

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, February 2, 2011, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

**GENERAL MATTERS**

*Call To Order* Trustee Clark, Board President, called the meeting to order at 5:06 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	Edward Haynes	present
	Trustee	John Tomkins	present
	Trustee	Janet Chaniot	present
	Trustee	Joan M. Eriksen	present
	Trustee	Dave Geck	present

*Secretary* Kathy Lehner, Superintendent/President

*Support Staff* Gwen Chapman, Executive Assistant II Superintendent/President

*Staff* Meridith Randall, Vice President of Education and Student Services

*Representatives* Larry Perryman, Vice President of Administrative Services

<i>Constituent Representatives</i>	Academic Senate	John Koetzner, President
	Classified Senate	Larry Lang, President (absent)
	Management/Supervisory/Confidentialia	Cindy Chapman, President

*Public Comments* Superintendent/President Lehner reported that Student Trustee Michelle Chung has withdrawn from classes and has moved out of the area. The Student Senate will possibly appoint a new student trustee to fill out the term.

*Agenda Approval* M/S/C (Tomkins/Haynes) To approve the agenda as amended. Item 5.4 Weapons on Campus was moved to take place prior to the Consent Agenda.

*Minutes/Approval* M/S/C (Chaniot/Eriksen) To approve the minutes of the regular meeting held on January 12, 2011 as submitted.

**Action Item**

*Policy 321  
Weapons on  
Campus* The discussion on this item was moved forward on the agenda to accommodate a guest speaker, Mendocino County Sheriff Tom Allman. This item was placed on the agenda to discuss the restriction in the District's Policy 321 Weapons on Campus of carrying concealed weapons on campus by those who have a permit.

Sheriff Allman was asked to address the college's current policy as it related to permits to carry concealed weapons (CCWs):

- There are strong feelings on both sides of the concealed weapons issue. He will not encourage the Board to either adopt or oppose allowing CCWs; it is the choice of Trustees. He supports whatever the Board decides.

- Mendocino County has a citizenry of 91,000 with 2,000 concealed weapons permits (CCWs).
- A violation of Policy 321 is not a violation of the law. The Sheriff's Office will not take any action if the policy is violated.
- He appreciates the statement in the last paragraph of the policy which encourages anyone who believes they should have a weapon on campus to contact the Superintendent/President. He encouraged the College to place a sign at the entrance of the campus notifying anyone entering as to whether CCWs are allowed or not allowed.
- He believed that allowing concealed weapons on campus would not make it any less safe.
- CCWs are for personal protection. He would not encourage someone who is not a law enforcement officer to try to neutralize a situation in the event of a threat or tragedy.

Sheriff Allman responded to further questions about how concealed weapons permits are granted.

Superintendent/President Lehner asked the Board to consider what the intent of the board is. Currently, the policy states that the Board does not want weapons on campus. Since it is not a violation of the law, it would be a student/and or staff discipline issue.

Staff members Steve Oliveria and Mike Adams addressed the board with some comments and some questions:

- If it is a violation of law for a concealed weapon to be seen, would that be something that would instigate a call to the Sheriff? Yes, and if it was a first violation, the person would probably get a warning.
- Adams is in support of the policy as it is written. By the Board making a formal policy statement, it creates a culture for the college. The Board's policies need to be focused on education and how it is conducted. The policy as written has the right tone in support of an institutional focus on education and not the police department.

Trustee Haynes agreed with the culture argument but stated that in reality it breaks down. He does not think anything will change on campus if the Board allows CCWs which he sees as personal protection. He made the following motion:

M/S (Haynes/Chaniot) To revise the second paragraph in Policy 321 to read as follows: Persons possessing a current valid CCW firearm permit must apply for written permission from the Superintendent/President or equivalent school authority prior to bringing their weapon on campus per CA Penal Code 626.9.

The Board asked the Superintendent/President and Vice Presidents for their input:

- Vice President Randall expressed her feeling that she is against changing the policy. In dealing with student discipline she sees students who have threatened each other and her approach is to try to diffuse it before it gets out of line.

- Vice President Perryman supports the policy as written. He believes for this discussion that only law enforcement should have guns. He supports whatever the board decides.
- Superintendent/President Lehner asked that the Board also consider the rights of all students including the rights of those who don't want to sit in class next to someone with a gun.

Trustee Haynes commented that he feels the policy is taking away people's ability to protect themselves personally from random acts.

Trustee Chaniot stated that if people think they are in danger, then the last paragraph of the policy applies.

Following discussion, Trustee Chaniot withdrew her second to the above motion and Trustee Eriksen seconded the motion.

The vote was as follows:

Trustees Haynes, Eriksen, and Tomkins – yes

Trustees Clark, Chaniot, Geck, and Ubelhart - no

The motion failed.

