transfer), and then possibly go out to the 2nd level candidates from the previous hiring committee for Counseling.
 1. If that is not something that Monica wants, or that HR is not comfortable with, then we'd go back out to the hiring process.

a. **(We have gone back out with a hiring committee.)**

- d. E-Lumen
 - i. We want to leave Governet
 - ii. E-lumen has a curriculum piece in it.
 - iii. Also looking at how to integrate SLO/SAO be more connected to Program Review.
 - 1. Minerva is looking at this for Institutional Effectiveness.
 - iv. We can also do accreditation archiving in E-lumen.
 - v. Karen states that, while IT has looked into it, there needs to be another level of review from IT.
 - vi. One of the nice features of this system will be that the data for departments for program review will be automatically populated into each departments information.
 - 1. This data can also be further disaggregated.
 - 2. Further, there will be mapping provided between SLO's and ISLO's.
- e. Transfer of Territory update
 - i. July 18th, BoG meeting in Sacramento
 - 1. Hoping for final approval for transfer of territory.
 - ii. Then, the only item left will be the election, which the state DoE may be waiving (this will happen after the BoG meeting.)
 - 1. This is usually a consent item so, the expectation (hope) is that this will happen and the territory will be ours as on July 1, 2017.
 - iii. Everything we have asked for we have been offered
 - 1. FTES Base from CR (up to 250 FTES.)
 - a. The Chancellor's office has been very supportive of this.
 - 2. We also asked for 3 years stability funding, and they agreed.
- f. International Program Update
 - i. After I-17 is submitted, there will be a visit from Homeland Security that is scheduled, and this is like a mini accreditation process.
 - ii. Going forward, continue PAT through EAP in the fall.
- g. Staffing Committee Prioritizations:
 - i. Originally we planned to look at this today.
 - 1. After discussion with Debra, her understanding was that there would be time in the fall for staffing committee to look at things and work on them more.
 - 2. Part of what they will be doing is looking at what a replacement position really is.
 - ii. We decided that we will look at top 10 from each category (or less, in the case of MSC for example) and we will make the documentation available for all of these positions.
- h. Self-Reported report card
 - i. We set annual standards and a future goal.
 - ii. This work fits into what the state is asking for us now.

- iii. Each institution needs to develop and adopt a goals framework, as per legislation.
- iv. One required (goal) is the fund balance.
 - 1. For 16/17 the goal is 15% minimum, and 18% is what is currently budgeted.
- v. Next required goal is Audit Findings
 - 1. Short term goal is zero.
- vi. Only other goal is Accreditation Status.
- vii. It is requested that we look at Student Success report card data.
 - 1. We can look at completion rate (remedial rate for transfer, remedial rate for math, remedial rate for English, or remedial rate for ESL.)
 - a. That is, did they transfer in 6 years, or get to a transfer math in 6 years, or get to transfer level English in 6 years, or...
 - b. Suggest that since we are working with CUE on English and Math that we look at one of these.
 - c. We'll be setting a rate at this point, but not yet a goal, over the course of 6 years.
 - d. Minerva recommends English because English is a little bit cleaner of a route to go. (This is for IEPI, Chancellor's office.)
 - e. We recommend English for our initial one.

3. BOT Meeting 6-15-16

- a. Public comments included the President of the Dance Club requesting the hiring of a full-time faculty member in dance and a member of the public concerned that the standards for college curriculum may be lowered due to our working with CUE.
- b. Student Krissa Klein was recognized for her accomplishment of being nominated to the 2016 All-California Community College Academic Team.
- c. Tentative Budget for 2016-2017 was approved.
- d. President Reyes presented his report to the board. Of particular importance:
 - i. MTA will continue to offer the Students Ride Free program through the 2016-2017 year.
 - ii. The Governor's May Revision to the state budget included an overall increase of 4.2% for the California Community Colleges.
 - 1. The Kindergarten through Community College Public Education Facilities Bond Act, a \$9 billion state school bond, has been approved for the November ballot.
 - a. This bond would provide \$2 billion for community college facilities.
 - 2. Two workgroups - one to improve the current accreditor and one to pursue a model of accreditation that better aligns our colleges with four year institutions – have been meeting and making great progress toward developing a new and improved model of accreditation for our colleges.
 - iii. Information Technology is busy improving the technical infrastructure at the Coast Center to better serve the instruction and administrative functions of the center.

