

Agenda
Mendocino College Academic Senate
Thursday, September 28, 2017
Room 1220 12:30 PM

Approval of Agenda (Action Item)

Approval of Minutes (Action Item): September 14, 2017

Public Comment

Members of the public may address the Senate on any agenda item after being recognized by the Chair. Due to the brevity of the meeting and the length of most agendas, the total amount of time for public comment will be limited to 10 minutes.

Reports

- **President's Report**
- **Senator's Report**
- **Committee Report**

Action Items/Old Business:

1. **Replacing Part Time Senator – Election or Appointment** (5 Minutes)
The senate will decide to hold an election or appoint a part time senator as per the Constitution of the Mendocino College Academic Senate, Article VI, Section 3
2. **Set Election Date for Senator or Appoint Part Time Senator** (5 Minutes)
Depending upon the outcome of item 1 on the agenda, the senate will either set an election date or appoint the part time senator
3. **Resolution F' 17-01 We Are Still In: Second Reading {11}** (10 Minutes)
4. **SMART Goals {6, 7, 9, 10, 11}** (20 Minutes)
Approve goals for 2016-2017 year as per discussion **OR** work on creating outstanding goals during meeting
5. **Hiring Committee Appointments {4, 5, 6, 10}** (10 Minutes)
Appoint faculty to hiring committees as per recommendations
6. **Committee Appointments {4, 5, 6, 10}** (10 Minutes)
Appoint faculty to committees as per recommendations (handout) and discussion

Discussion Items/New Business:

1. **Basic Skills Initiative Report {7, 10}** (10 Minutes)
One-page report of expenditures for Basic Skills
2. **Technical Visit Discussion {8}** (10 Minutes)
Please plan to discuss any ideas, questions, or concerns from the Technical Visit on 9/22

Open Forum

Members of the public, as well as senators, may address the senate with comments that are within the purview of the Academic Senate. The total amount of time allotted will be determined and announced by the chair based upon the scheduled adjournment time.

Upcoming Meetings:

Next Academic Senate Meeting: October 12

Next Faculty Meeting: October 5

PRESIDENT'S REPORT - September 28, 2017

Respectfully submitted by Jason Edington, Academic Senate President

1. Appointment of Hiring Committee Members

The following appointments were made:

- **DSPS Counselor:** Cintya DaCruz, Vivian Varela, Tascha Whetzel
- **Director of Financial Aid:** Cintya DaCruz

2. Technical Visit – 9-22-17

On Friday, there was a presentation given jointly by Dr. Helen Benjamin, representing the CCLC, and Julie Bruno, ASCCC President. About half of the full-time faculty were in attendance. I am aware that many of the faculty that were not in attendance had other obligations already, and many made it known to me that they wished that the presentation could have been at a regular inservice, or that the date would have been announced sooner so that they could have planned to attend prior to other obligations arising. Eight of our full-time faculty were unable to attend due to a CTE sponsored training that had been planned 9 months earlier. However, the good news is that those that did attend seemed to be engaged.

The presentation was titled **Collegiality in Action**. There were many good points raised and good questions asked and answered. This is the first step of a possible 3-4 step process that is offered as a service from the ASCCC and CCLC. On the agenda for the senate meeting is a time to discuss the presentation, and likely there will be discussion at the next faculty meeting as well.

3. Professional Development Committee Meeting – 9-19-17

I have asked that the committee meet bi-weekly – at least until we have made sufficient progress. The committee will meet at least 2 more times in the next month. We discussed our goals for the year which includes outlining our timeline for how monies will be spent on PD, the possible creation of a PD Calendar, looking at how much to spend for in-house training vs. travel, the development of a portal or Canvas site for the development of modules and the housing of resources for PD, looking at the budget for the last three years, and considering the policy on International Travel. These are in addition to the actual work of considering Professional Development requests and trying to prioritize the funding of these requests.

Currently, the Professional Development Committee has \$15,000 for PD, which is evenly split between Faculty, Classified, and Management (per contracts). The idea was brought up to have each group have the responsibility of how the funds would be used for their group. It was further pointed out that if these decisions are going to be made by the groups themselves, that

- 1) the groups representative body should be making the decision (Academic Senate, Classified Senate, M/S/C)
- 2) the Professional Development Committee should have oversight to look for commonalities among the requests and try to be efficient in the use of its funds

- 3) the Professional Development Committee should have oversight also to encourage (require) some sort of report or presentation, or some other sort of deliverable, and perhaps find a way to help store/share this information

4. **Bi-monthly meeting with VPAA, Deans, Directors, Academic Senate**

Interim VPAA Polak reinstated a regular meeting with the Senate, Deans, and Directors that has not met regularly since Spring 2016. These meetings are a great way to get the word out on what's happening around the district. I shared about the Senate's goals (so far) for the year, as well as the work being done on the Professional Development Committee, the Technical Visit on 9/22, as well as our finally having someone to help keep us on track with all the paperwork (again, thank you Janice)!

Mendocino Lake Adult Continuing Education (MLACE) is holding a curriculum to career summit on 10/6 (which I am attending). The emphasis will be on workforce connection mapping to where the jobs are. There will be a focus on jobs in business, healthcare, and construction trades, and there will be *employers* from each of these fields at the meeting to be part of the discussion. We will be able to ask questions such as

- What will the training for these jobs look like?
- What have been the barriers in the past?

