

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, September 14, 2011, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 5:02 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	Edward Haynes	present (arrived at 5:55 PM)
	Trustee	John Tomkins	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	absent
	Student Trustee	Jennifer Evans	present

Secretary Kathy Lehner, Superintendent/President

Support Staff Gwen Chapman, Executive Assistant II Superintendent/President

Staff Representatives Meridith Randall, Vice President of Education and Student Services
Larry Perryman, Vice President of Administrative Services

<i>Constituent Representatives</i>	Academic Senate	John Koetzner, President
	Classified Senate	Larry Lang, President
	Management/Supervisory/Confidential	Virginia Guleff, Vice President

Public Comments There were no public comments.

Public Hearing on Budget The Public Hearing on the Adopted Budget was opened at 5:16 PM.
There were no comments from the public.
The Public Hearing was closed at 5:18 PM.

Agenda Approval M/S/C (Chaniot/Tomkins) To approve the agenda as submitted.

Minutes/Approval M/S/C (Tomkins/Ubelhart) To approve the minutes of the regular meeting held on August 3, 2011 and the workshop minutes on August 31, 2011 as submitted.

CONSENT AGENDA

M/S/C (Eriksen/Chaniot) To approve the Consent Agenda as submitted.

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Employment – Short-Term Employees *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of Short-Term Employees as submitted and presented at the meeting.

Employment – Part-Time Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment the Part-Time Faculty for Fall, 2011 as submitted.

Volunteers *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as submitted.

Employment – Professional Experts *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ as Professional Experts, pursuant to Education Code Section 88003, Susan Era as Alcohol and Other Drugs/Human Services Programs Coordinator, August 22, 2011 through May 25, 2011, and Orion Walker as Sustainable Technology Program Coordinator, September 2, 2011 through May 31, 2012.

Administrator Contracts *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve administrator contracts as presented at the meeting.

Contract Amendments – Superintendent/President *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby amend the contract for the Superintendent/President as submitted.

MPFA Contract Revisions *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the June 2, 2011 side letter with the MPFA as submitted.

Other Items

Accept – High Voltage Site Electrical Upgrade *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the High Voltage Site Electrical Upgrade project from Ukiah Electric.

Donation of Vehicle *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the 1962 Ford F500 vehicle donated to Mendocino College by Ed and Donna Berry.

Change of Regular Meeting Date – October, 2011 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby change the regular meeting date for the month of October to Wednesday, October 12, 2011.

ACTION ITEMS

2011-12 Adopted Budgets Vice President Perryman discussed the changes in the Adopted Budget from the Tentative Budget that resulted from the State’s Small College Exemption from further cuts. He commented that this budget is balanced as presented. There is no growth revenue and no COLA (4th straight year with no COLA) included in the State’s budget. Enrollment fees were increased by \$10 this fall and there is another plan to increase by an additional \$10 in the spring. Currently, there is a bill on the Governor’s desk that would postpone this \$10 increase in enrollment fees until next year.

M/S/C (Chaniot/Tomkins) RESOLVED, That the Mendocino-Lake Community

College District Board of Trustees does hereby adopt the proposed 2011-12 Adopted Budgets as presented and shown on Attachments A through J.

Library/Learning Center – Change Order No. 10 M/S/C (Chaniot/Tomkins) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 10 for the Library/Learning Center project to Midstate Construction in the amount of \$545.

Library/Learning Center Furniture M/S/C (Tomkins/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby award the Library/Learning Center Furniture as follows:
Award Group A – Open Line to Corner Office, in the amount of \$390,453.30
Award Group B – Campus Standard to One Workplace in the amount of \$341,780.58
Award Group C – Workstations to Sidemark, in the amount of \$127,894.75

Award Contract – Lake County Center M/S/C (Tomkins/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby award the construction contract for the Lake County Center to Wright Contracting, Inc. in the amount of \$10,175,000.

Library Resolution Resolution #09-11-01 Superintendent/President Lehner informed the Board that this proposed resolution was submitted by City Councilmember Benj Thomas who also is on the Mendocino County Library Board. He is looking for as many residents as possible to express their support for the Library.