1. Technology infrastructure fiber upgrades will allow for the creation of a network that will support student instruction, expand the administrative network, and will also allow for distance education using the Poly-communication units that are currently used in both the North County and Lake Centers.
- iv. Beginning this fall, every ninth grader at Round Valley High School will be enrolled in a Mendocino College Career Success Class!
 1. Also, one of the high school auto shop classes will be offered as a Mendocino College class.
- v. Vice President Guleff has been meeting with classified staff, counselors, categorical program leaders and student services leadership to consider a student services redesign.
 1. The goal of the redesign has developed into creating a “One Stop Shop” for students seeking services at the college.
 2. Current thinking focuses on a multi-phased plan which would potentially include a welcome center with a coordinator, call center and student lounge and waiting area.
 3. Also currently under consideration are plans to expand the EOPS, CalWORKs and CARE facilities and to create a separate Career Center.
 4. Other centers such as a Transfer Center, Veteran’s Center and Native American Center are being considered for the MacMillan Hall location.
 - a. The Development of a Dream Center is also under consideration.
 5. The redesign, which currently focuses on facilities requests, is also being brought forward through the program review process.
 6. A fully developed and vetted plan is expected mid-summer for potential implementation beginning Fall 2016.
- vi. Many students were successfully engaged in high-impact activities related to the field station during the Spring 2016 semester.
 1. The Marine Biology class had three visits to the field station
 2. The Art Painting class had a wonderful plein aire excursion.
 3. The Physical Geography class completed an assignment on the local invasive species on the property (ice plant).
 4. The Environmental Science class engaged in an integrated assignment on native species of the coastal prairie.
- e. 2016-2017 District Priorities were set:
 - i. Supporting equity-minded professional development opportunities, instructional and student service strategies and practices that facilitate student success.
 - ii. Strengthening our inclusive, equitable, and ethnically ideologically diverse college culture to be more welcoming to all students and increase access and completion for all students, including underrepresented students and students of color.
 - iii. Continuing the cycle of assessing student learning and comprehensive planning to sustain our continuous improvement process and improve institutional effectiveness.

- iv. Expanding educational opportunities to the Mendocino-Lake region through local collaborations with schools, business/industry, civic organizations, government, and community groups while achieving a stronger presence on the coast.
- 4. Meeting with VPES Guleff 6-21-16**
- a. Met with Ginna to discuss the EAP and In-service
 - b. Discussed the importance of having faculty driven PD at In-service
 - c. Three PD ideas for Fall
 - i. Canvas Rollout
 - ii. Student Planning Module/four-semester sequence
 - iii. SLO – closing the loop
 - iv. I suggested that the first two (Canvas and SPM) are time sensitive and that the SLO presentation could either be a topic for a Faculty Meeting or it could be on the Spring in-service meeting.
 - d. EAP – planned the year and workload
- 5. Meet with Director Flores 6-21-16**
- a. Discussed committees and the committee handbook
 - b. Asked if she could send me information on which committee updates are not complete so I can help to encourage the committee chairs to update them.
 - c. Discussed the need to work with committee chairs to have them update the committee descriptions at first and last meeting of each year, including goals.
- 6. Hiring Committee Appointments 6-27-16**
- a. Appointed Steve Crossman and Kurt Combs to Camp Counselor Hiring Committee
 - i. Steve needed to step down so replaced him with Cintya Da Cruz.
- 7. Distance Education Committee Meeting to discuss training for Canvas 6-27-16**
- i. Decided that we would require 'seasoned' instructors to take Foothill version training
 - 1. This will allow us to gain feedback and re-loop this feedback into the training.
 - b. Decided that we would require @one style training in the fall for non-seasoned
 - i. This class should happen in October, feedback from initial summer nuts and bolts training, including some of that training into the @one, allow for DE committee to have input, etc.
 - c. We made special exceptions for two instructors that have not taught online for us for college needs
 - i. They need to do foothill training, @one training in Fall, see if we can get courses from other instructors rolled over, and offer them a mentor.
- 8. New Faculty Orientation Training**
- a. Presented at two sessions
 - i. 7-12-16 – Session on Academic Senate and Participatory Governance
 - ii. 7-13-16 – Session on Canvas
- 9. BOT Meeting 7-27-16**
- a. The primary topic was to hold a public hearing to appoint a new trustee to fill the Area 4 Vacancy (Joel Cark was the previous board member.)
 - i. Two candidates were interviewed

- ii. Robert Jason Pinoli was appointed to represent Area 4 until the next election which will be held in November 2017.
- b. There was also a self-introduction of the newly hired managers and classified staff conducted.

10. BOT Meeting 8-10-16

- a. Three students came to address the board about their concerns for the dance program at Mendocino College.
- b. President Reyes presented his report to the board
 - i. MLCCD will formally take charge Fort Bragg and it's programs and facilities as of July 1, 2017.
 - 1. This has been approved now by the Board of Governors and the State Department of Education.
 - 2. The next step is to have a Substantive Change Proposal submitted to ACCJC for it's consideration.
 - ii. Also, a schedule of the WOW events was included. This includes:
 - Wednesday, August 17, 5-6pm, Welcome BBQ at the Lake Center
 - Monday, August 22, 9-11am, Healthy Starts Breakfast at the Ukiah Campus
 - Monday, August 22, 12-2pm, Welcome BBQ at the Mendocino Coast Center
 - Tuesday, August 23, 11-1pm, Party in the Quad at the Ukiah Campus (free BBQ lunch, bounce houses, MTA on site, Student Services tables, Picture with the President)
 - Wednesday, August 24, 11-1pm, Healthy Lunch Eats at Ukiah Campus (free salad and sandwich lunch, MTA on site, Student Services tables)
 - Thursday, August 25, 9-3pm, Healthy Snacks at Ukiah Campus
 - Friday, August 26, 11-1pm, Healthy Snacks and Ukiah Campus
 - August 22-August 26, Healthy Snacks in common areas at both Lake Center and North County Center all week
 - Wednesday, August 31, 4-6pm, Welcome BBQ at the North County Center
 - iii. Two new Applied Academic certificates in Fine Woodworking have been approved by the Chancellor's office. These were created in response to our acquisition of College of the Redwoods Mendocino Coast Center.
- c. Our newest faculty hire was approved – Dr. Brianna Zuber is our newest biology faculty member. Be sure to say hi to her at in-service!
- d. The Annual Board Activity Report for 2015-2016 was also included.

