



# ASSOCIATED STUDENTS OF MENDOCINO COLLEGE

Friday, May 3, 2024 | 12:30 pm - 2:00 pm

Mendocino College | **Room 750** or Zoom (link at end of document)

*The meeting times and location are noted above. Meetings will not always be held in the same location, as ASMC has an obligation to visit satellite campuses. The ASMC reserves the right to suspend the orders of the day as necessary to conduct business. All ASMC meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify the ASMC President at ask.asmc@gmail.com no less than three working days prior to the meeting, and efforts will be made to meet requests made after such date.*

## CALL TO ORDER *Lisa calls the meeting to order at 12:39 pm*

*12 Voting Members, 7 needed for Quorum*

(Present)

President: Lisa Baker (Present)

Vice President: Russell Furlong

(Present)

Student Trustee: Lawrence Ortiz

(Present)

Treasurer: Kaylee Gaylord

(Present)

Secretary: Thais Springer

(Present)

Student Ambassador: Dylan

Fraser-Gilbert (Present)

Activities Director: Jasmine Jewel

Publicity Director: Timothy Allred

(Present 12:52)

Ecology Director: Nicholas Lujan

(Present)

Student Rights Advocate: Nicolas

Lujan (Present)

Parliamentarian: Gabriel Cruz (Present

12:45)

Ukiah Rep: Sara Brown (Present)

Lake Rep: Maria Dahlin (Absent)

North County Rep: Vacant

Coast Rep: Vacant

## 1 APPROVAL OF AGENDA AND MINUTES

The ASMC shall vote upon approving the Agenda and prior session's Minutes

*Russell Makes a motion to add constitution review to 4.4/S:Thais/All in favor*

1.1 Approval of this week's agenda

1.2 Approval of minutes from: April 19, 2024 (*M:Dylan/S:Russell/A:All*)

2 PUBLIC COMMENTS This segment of the meeting is reserved for persons to address the Body on any matter of concern that is not stated on the agenda. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The Body may briefly respond to statements made or questions posed, however for further information please contact the ASMC President at askasmc@gmail.com, for the item of discussion to be placed on a future agenda; pursuant to Brown Act §54953.3, §54954.3(a), §54954.3(c).

## 3 ACTION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

3.1 Student Club Actions - Standing Item (*none*)

The Senate shall act regarding any new or renewed student clubs with approved applications.

3.2 Appointment To Senate Office, Senate Committees, and/or Campus Committees

- Standing Item (*none*)

The Senate shall potentially appoint officers to committees, but no officers may be

appointed to vacant positions for the remainder of the academic year.

### 3.3 Eagle Flag

The Senate shall consider the purchase of one or more Eagles-themed flags as brought forth by student Trustee Ortiz. ([Suspend til next semester. Create survey](#))

## 4 DISCUSSION ITEMS

Unless otherwise determined by the Senate, a time limit of seven (7) minutes applies to each agenda item

### 4.1 Student Life Check In - Standing Item [Motion to approve 4.1 til 1 by Jasmine/Second:Jasmine/A:All](#)

[Doug and Andrew IT is here discussing what to do with chromebooks. Wipe some clean and have others be able to loan to officers.](#)

Director of Student Life & Support Bonnie Lockhart will engage with ASMC.

### 4.2 Upcoming Events - Standing Item | Information/Discussion/Action

- 4/23 - 5/14 Campaigns & Elections
  - Tue 4/23 Candidacy Packets published and available for pickup/download. Announce/Promote.
  - Tue 5/7 Packets and verification due 5/7
  - 5/7- 5/12 Campaign week
  - Wed 5/15 Winners announced  
[Publicity Director will work with Marketing on Statements and Pictures for ASMC Candidates and Secretary will talk to Robert about posting them in library](#)
- Mon 5/6 Graduation and Transfer Fair 2024  
[Marcus will float, Jasmine 3-4, Tim 3-4, Lawrence 2-6, Lisa 2-4, Russell 5-6](#)
- Tue 5/14 Graduation and Transfer Fair 2024  
[Jasmine 11-, Tim 10:30-12, Lisa 11-2, Russell 1-2:30](#)
- Fri 5/17 Winners invited to final ASMC regular meeting - reserve room [Activities Director to get 4210 room for last weekend](#)
- Fri 5/24 Commencement/Flower sale (5/24)  
[Buyers: Jasmine, Tim, Marcus](#)  
[Sellers: Lisa, Kaylee, Russell, Dylan](#)  
[Arrangers: Thais, Nick, Sara](#)

### 4.3 Student Newsletter by Marketing

Call for submissions for May: Use Canvas, or email to Jasmine, Thais, and Bonnie, who can forward it to Marketing [Lisa will find out if we can still add to the Marketing newsletter](#)

### 4.4 Annual [Bylaws Review](#)

The Senate shall review and discuss proposed changes to ASMC bylaws. The item will return as an action item for final approval.

[Officers reviewed and discussed bylaws](#)

## 5 INFORMATIONAL REPORTS

Reports regarding information presented to the ASMC shall be given at this time. Unless otherwise determined by the Senate, a time limit of two (2) minutes shall be set per individual report.

### 5.1 Inter Club Council Reports:

- a. Report of ASMC officer in charge of the ICC, VP Furlong

### 5.2 ASMC Committee Reports:

- a. Activities & Budgeting Committee  
*Thais, Dylan, Kaylee, Russell*
- b. Marketing Committee  
*Thais, Lisa*

- c. AERIE Committee  
*Thais, Sara, Lisa*
- d. Constitution Committee  
*Russell, Lisa, Marcus (advisory)*
- e. Institutional Memory Committee  
*Dylan, Lisa, Tim, Jasmine, Marcus (advisory)*
- f. Scholarship Selection Committee

2. ASMC Regular Meeting 5/3/2024

*Nicholas, Dylan, Lawrence, Lisa:*

*4 Candidates Chosen, PO or fund transfer needed*

5.3 Officer Roundtable - Oral reports

- a. Advisor Report
- b. President Report
- c. Vice President Report
- d. Student Trustee Report
- e. Treasurer Report
- f. Secretary Report
- g. Student Ambassador Report
- h. Activities Director Report
- i. Publicity Director Report
- j. Ecology Director Report
- k. Student Rights Report
- l. Parliamentarian Report
- m. Ukiah Representative Report
- n. Lake Center Representative Report
- o. North County Representative Report
- p. Coastal Representative Report

5 FUTURE AGENDA ITEMS

Associated Student Goals

- a. Scholarship
  - i. Set scholarship amount, submit to MF
  - ii. Select scholarship recipient(s)
- b. AERIE launch for students
- c. Calendar/event screen

6 ADJOURNMENT Meeting adjourned @ 2:01

*Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting to a majority of the Student Senate Members will be made available for public inspection during normal business hours. Materials prepared by Student Senate Board Members and distributed during the meeting are available for public inspection at the meeting or after the meeting. Documents will also be posted on our website (<https://www.mendocino.edu/agendas-and-minutes>). Documents related to closed session items or those that are exempt from disclosure as stated in the Richard McKee Transparency Act of 2011 will not be made available for public inspection.*

ASMC recurring meeting:

Join Zoom Meeting

<https://mendocino-edu.zoom.us/j/89460062925?pwd=MUozTC8yS1o0bkY0d1J2UGI0UGk0UT09>

Meeting ID: 894 6006 2925, Passcode: ASMC23