### **Consent Agenda**

M/S/C (Haynes/Geck) To approve the Consent Agenda as submitted.

Items with an asterisk \* were approved by one motion as the Consent Agenda.

### **Personnel**

*Employment –  
Short-Term  
Employees*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the Short-Term Employees as presented at the meeting.

*Part-Time Faculty*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the Part-Time faculty as submitted.

*Volunteers*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the volunteers as presented at the meeting.

*Reassignment –  
Classified*

\*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the reassignment of Lisa Lunde to Career and Transfer Center Specialist, 35 hours/week, 11 months/year, effective March 1, 2011, and the elimination of the Public Information/Marketing Assistant position.

### **Other Items**

*Fiscal Report as of  
November 30,  
2010*

\* RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

*Quarterly Fiscal  
Status Report*

\* RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the quarterly fiscal status report as submitted.

*Maintenance/*

\* RESOLVED, That the Mendocino-Lake Community College District Board of

*Board of Trustees Minutes, February 2, 2011*

*Warehouse - Acceptance* Trustees does hereby accept the Maintenance/Warehouse project from Midstate Construction.

**Action Items**

*Resolution 02-11-01 Willits Property* M/S/C (Haynes/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution 02-11-01 to accept the deed and consent to the recordation of the same with the Mendocino County Recorder.

Roll Call Vote: Trustees Haynes, Tomkins, Eriksen, Chaniot, Ubelhart, Geck, Clark – yes.

*Library/Learning Center – Change Order No. 5* M/S/C (Chaniot/Eriksen) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify Change Order No. 5 for the Library/Learning Center project to Midstate Construction in the amount of \$11,317.

*Board Policy Revision Policy 703* M/S/C (Tomkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the revised Policy 703 Employment/Termination of Short-Term and Substitute Employees as submitted.

**Informational Reports**

*President's Report* A written report was submitted by Superintendent/President Lehner. The following was offered in addition:

- Trustees were invited to a campus tour after the workshop on Feb. 9.
- Trustees were reminded of the Foundation workshop this Saturday.
- A third Classified award this year was given to Kevin Morrill.

*Education and Student Services Report* A written report was submitted by Meridith Randall, Vice President of Education and Student Services. The following was offered in addition:

- Trustees were invited to the ASMC Welcome Back BBQ.

*Administrative Services Report* A written report was submitted by Larry Perryman, Vice President of Administrative Services. The following was offered in addition:

- A copy of projected budget scenarios was shared. VP Perryman discussed the possibilities the College may encounter with budget changes taking place statewide.

*Measure W Bond Project Report* The Quarterly Bond Report was submitted as information. Vice President Perryman responded to questions from Trustees.

*Mendocino College Foundation, Inc.* A written report was submitted by Katie Wojcieszak, Executive Director of the Mendocino College Foundation. The following was offered in addition:

- Wojcieszak introduced Gary Smith and Tommy Thornhill, Foundation Directors.
- Trustees were invited to an event to thank donors on March 11, 5:30 – 7 PM in the Center for the Visual and Performing Arts.

*Constituents* A written report was submitted by the ASMC and the Academic Senate. The

*Report* following oral reports were made:

- Cindy Chapman commended Superintendent/President Lehner and the Vice Presidents for going over the budget with the M/S/C group. An involved discussion took place at the meeting.
- Koetzner reported on a successful Inservice with faculty and thanked Vice President Randall and the Information Technology department for very worthwhile workshops.

*Health Benefits Report* A written report was submitted as information.

**Trustee Communication**

*Trustee Reports* Written reports were submitted by Trustees Ubelhart, Clark and Eriksen. An oral report was given by Trustee Ubelhart.

*Ad Hoc Committee Reports* Trustee Haynes reported from the committee working on revisions to Policy 209 Trustee Compensation. The Committee discussed possible changes to the health benefits that would give all Trustees the same benefits. A proposal was made to change health benefits for a trustee at the time of the election for that particular area. Once all trustees had the same benefits, the Trustee compensation could be increased to \$200 per month.

Superintendent/President reported that the work of the Committee on Trustee Areas has been postponed. The Community College League of California is currently working to provide support for districts in trustee area adjustments.

*Future Agenda Items*

- At the March meeting Trustee Chaniot will give a California Community College Trustees Board report.
- April 17 - discuss possible meeting of the North State Rural Community College Association at the same time as the Hands Across California event.
- Resolution for SB 1440 – Transfer to CSUs

**CLOSED SESSION**

Board President Clark announced that there are no items for Closed Session.

**ADJOURNMENT** M/S/C (Geck/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby adjourns the meeting at 7:15 PM.

Submitted by:

Kathryn G. Lehner, Superintendent/President  
Secretary, Board of Trustees