Another program that was brought up was 'Career Paths for Inmates'. Rhea Hollis will be spending a few hours a week working with inmates to help them plan to return to college or acquire certificates (for instance, inmates can hear Workplace Experience units for jobs they work while incarcerated).

The Lake Center is hosting My Future My Way – a career and college exploration on 10-14. Also, Janice would like you to contact her if you would be interested in being in the booth for the Pear Festival on 9-30 in Kelseyville. She also suggested to all that they come and check out the festival as it is really a great event!

Dennis Aselyne discussed the "21st Century Employable Skills Training" occurring on 9/21 and 9/22. There will be 40 attendees, 25 of which are from MC. This is a 'trainer of trainers' program that includes training on 10 of 21 modules which highlight employable 'soft-skills'. This came from a grant that was very competitive, and Dennis set this up some 9 months ago. It is unfortunate that this outstanding training will pull some of our employees away from the Technical Visit on 9/22.

Rebecca discussed the Learning Center and talked about the work that Janet is doing in there – "warming up" the space by creating a resource area for students and tutors. She also mentioned that MESA and The Learning Center are working together on their tutor training.

Debra Polak discussed enrollments, stating that while enrollments are down district-wide, they are actually up on the coast.

On Thursday, 9/21, management will be working with Dr. Helen Benjamin, one of the representatives coming on 9/22 for the technical visit. (Dr. Benjamin co-authored a book titled

“Harvest from the Vineyard – Lessons Learned from the Vineyard Symposiums” – a book on leadership, specifically California Community College leadership.)

This year the Enrollment Management Plan is due to be rewritten.

Instructional Block Grants have been severely reduced by the state, and then reduced again, which means that this year there is not as much for equipment requests. However, due to the last couple of years of funding, the list has gotten shorter!

The college is working with Coyote Valley to implement a pathway for students to start at their facilities and take their Math and English classes on site. Beginning this Spring, we will offer MTH 46 and ENG 85. In the summer we'll offer MTH 51. Then, in Fall 2018, we'll offer MTH 220 and ENG 200.

Designation of Mendocino College as a member of the “We Are Still In” Movement

Contact: Rachel Donham, Sue Blundell, Steve Cardimona, Vivian Varela, Deborah White, Roger Ahders, Roger Hock, Bart Rawlinson, Ginny Buccelli, Julie Finnegan, Jody Gehrman, Casey Terrill, Euline P. Olinger, Chris Ineich, Jason Edington, Doug Browe, Brianna Zuber, Chantal Cimmiyotti, Helen Falandes, Maria Cetto, Tanja Ramming, Kurt Combs, Sarah Walsh, Nicholas Petti, Daniel Jenkins, Rodney Grisanti, Lisa Rosenstreich, Tanya Smart, Michael Grady, Jennifer Price, Conan McKay, Thais Mazur, Dave Sammel, Alvin Lau, Phillip Warf, Emily Hashemian, Jason Davis, Rhea Hollis, Nina Burokas, Daniela Azuela, Lucille Bayer, Leslie Banta, Kris Tyner, Taylor Cannon, Greg Hicks, Martha Klimist-Zingo, Arthur Beeken, Janice Timm, Susana Ramirez Fuentes, Fran Laughton, Riba Taylor, Reid Edelman, Victoria Patterson, Shirley Johnson-Foell, Brad Krammer, Molly Dwyer, Catherine Indermill, Kathryn Renderman, Mel O'Meara, Steve Crossman, Marybeth Arago, Victoria Schmidt, Marcus A. Frederickson, Jim Xerogeanes, Jennifer Riddell, Doug Boswell, Jessica Crofoot, Rebel Rickansrud-Young, Victoria Schmidt, Christine Boyd, Machiko Shimada, Robert Parmenter, Skip Beale, David Pai, Ken Rich, Ed Schuman, Melissa Timmen

First Reading: 9/14/17

Second Reading:

Academic Senate Action:

Whereas, the Mendocino College Faculty are committed to adopting climate action to meet the Paris Climate Agreement standards;

Whereas, the Mendocino College Faculty are committed to remain actively involved in efforts to keep global warming well below 2°C;

Whereas, Mendocino College Faculty support adopting actions to reduce carbon emissions and transition to a clean energy economy that benefits all;

Whereas, Mendocino College is a community leader in environmental protection, as evidenced in our Sustainable Technology Program, Solar Field and upcoming Electric Car Charging Stations;

Whereas, the Faculty recognize that fighting climate change provides major public health and economic benefits;

Whereas, the Faculty value the importance of promoting scientific education to protect, preserve and better our environment;

Whereas, the Faculty support and applaud the administration for their support of this petition;

THEREFORE, BE IT RESOLVED that the faculty of Mendocino College urge the Board of Trustees to sign the “We Are Still In” movement (via secondnature.org), thereby making Mendocino College a member and

THEREFORE, BE IT RESOLVED that the faculty of Mendocino College urge Administration to submit the petition to the “We Are Still In” movement (via secondnature.org), and complete the annual goals and progress reports in an ongoing manner.