

## HUMAN SERVICES PARAPROFESSIONAL CERTIFICATE OF ACHIEVEMENT

The Human Service Paraprofessional Certificate of Achievement (HUS-P) program prepares students for employment in human service agencies (Social Services; Mental Health, Public Health and Community-Based Organizations). The Program provides students with the knowledge and skills to fulfill Human Service Paraprofessional duties and responsibilities in a competent and ethical manner, with an understanding of and sensitivity to the diverse populations which they will serve.

Human Service Paraprofessionals are non-professional employees who provide services under the supervision of certified and/or licensed counselors, social workers, nurses, and/or other professionals. Human Service Paraprofessionals may be members of a team or work with little direct supervision. Typical duties include: determining clients' needs and referring them to appropriate services; assisting clients in the application for benefits and other social programs; co-facilitating individual, family and group counseling sessions; developing treatment or case plans and monitoring clients' progress in fulfilling the plans; providing training in daily living skills; advocating for clients before social and government agencies; and maintaining case records and reports.

Employers prefer to hire Human Service Paraprofessionals who have completed post-secondary certificate training and who have some on-the-job experience, such as that provided by Cooperative Work Experience Education or an internship class. This program meets these employer needs, and gives students a clear employment advantage over untrained, inexperienced job applicants.

For many, the HUS-P program will be the beginning of a career and academic path. Students seeking immediate employment can complete the Certificate Program, and then complete General Education requirements for the Human Service Associate of Science Degree while working. Students who wish to continue their education in Human Services-related disciplines at four-year colleges will have the ability to work in fields akin to their academic studies, and this work experience will add meaning, purpose and direction to their college coursework.

### Required Courses:

	<b>Units</b>
HUS 101	3
or HUS 170	3
or AOD 151	3
HUS 103	1.5
or AOD 164	1.5
HUS 152	3
HUS 154	3
HUS 156	3
HUS 160	2
HUS 197A	2 - 8
or AOD 197A	2 - 8

### Plus 18 additional units selected from the following:

	<b>Units</b>
ADJ 200	3
ADJ 204	3
AOD 166	2
CDV 180	3
CDV 202	3
CED 196	1 - 8
COM 211	3
HST 207	3
HST 208	3
HST 209	3
HST 222	3
HUS 155	3
HUS 157	2
HUS 159	1.5
HUS 161	3
HUS 162	3
HUS 163	2
HUS 171	2
HUS 172	3

HUS 173	Mindfulness Practice in Human Services	3
PSY 208	The Psychology for Loss and Death	3
PSY 215	Psychology of Personal Growth	3
PSY 216	Social Psychology	3
SOC 202	Racial and Ethnic Relations	3
SOC 210	Marriage and Family Relations	3
SOC 235	Mexican American Culture	3
SOC 241	Pacific Coast Indian Cultures	3

**Total units required for Certificate**

**35.5 – 41.5**

*Program Level Student Learning Outcomes:*

1. Perform essential, entry-level human service paraprofessional tasks in a competent and ethical manner, with an understanding of and sensitivity to diverse populations.
2. Describe and analyze the principles and key concepts underlying human service-related occupations.
3. Communicate effectively and professionally, verbally and in writing, with co-workers, supervisors and clients.
4. Analyze the historical and contemporary role human service-related occupations play in their communities and society at large.