Trustee Tomkins questioned how this applies to Lake County residents as the ballot measure is for Mendocino County libraries. Superintendent/President Lehner responded that the Board, in adopting this resolution, would be expressing support for libraries in general.

Superintendent/President Lehner also offered that Trustee Haynes who would be coming to the meeting late, expressed to her his suggestion of consolidating the county libraries with the college library. Academic Senate President and Head Librarian Koetzner discussed the importance of access to all libraries for various community residents. He does not believe the public library and the college library are compatible due to the different collections in a public library versus a college academic library. He stated that as an institution that supports inquisitive thinking and access to knowledge, the District should support this resolution.

M/S/C (Eriksen/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby support putting a measure on the November 2011 ballot which will approve a 1/8 cent sales tax to fund the Mendocino County Library system.

Roll Call Vote:

Yes: Trustees Chaniot, Eriksen, Ubelhart, Clark, and Student Trustee Evans

No: Trustee Tomkins

INFORMATIONAL REPORTS

Board of Trustees Minutes, September 14, 2011

- President's Report* A written report was submitted by Superintendent/President Lehner. The following was offered in addition:
- Superintendent/President Lehner advised the Board that she has been elected to the Statewide CEO board which advises on policy through the California Community College League.
- Education and Student Services Report* A written report was submitted by Meridith Randall, Vice President of Education and Student Services. The following was offered in addition:
- Vice President Randall presented a list of upcoming activities and events.
- Administrative Services Report* A written report was submitted by Larry Perryman, Vice President of Administrative Services.
- Measure W Bond Report* The Measure W Quarterly Bond Report was submitted by Larry Perryman, Vice President of Administrative Services.
- Trustee Haynes arrived during this discussion.
- Mendocino College Foundation, Inc.* A written report was submitted by Katie Wojcieszak, Executive Director of the Mendocino College Foundation. The following was offered in addition:
- Community members invited by Foundation Director John Bogner participated in a tour of campus and luncheon with Superintendent/President Lehner. Future tours are planned.
- Constituents Report* A written report was submitted by John Koetzner, Academic Senate President.
- Health Benefits Report* A annual written report on the history of the Health Benefits was submitted as information.

TRUSTEE COMMUNICATION

- Trustee Reports* A written report was submitted by Trustee Eriksen. Oral reports were given by Trustees Eriksen, Ubelhart, and Chaniot.

“BIG PICTURE”

- Policy 204 Organization* At the recent board workshop, Trustees reviewed proposed changes and offered further suggestions for revisions to Policy 204 Organization. Suggestions were included in the revised Policy and presented for approval.

M/S/C (Tomkins/Eriksen) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the changes to Policy 204 as presented.

- 2011-12 Goals and Objectives* At the recent Board workshop, Board Goals and Objectives were developed. The final version was presented for adoption. Trustees discussed some of the possible ways to implement their goals.

M/S/C (Tomkins/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the 2011-12 Goals and Objectives as presented.

Individual Trustees Goals and Objectives Trustees discussed that individual Board member goals should be something that a Board member can do to support the full Board's goals that have been adopted today. Individual goals should not include items that are the Trustee's responsibility such as "attend meetings" or items that appear to give direction to the Superintendent/President without the agreement of the full Board.

It was determined Board President Clark will discuss with each Trustee their individual goals prior to bringing them to the next meeting.

Future Agenda Items

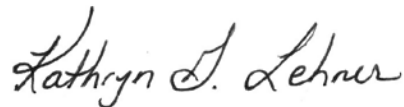
- Review the Student Survey (Board goal – possible workshop topic)
- Board's participation in the Adopt a 5th Grader Program

CLOSED SESSION

Trustees adjourned to Closed Session at 6:55 PM. Board President Clark announced that no action will be taken in Closed Session.

ADJOURNMENT M/S/C (Ubelhart/Tomkins) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 8:13 PM.

Submitted by:



Kathryn G. Lehner, Superintendent/President
Secretary, Board of Trustees