11. Meeting with President Reyes 8-10-16

- a. Met briefly with President Reyes.
 - i. During our discussion, President Reyes suggested that he would like to have the opportunity to address the Academic Senate on a regular basis.

To: Mendocino College Academic Senate

From: Catherine Indermill
Academic Senate Vice-President 

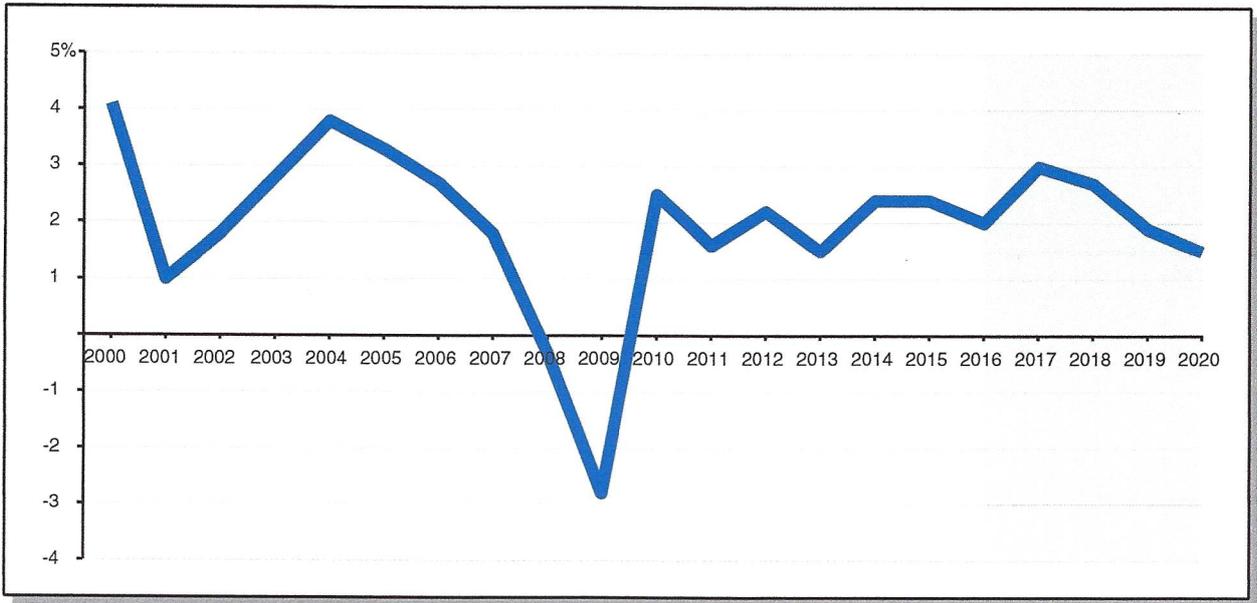
Date: August 18, 2016

Report: California Community College Chancellor's Office Budget Workshop

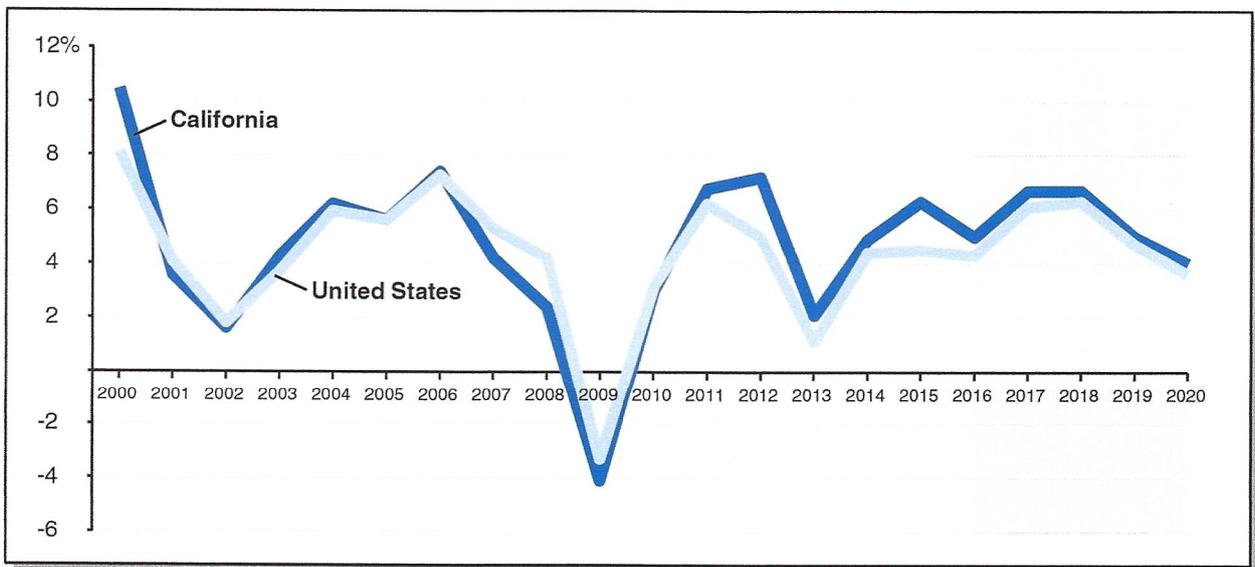
The annual Statewide Budget Workshop sponsored by the California Community College Chancellor's Office was held at American River College on August 2, 2016. Representatives from MC were Eileen Cichocki, Vice-President of Administrative Services, Joe Atherton, Director of Fiscal Services and myself. The day-long workshop featured various speakers and was presided over by Mario Rodriguez, Vice Chancellor of College and Finance and Facilities.

