

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

**Wednesday, February 1, 2012 - 5:00 PM**

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482  
Board Room, Room 1060, MacMillan Hall**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**1. APPROVAL OF AGENDA**

1.1 Agenda Approval

**2. APPROVAL OF MINUTES**

2.1 Approval of Minutes for the regular meeting held on January 11, 2011

**3 & 4 CONSENT AGENDA**

**3. Personnel**

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify a list of part-time faculty

3.3 Volunteers

Recommendation to approve a list of volunteers (may be presented at the meeting)

3.4 Resignation/Retirement - Classified

Recommendation to ratify the resignation of Leslie Humphrey

**4. Other Items**

4.1 Fiscal Report as of December 31, 2011

Recommendation to accept the report as presented

4.2 Quarterly Fiscal Status Reports - AB 2910

Recommendation to accept the report as presented

4.3 Donation – Solar Equipment

Recommendation to accept solar equipment from Gaia Energy Systems

4.4 Donation - Automobile

Recommendation to accept a 2000 Honda Civic donated by Robert Hamilton

**5. ACTION ITEMS**

5.1 Board Policy Manual Revisions - Initial Reading

New Board Policy 322 Prevention of Workplace Violence

5.2 Change Order No. 14 – Library/Learning Center

Recommendation to ratify Change Order No. 14 in the amount of \$45,691

5.3 Change Order No 2 – Lake County Center

Recommendation to ratify Change Order No. 2 in the amount of <\$58,838>

**6. INFORMATIONAL REPORTS**

- 6.1 President's Report  
Superintendent/President informational report
- 6.2 Education and Student Services Report  
Education and Student Services Department informational report
- 6.3 Administrative Services Report
  - 6.3.1 Administrative Services Department informational report
  - 6.3.2 Measure W Bond Report (Quarterly report)
- 6.4 Mendocino College Foundation, Inc.  
Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports  
Reports from constituent groups are presented as information
- 6.6 Health Benefits Report  
Submitted as information

**7. TRUSTEE COMMUNICATIONS**

- 7.1 Trustee Reports  
Written and oral reports from Trustees are presented as information
- 7.2 Future agenda items

**8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM**

- 8.1 Financial Aid Update  
Presentation by Assistant Dean Jacque Bradley

**9. CLOSED SESSION**

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case  
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6  
Designated Representatives: Lehner, Randall, Perryman, Chaty  
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

**10. ADJOURNMENT**

**ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

**Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at [www.mendocino.edu](http://www.mendocino.edu).**

***Future Board Meetings: Workshop – February 15, 2012, 9:00 AM - 3:00 PM, Ukiah Campus, Room 1060  
Regular Meeting – March 14, 2012, 5:00 PM, Ukiah Campus, Room 1060***