



ADMINISTRATIVE PROCEDURES

No. 3516.1

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

REGISTERED SEX OFFENDER INFORMATION

The District shall include in its Annual Security Report a statement advising the campus community where information pertaining to registered sex offenders may be obtained.

Sex offenders are required to register with the police in the jurisdiction in which they reside and at institutions of higher learning if they are students there or if they work there as employees, contractors, or volunteers. A sex offender who is an employee or volunteer in the District must disclose his/her status as a registrant upon his/her application or acceptance of the position if he/she:

- 1) would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or have supervision or disciplinary power over minor children or
- 2) would be working directly and in an accompanied setting with minor children and his/her work would require touching minor children on more than an incidental basis.

A sex offender who must register for committing a crime against a minor victim under the age of 16 is prohibited from serving as an employer, employee, contractor, or volunteer in any capacity in which the sex offender would be working directly and in an unaccompanied setting with minor children on more than an incidental and occasional basis or involving having supervision or disciplinary power over minor children.

Sex offenders who may be required to register should do so at the Mendocino County Sheriff's Office, 951 Low Gap Road, Ukiah, CA 95482.

Information concerning registered sex offenders can be obtained from the Mendocino County Sheriff's Office, 951 Low Gap Road, Ukiah, CA 95482

The Mendocino-Lake Community College District Security Department shall not release information regarding a sex offender, unless the person seeking the information has signed a statement, on a form provided by the Department of Justice, stating that he/she is not a registered sex offender, that he/she understands the purpose of the release of information is to allow members of the campus community to protect themselves and their children from sex offenders, and that he/she understands it is unlawful to use the information received to commit a crime against any registered sex offender or to engage in illegal discrimination or harassment of a registered sex offender. The department will maintain the signed statement in its records for a period of five years.

The Mendocino-Lake Community College District Security Department will release the following information regarding a registered sex offender:

- 1) full name;
- 2) known aliases;
- 3) gender;
- 4) race;
- 5) physical description;
- 6) photograph;
- 7) date of birth;
- 8) crimes resulting in registration; and
- 9) The date of last registration or re-registration.

References: Penal Code Sections 290, 290.01, and 290.95;
34 Code of Federal Regulations Part 668;
42 U.S. Code Section 14071j;
20 U.S. Code Sections 1092(f)(1)(I) and 1232g(b)(7)(A) (Campus Sex Crimes
Prevention Act)