The agenda (attachment 1) included presentations on the economic outlook for the State, the CCC Budget for 2016-17, apportionments and fiscal standards. The overall representation is that the budget is strong and various funds that have been "suspended" in recent years are being "restored" to some extent.

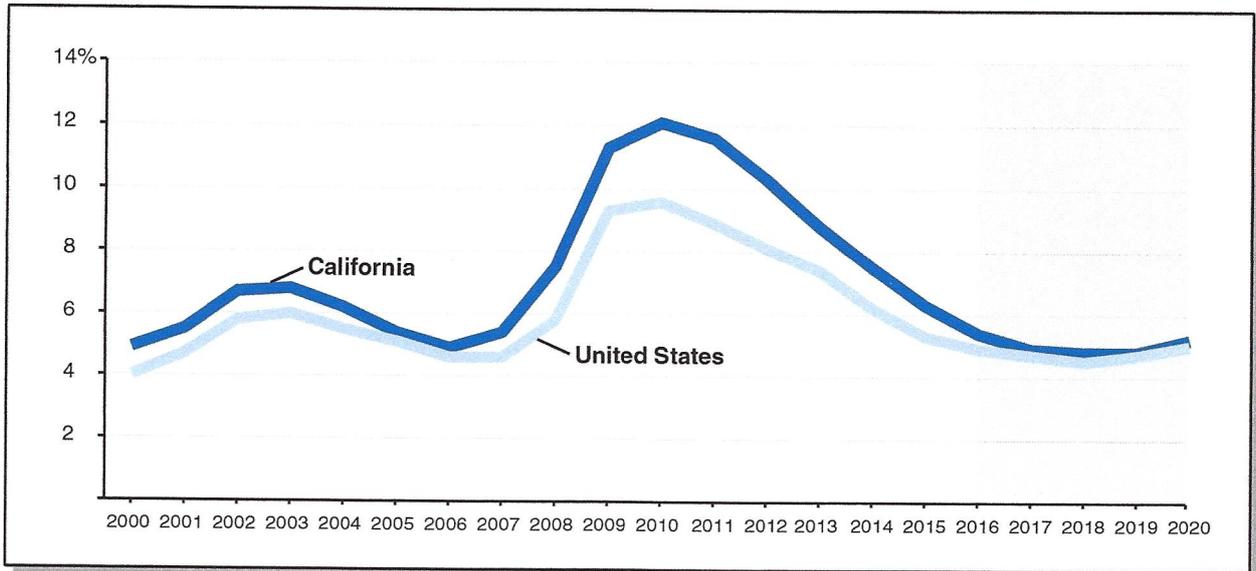
The Economic Outlook presentation focused on historical financial statistics and projected forecasts. The overall state of the economy both state-wide and nationally is strong. The "Real Gross Domestic Product" figures have increased and stabilized since the stark decline in the mid-2000s (figure 1). This is one of the strongest indicators of the economic forecast, but it is subject to some unknowns. China, the European Union, a new President and Congress, immigration, as well as increases to the minimum wage may influence it. Personal Income and Salary/Wage (figure 2) increases also support the positive economic outlook, even though they are not substantial. Personal Income has lagged behind the National average from 2007-2011, but has seen steady growth since 2011. These seemingly positive, but uncertain economic factors are bolstered by other optimistic factors, such as: slowed unemployment (figure 3); non-farm jobs (figure 4) have increased (however this is more in the Bay Area and parts of southern California than northern California); the Consumer Price Index (figure 5) is higher than the National average and projected to continue to increase. Currently, the forecast for the State's Tax Revenues (figure 6) look solid and do not reflect an extension of Proposition 30.



