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Respondent  
2 Steve Cardimona

**06:20**  
Time to complete

1. Committee Name: \*

- Education Action Plan (EAP)
- Planning and Budgeting (PBC)
- President's Policy Advisory Council (PPAC)
- Facilities and Safety
- Outreach and Marketing
- Professional Development
- Staffing
- Student Learning Outcomes Team (SLOT)
- Technology
- Academic Senate
- Associated Students of Mendocino College
- Classified Senate
- Management Team
- Academic Review
- Curriculum
- FLEX
- Accreditation Steering
- Enrollment Management
- Equal Employment Opportunity (EEO)
- Guided Pathways Leadership Team
- Distance Education
- Professional Development Leave
- Health Benefits
- Tech Review
- Mendocino Coastal Field Station

2. Committee Chair: \*

Steve Cardimona

3. Background and Purpose: \*

Reference text: [https://www.mendocino.edu/sites/default/files/committee\\_handbook\\_2012\\_archived\\_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

The Mendocino College Coastal Field Station Committee was formed to evaluate and address issues related to the maintenance, operation and use of the unique college property located on the coast of Mendocino County. The committee's purpose is to coordinate educational use and recommend maintenance, repair and upgrade of the Mendocino College Coastal Field Station.

#### 4. Typical Actions/Decisions: \*

Reference text: [https://www.mendocino.edu/sites/default/files/committee\\_handbook\\_2012\\_archived\\_0.pdf](https://www.mendocino.edu/sites/default/files/committee_handbook_2012_archived_0.pdf)

- Work with faculty to coordinate facility use times for student/class field activities
- Evaluate and respond to facility use requests from outside the college
- Make recommendations regarding ongoing maintenance issues and property improvements
- Address urgent repair issues
- Oversee the facility caretaker
- Revise the use guidelines, policies and regulations relating to the facility as needed
- Develop marketing strategies to raise awareness of the facility
- Explore revenue generation strategies and administer the field station budget
- Coordinate efforts with interested community members and Foundation Affiliate group
- Prioritize needs for specific line-item funding project recommendations to Foundation Affiliate

### Meeting Schedule

*Indicate meeting day(s), time and frequency*

#### 5. Frequency of Meetings \*

- Weekly
- Bi-Weekly
- Monthly
- As Needed
- At least once per semester

#### 6. Day of the Week: \*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

#### 7. Time of day: \*

- 11:00-12:30

### Committee Composition

8. Please indicate which groups are represented in your committee and the numbers of members for each group (select 0 if you do not have representation of a specific group in your committee)

	0	1	2	3	4	5	6
Faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Administrator	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Classified	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Part-Time Faculty	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Manager	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Average Term lengths of Committee Members: \*

Select all that apply

- 1 year
- 2 years
- 3 years
- 4 years
- Nature of Position
- Facilities Director and Dean (nature of position)

10. Members Chosen by: \*

Select all that apply

- Constituent Appointment
- Position in Constituent Group
- Employment Position
- Resource Member
- Other

11. Experience Required for Membership: \*


- None
- Science faculty and/or user of field station

## Academic Year Membership

Please go to this site: <https://www.mendocino.edu/about/mlccd/institutional-research/committee-goals-and-descriptions>, click on the yellow link "Committee Membership", download the file and input member names. Then upload the file to this section.

12. Committee Membership 2023-2024 \*

Upload Membership Template - After this, you will be prompted to submit your form. Please check the box "Send me an email of my responses" for your records.

 [Coastal Field Station Committee membership 20 Steve Cardimona.xlsx](#)