

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, February 6, 2013, Mendocino College, 1000 Hensley Creek Road, Ukiah CA.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 5:00 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	John Tomkins	present
	Trustee	Edward Haynes	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present
	Student Trustee	Aaron Bielenberg	present

Secretary Arturo Reyes, Superintendent/President

Support Staff Gwen Chapman, Executive Assistant II Superintendent/President

Staff Larry Perryman, Vice President of Administrative Services

Representatives Virginia Guleff, Vice President of Education and Student Services (absent)

<i>Constituent Representatives</i>	Academic Senate	Steven Hixenbaugh, President
	Classified Senate	Larry Lang, President
	Management/Supervisory/Confidential	Virginia Guleff, President (absent)

Public Comments There were no comments from the public.

Agenda Approval M/S/C (Chaniot/Haynes) To approve the agenda as submitted.

Minutes/Approval M/S/C (Tomkins/Haynes) To approve the minutes of the regular meeting held on January 9, 2013 as submitted.

CLOSED SESSION

The Board adjourned to Closed Session at 5:02 PM.

Board President Clark announced that Item 2.3, Conference with Legal Counsel – Anticipated Litigation, will not be discussed and that no action will be taken in Closed Session.

The Board returned to Open Session at 5:55 PM. No action was taken.

PRESENTATION – STUDENT LIFE AND ATHLETICS

Mike Mari, Director of Student Life and Athletics, gave a PowerPoint presentation and responded to questions by the Board.

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He presented information on his role in student life which included working with student clubs. He also presented data on all athletic programs and the success of student athletes both academically and in their respective sports.

CONSENT AGENDA

M/S/C (Geck/Tomkins) To approve the Consent Agenda as submitted.
Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the Short-Term Employees as presented at the meeting.

Volunteers

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of volunteers as presented at the meeting.

Other Items

Fiscal Report

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

*AB 2910 Quarterly
Fiscal Status
Report*

*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the quarterly fiscal status report as submitted.

ACTION ITEMS

*Lake County
Center Change
Order No. 10*

M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 10 for the Lake County Center in the amount of \$2,347.

*Lowery Student
Center Change
Order No. 3*

In responding to questions by the Board, Vice President Perryman mentioned to the Board that since this is a remodeling project rather than new construction, unanticipated items can be discovered during construction.

M/S/C (Tomkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 3 for the Lowery Student Center in the amount of \$29,319.

*Willits/North
County Center
Change Order
No. 2*

Vice President Perryman discussed that some of the items on this Change Order were due to the fact that there were specific challenges associated with this building site.

M/S/C (Tomkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 2 for the Willits/North County in the amount of \$21,834.

INFORMATIONAL REPORTS

- President's Report* A written report was submitted by Arturo Reyes, Superintendent/President.
- Education and Student Services Report* A written report was submitted by Virginia Guleff, Vice President of Education and Student Services.
- Administrative Services Report* A written report was submitted by Larry Perryman, Vice President of Administrative Services. The following was offered in addition:
- Further discussion took place regarding the proposal by the Governor to move Adult Education programs out of K12 and give community colleges the responsibility to offer the programs.
 - A more detailed explanation of the quarterly report was given.
- Measure W Bond Report* A written report (The Quarterly Bond Report) was submitted by Larry Perryman, Vice President of Administrative Services.
- Mendocino College Foundation, Inc.* A written report was submitted by Katie Fairbairn, Executive Director.
- Constituents Report* No written reports were submitted. The following oral reports were given:
- The Classified Senate hosted a well attended lunch to welcome Superintendent/President Reyes.
 - The Academic Senate continues to work continues on annual objectives and the Senate has been helping the Foundation in contacting Mendocino College emeritus faculty.
 - The Associated Students are holding a free barbeque for students and staff.
- Health Benefits Report* A written report on the status of the Health Benefits Fund was submitted as information.

TRUSTEE COMMUNICATION

- Trustee Reports* In addition to the written report by Trustee Chaniot, oral reports were given by Trustees Chaniot, Eriksen, and Haynes.

FUTURE AGENDA ITEMS

- Future Agenda Items* A list of items for future agendas was submitted for review. The following items were suggested in addition:
- Trustee Haynes suggested that the Board continue its research into changing Trustees elections from odd years to even years. It was determined that the subcommittee on elections will convene to consider this and bring back a recommendation to the Board.

- ADJOURNMENT** M/S/C (Tomkins/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:30 PM.

Submitted by:

Arturo Reyes, Superintendent/President
Secretary, Board of Trustees