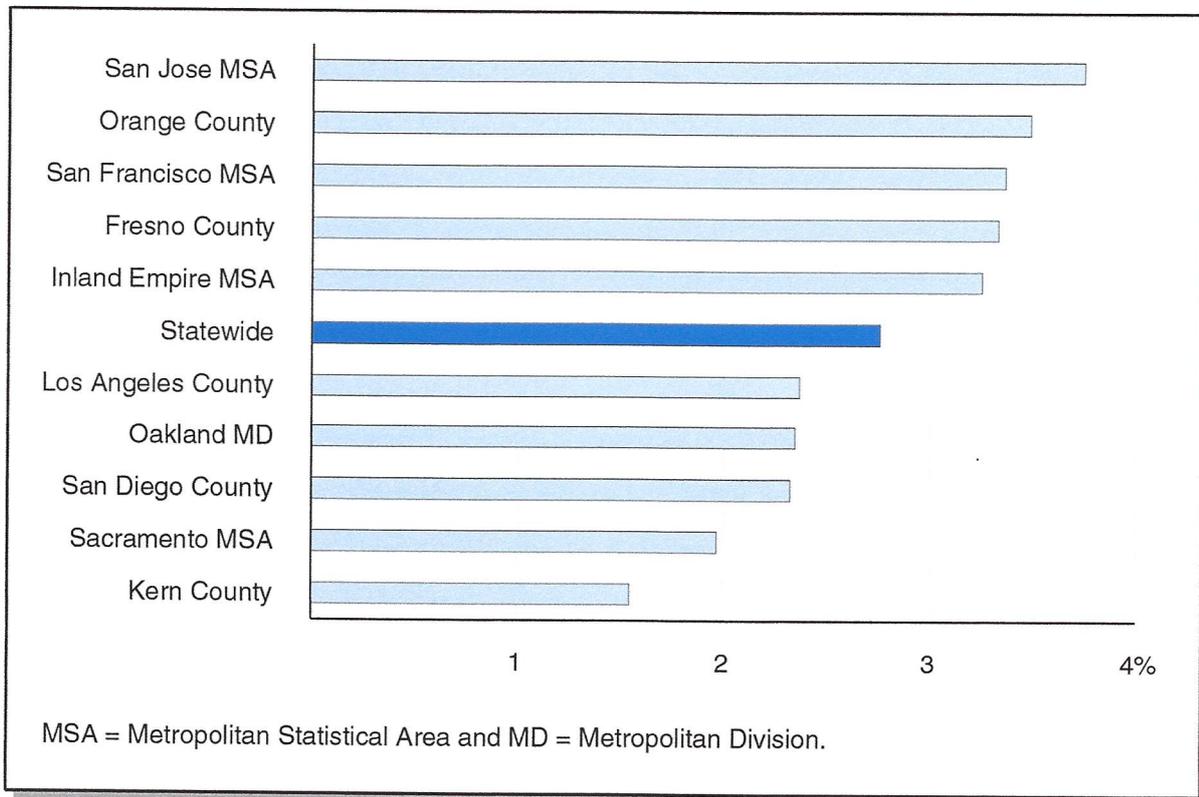
- Figure 1. Real Growth Domestic Product – Percent change from prior year (LAO)



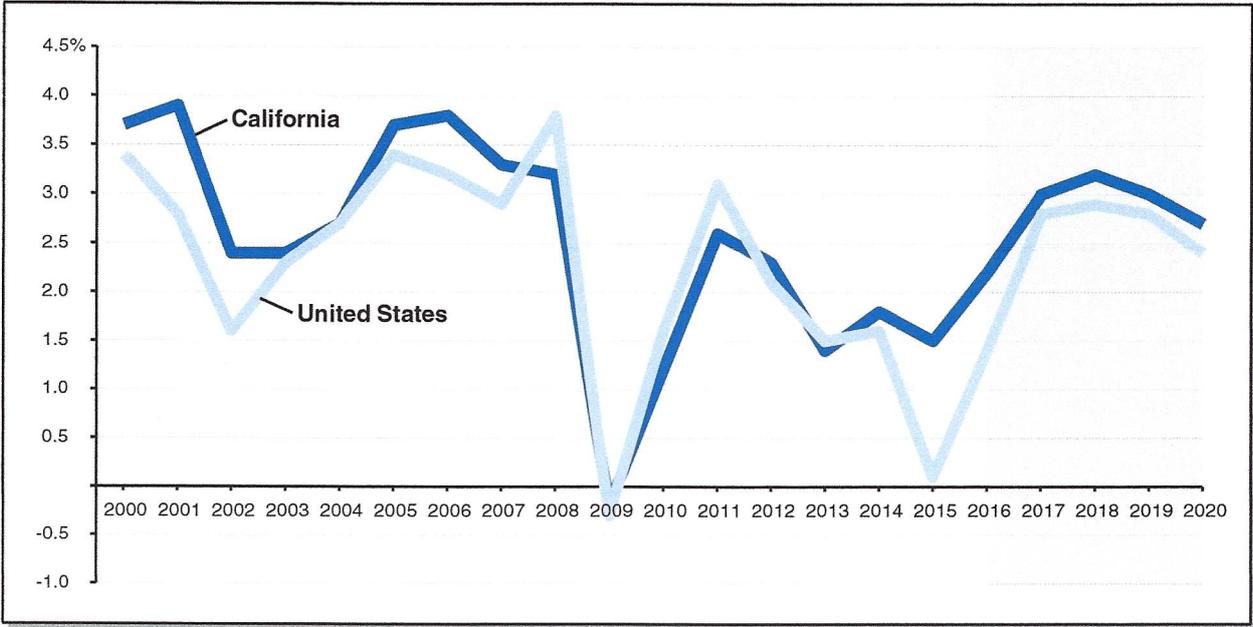
- Figure 2. Personal Income – Percent change from previous year (LAO)



