

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, December 12, 2012 - 5:00 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. GENERAL MATTERS

1.1 Approval of Agenda and Minutes

Agenda Approval

Approval of Minutes for the regular meeting held November 14, 2012 and the Special Meetings held on November 13 and 15, 2012.

1.2 Recognition of Retirees

Leslie Humphrey to be recognized by the Board

CLOSED SESSION

Public Employment: GC 54957

Title: Superintendent/President

2. ANNUAL ORGANIZATIONAL MEETING

2.1 Election of Officers

Board of Trustees will elect officers for 2013

2.2 Meeting Dates and Times

Board of Trustees will set their meeting dates/times for 2013

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify a list of part-time faculty

3.3 Volunteers

Recommendation to approve a list of volunteers

3.4 Employment – Professional Expert

Recommendation to employ Orion Walker as Sustainable Technology Program Coordinator

3.5 Resignation – Interim Superintendent/President

Recommendation to ratify the resignation of D. Roe Darnell

3.6 Employment – Professional Expert

Recommendation to employ D. Roe Darnell January 7-9, 2013

4. Other Items

4.1 Fiscal Report as of October 31, 2012

Recommendation to accept the report as presented

4.2 Signature Authorization – Vice President of Education and Student Services

Recommendation to adopt Resolution 12-12-01 signature authorization for Virginia Guleff

4.3 Signature Authorization - Superintendent/President

Recommendation to adopt Resolution 12-12-02 signature authorization Superintendent/President

4.4 Donation of Automobiles

Recommendation to accept the donation of two automobiles for the Auto Tech Club

5. ACTION ITEMS

- 5.1 2011-12 Audit Report
Recommendation to receive the Audit Report presented by Holly Salisbury representing Matson and Isom
- 5.2 Board Policies – New and Revised
Recommendation to approve Board Policies 320 Institutional Planning and 404 Textbooks
- 5.3 Lake Center – Change Order No. 9
Recommendation to ratify Change Order No. 9 in the amount of \$16,212
- 5.4 Lowery Student Center – Change Order No. 2
Recommendation to ratify Change Order No. 2 in the amount of \$16,013

6. INFORMATIONAL REPORTS

- 6.1 President’s Report
Superintendent/President informational report
- 6.2 Education and Student Services Report
Education and Student Services Department informational report
- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Measure W Bond Report
- 6.4 Mendocino College Foundation, Inc.
Mendocino College Foundation informational report
- 6.5 Constituent Groups Reports
Constituent groups informational reports
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
Written and oral reports from Trustees are presented as information
- 7.2 Future agenda items

8. PRESENTATION

- 8.1 Entrepreneurship
Presentation by Dean Goff and faculty member Steve Hixenbaugh

9. CLOSED SESSION

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Darnell, Guleff, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU
- 9.3 Conference With Real Property Negotiator – GC 54956.8
Property: Parcel No. 027-011-21
Agency Negotiator: Roe Darnell and Larry Perryman
Negotiating Parties: The Trust for Public Land
Under negotiation: option to purchase

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: Tentative - Regular Meeting – January 9, 2013, 5:00 PM, Ukiah Campus, Room 1060