

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES AGENDA - REGULAR MEETING  
Wednesday, December 11, 2013 - 5:00 PM  
Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482  
Board Room, Room 1060, MacMillan Hall**

**CALL TO ORDER /PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

**GENERAL MATTERS**

**Oath of Office**

Oath of Office is given to Trustees Chanot, Haynes, and Tomkins as required by Government Code 1360-1363, inclusive, 3105

**Approval of Agenda and Minutes**

Agenda Approval

Approval of Minutes for the regular meeting held November 6, 2013

**RECOGNITION OF RETIREES**

Karen Chaty and Betty Antoni to be recognized by the Board

**1. CLOSED SESSION**

1.1 Public Employee Discipline/Dismissal/Release - GC54957

1.2 Collective Bargaining/Meet and Confer - GC 54957.6

Designated Representatives: Reyes, Guleff, Perryman, Chaty

Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

1.3 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 1 case

Case names unspecified: Disclosure would jeopardize existing settlement negotiations

**GENERAL MATTERS CONTINUED**

**ACTION ITEMS**

**TIME CERTAIN ITEM 6:00 PM**

5.1 2012-13 Audit Report

Recommendation to receive the Audit Report presented by Holly Salisbury representing Matson and Isom

**2. PRESIDENT'S REPORT**

2.1 A report from Superintendent/President Reyes is presented as information

**3 & 4 CONSENT AGENDA**

**3. Personnel**

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Part-Time Faculty

Recommendation to ratify a list of part-time faculty for Fall 2013 and Spring 2014 semesters

3.3 Volunteers

Recommendation to approve a list of volunteers (may be presented at the meeting)

3.4 Employment – Educational Administrator

Recommendation to approve a contract for Debra Polak, Dean of Instruction

3.5 Mendocino –Lake Community College Classified Bargaining Unit (MLCCCBU)

Recommendation to approve the tentative agreement between the District and MLCCCBU

- 3.6 Management/Supervisory/Confidential (M/S/C)  
Recommendation to approve the tentative agreement between the District and M/S/C Group
- 3.7 Mendocino College Federation Of Teachers (MCFT)  
Recommendation to approve a tentative agreement between the District and MCFT
- 3.8 Contract Amendment – Vice-Presidents  
Recommendation to approve a salary increase of 2.57% for the Vice-Presidents

**4. Other Items**

- 4.1 Fiscal Report as of October 31, 2013  
Recommendation to accept the report as presented
- 4.2 Child Development Center Self-Evaluation  
Recommendation to review and accept the self-evaluation as information
- 4.3 Allied Health – Change Order No. 5  
Recommendation to ratify Change Order No. 5 with an extension of 30 days on the contract duration

**6. INFORMATIONAL REPORTS**

- 6.1 Education and Student Services Report  
Education and Student Services Department informational report
- 6.2 Administrative Services Report  
Administrative Services Department informational report
- 6.3 Measure W Bond Report  
Informational Report
- 6.4 Mendocino College Foundation, Inc.  
Mendocino College Foundation informational report
- 6.5 Constituent Groups Reports  
Constituent groups informational reports
- 6.6 Health Benefits Report  
Submitted as information

**7. PRESENTATION**

Accreditation Update – Vice President Guleff

**8. TRUSTEE COMMUNICATIONS**

- 8.1 Trustee Reports  
Written and oral reports from Trustees are presented as information

**9. ANNUAL ORGANIZATIONAL MEETING**

- 9.1 Election of Officers  
Board of Trustees will elect officers for 2014
- 9.2 Meeting Dates and Times  
Board of Trustees will set their meeting dates/times for 2014

**10. ADJOURNMENT**

**ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

**Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at [www.mendocino.edu](http://www.mendocino.edu).**

***Future Board Meetings: Tentative - Regular Meeting – January 8, 2014, 5:00 PM, Ukiah Campus, Room 1060***