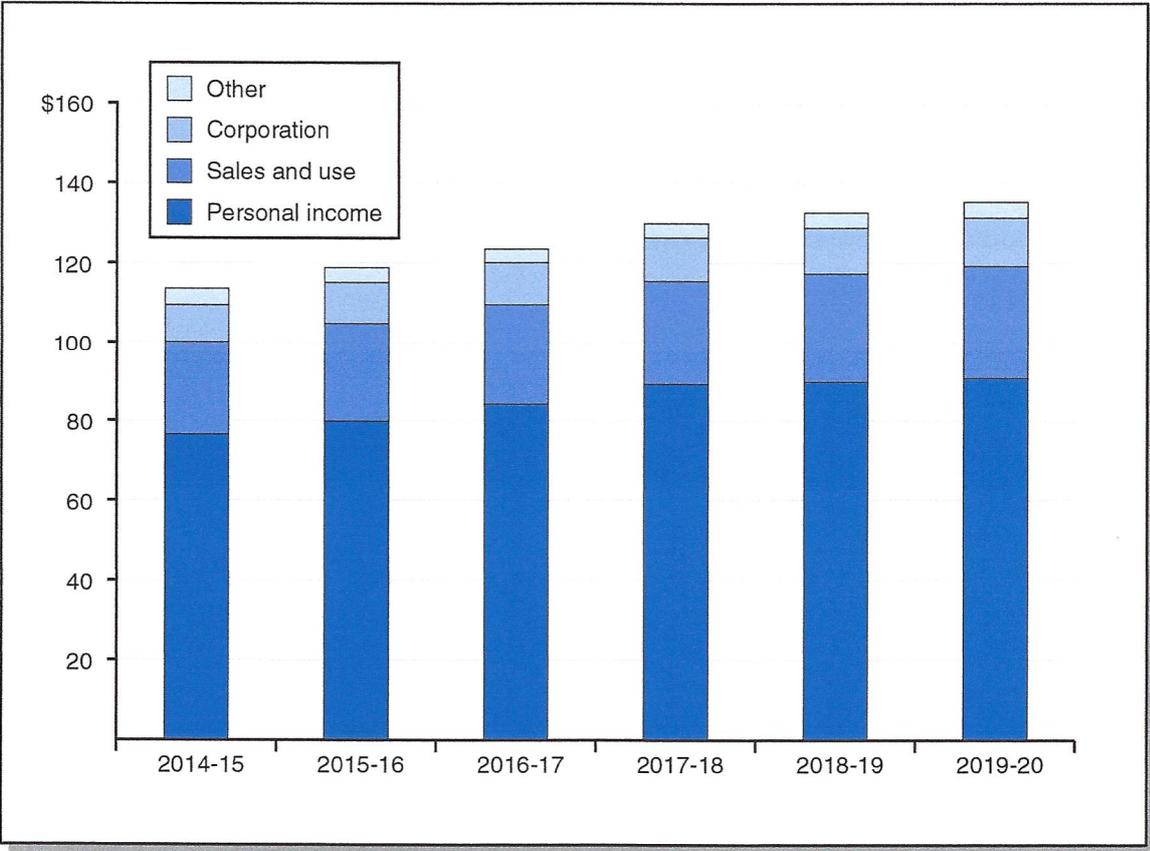
- Figure 3. Unemployment as a Share of the Labor Force



- Figure 4. Non-Farm Jobs – Percent change from prior year (LAO, May 2016)



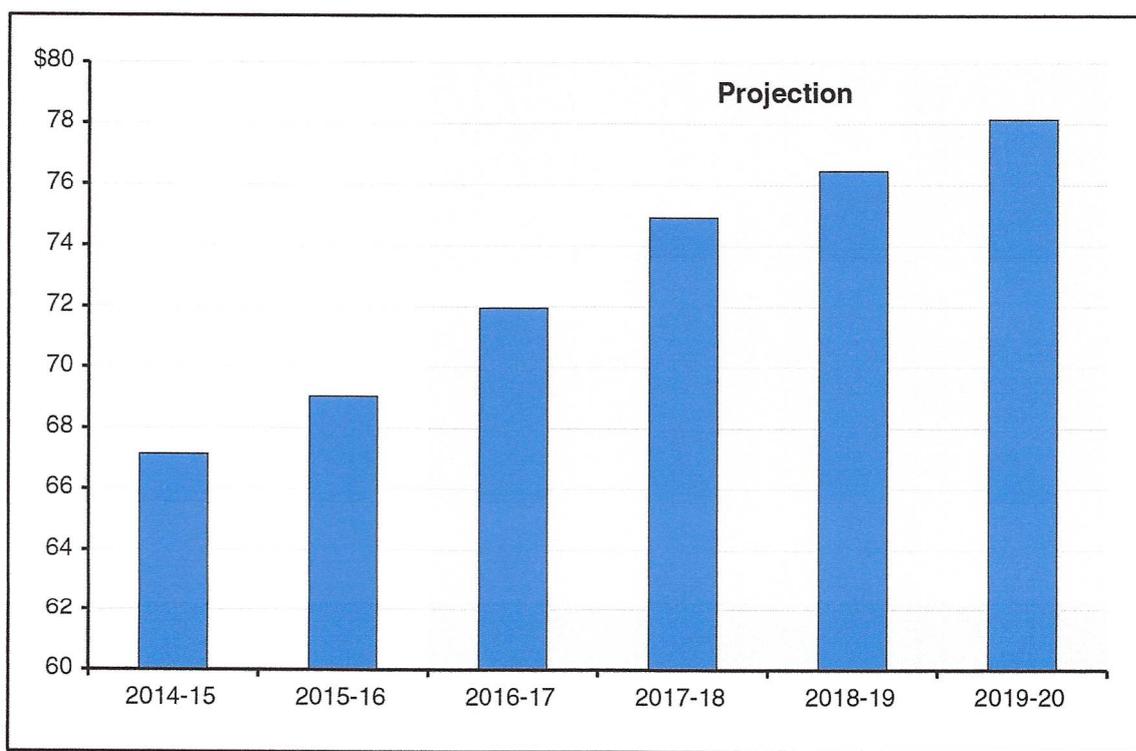
• Figure 5. Consumer Price Index – Percent change from prior year (LAO)



• Figure 6. Assumed General Fund Tax Revenue Forecast (in billions) – (LAO, May 2016)

In addition, Proposition 98 funding looks strong (figure 7), with projected increases for 2016-17 through 2020 (which do not include extension of Proposition 30). Funds from Proposition 98 (1988) continue to be an important source of income for the Community Colleges. However, the Legislature has complete discretion on how these monies are spent. In 2015-2016 it was mandated that \$20m was spent to “accelerate progress of CCC online education initiative” and \$7m to “improve CCC technology infrastructure”.

Changes to the 2016-2017 allocations include monies for CTE, Basic Skills, deferred maintenance and instructional equipment, intersegmental college partnerships and student support programs (figure 8). Additional funds are allocated to include: support for technology infrastructure; restoration of payment for adjunct faculty office hours; data security; “zero textbook” (one time); and statewide academic senate (figure 9).



• Figure 7. Proposition 98 Funding Forecast (in billions) - (LAO, May 2016)

Technical Adjustments	-\$1,167
K-12 Education	\$3,276
California Community Colleges	
Create Strong Workforce Program	\$200
Fund deferred maintenance and instructional equipment (one time)	154
Fund 2 percent enrollment growth	114
Provide apportionment increase (above growth and COLA)	75
Extend CTE Pathways Initiative for one year	48
Augment Basic Skills Initiative	30
Fund Innovation Awards (one time)	25
Fund intersegmental college success partnerships	15
Restore funding for select student support programs	11
Increase funding for Institutional Effectiveness Initiative	10
Other	34
Subtotal	(\$716)
Total Changes	\$2,824

- Figure 8. Proposed 2016 – 2017 Proposition 98 Changes (in millions) – (LAO)

Fund development of "zero-textbook-cost" degree programs (one time)	\$5
Increase ongoing support for technology infrastructure	5
Provide technical assistance to adult education consortia (one time)	5
Restore funding for part-time faculty office hours	4
Improve systemwide data security	3
Fund digital instructional materials for incarcerated adults	3
Expand outreach and marketing	3
Extend Full-Time Student Success Grant to Cal Grant C recipients	2
Expand equal employment opportunity activities	2
Increase apprenticeship reimbursement rate	2
Augment funding for systemwide Academic Senate	0.3
Total	\$34

- Figure 9. Proposition 98 Augmentations (in millions) – (LAO)

The presentation on Fiscal Standards and Accountability related to funds allocated based on regulatory statutes, including District audits; full-time faculty obligation number (FON); dual enrollment; non-resident veterans; inmate education and public safety personnel training. The project Fall 2017 FON is 45.7 for MC. Dual enrollments will be funded if local regulations and policies reflect Title 5 limitations. Effective, January 1, 2016 high school students can enroll in up to 15 units, receive priority registration and the college may schedule and restrict classes to only those students if the High School and College are part of a College and Career Pathways Partnership (AB 288). Effective, July 1, 2015 CCC may not charge nonresident tuition to veterans and may report FTEs for the purpose of receiving state funding. (AB 81).

The 2016 – 2017 Budget was presented including discussion of “restricted” and “unrestricted”, both “on-going” and “one-time” funds allocated for the CCC. Of the “unrestricted ongoing” funds there is a significant decrease in “growth” budget, however it is dependent on each District’s “growth formula” (attachment 2). It will be important for the Academic Senate to monitor this. Of the “restricted ongoing” funds, \$30m is allocated for Basic Skills, \$19m for the restoration of categorical programs (Cal WORKS, part-time faculty office hours, MESA/Puente, EEO programs, Student Success Grant). There is \$233.8m in “restricted on-time” money for deferred maintenance / instructional equipment and energy efficient projects.

There is an additional, \$70m for “one-time grants”. This includes various student services oversight and management projects (including \$5m for “zero-textbook-cost degrees”) and \$20m for On-line Course Exchange.

Additional information can be found at the following CCCC CO webpage:

<http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/BudgetNews.aspx>

The entire contents of the handouts and power point presentations (including those embedded above) are available via this web site:

<http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/BudgetWorkshopArchives.aspx>

**CALIFORNIA COMMUNITY COLLEGES
2016-17 ADVANCE PRINCIPAL APPORTIONMENT
MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT**

EXHIBIT C

Workload measures:	Base Funding	Marginal Funding	Base FTES	Growth FTES	Restored FTES	Stability FTES	Total Funded FTES	Unfunded FTES	Actual FTES
Credit FTES	5,004.253336	5,004.253384	2,477.820	2.329	500.703	0.000	2,980.853	0.000	2,980.853
Noncredit FTES	3,009.198394	3,009.198394	20.290	4.119	0.000	0.000	24.409	0.000	24.409
CDCP FTES	5,004.253384	5,004.253384	42.460	8.620	0.000	0.000	51.080	0.000	51.080
Total FTES:			2,540.570	15.068	500.703	0.000	3,056.342	0.000	3,056.342

matches actual funded

I Base Revenues +/- Restore or Decline		V Other Revenue Adjustments	
A Basic Allocation	\$5,347,202	A Misc. Revenue Adjustments	\$0
B Revised Base FTES Revenue	\$12,673,177	B Full-Time Faculty Hiring Adjustments	\$20,860
1 Credit Base Revenue	\$12,399,639	C Base Increase FON	\$2,030
2 Noncredit Base Revenue	\$61,057	D Base Increase Non-FON	\$259,177
3 Career Development College Prep	\$212,481	Total Revenue Adjustments	\$282,067
C Current Year Decline	\$0	VI Stability Adjustment	\$0
Total Base Revenue Less Decline	\$18,020,379	VII Total Computational Revenue	\$20,875,281
		(sum of II, III, IV, V, & VI)	

II Inflation Adjustment		VIII District Revenue Source	
A Statewide Inflation Adjustment	0%	A1 Property Taxes	\$7,317,729
B Inflation Adjustment	\$0	A2 Less Property Taxes Excess	\$0
Current Year Base Revenue + Inflation Adjustment	\$18,020,379	B Student Enrollment Fees	\$696,754

III Basic Allocation & Restoration		IX Other Allowances and Total Apportionments	
A Basic Allocation Adjustment	\$0	A State General Apportionment	\$9,645,121
B Basic Allocation Adjustment COLA	\$0	B Statewide Average Replacement Cost	\$71,096
C Stability Restoration	\$2,505,647	Number of Faculty Not Hired	0.00
Total Basic Allocation & Restoration	\$2,505,647	Full-time Faculty Adjustment	\$0
		Net State General Apportionment	\$9,645,121

IV Growth		X Unrestored Decline as of July 1st of Current Year	
A Target Growth Rate	0.53%	A 1st Year	\$2,343,963
B Funded Growth Rate	0.53%	B 2nd Year	\$0
C Funded Credit Growth Revenue	\$11,656	C 3rd Year	\$161,684
D Funded Noncredit Growth Revenue	\$12,395	Total	\$2,505,647
E Funded Noncredit CDCP Growth Revenue	\$43,137		
Total Growth Revenue	\$67,188		

**Basic Allocation Calculation Before Current Year COLA
College/Center Base Funding Rates (Current Year FTES Thresholds):**

Single College District Funding Rates: Total FTES			Multi-College District Funding Rate: Total FTES				Total Colleges	
> 20,000	> 10,000	<= 10,000	Rural	> 20,000	> 10,000	<= 10,000		
\$6,002,156	\$4,801,725	\$3,601,294	\$1,145,692	\$4,801,725	\$4,201,509	\$3,601,294		
FTES:	0	1	1	0	0	0	1	
Revenue:	\$0	\$0	\$3,601,294	\$1,145,692	\$0	\$0	\$0	\$4,746,986

State Approved Center: Funding Rates		Total State Approved Centers	Total State Approved Centers Revenue
0	\$1,200,431	0	\$0

Grandfathered or Previously Approved Center: Funding Rates @ FTES Levels					Total Grandfathered or Previously Approved Centers	Total Basic Allocation Revenue
> 1,000	> 750	> 500	> 250	<= 100		
\$1,200,431	\$900,323	\$600,216	\$300,108	\$150,054	2	\$5,347,202
Number of Grandfathered or Previously Approved Centers: @ Total FTES						
0	0	0	2	0	2	
Grandfathered or Previously Approved Center Revenue:					Total Grandfathered or Approved Center	
\$0	\$0	\$0	\$600,216	\$0	\$600,216	



CHANCELLOR'S OFFICE
ANNUAL STATEWIDE BUDGET WORKSHOP
2016-17

9:30 a.m. – 2:30 p.m.

8:30 – 9:30 A.M. CONTINENTAL BREAKFAST

CHANCELLOR'S OFFICE/CEO WELCOME (15 minutes)

Mario Rodriguez, Vice Chancellor, College Finance and Facilities
California Community Colleges Chancellor's Office

STATE ECONOMIC OUTLOOK (30 minutes)

Jennifer Kuhn, Deputy Legislative Analyst, Education
Legislative Analyst's Office

PROPOSITION 98 PROJECTIONS (30 minutes)

Jennifer Kuhn, Deputy Legislative Analyst
Legislative Analyst's Office

CCC 2016-17 BUDGET SUMMARY (30 minutes)

Mario Rodriguez, Vice Chancellor, College Finance and Facilities
California Community Colleges Chancellor's Office

APPORTIONMENT (45 minutes)

Randy Fong, Specialist, Fiscal Services
Patricia Servin, Specialist, Fiscal Services
Jubilee Smallwood, Program Assistant II, Fiscal Services
California Community Colleges Chancellor's Office

12:00 – 1:00 PM LUNCH

FISCAL STANDARDS AND ACCOUNTABILITY (30 minutes)

Elias Regalado, Director, Fiscal Standards and Accountability
California Community Colleges Chancellor's Office

FACILITIES PLANNING AND PROPOSITION 39 (30 minutes)

Carlos Montoya, Specialist, Facilities Planning and Utilization
California Community Colleges Chancellor's Office

CURRENT FISCAL ISSUES (30 minutes)

Suzanne Speck, Vice President
Debbie Fry, Director, Management Consulting Services
School Services of California

Tuesday, August 2, 2016
Northern California Workshop
American River College

Thursday, August 4, 2016
Southern California Workshop
Chaffey College