

MINUTES
Mendocino College Academic Senate
Thursday, February 1, 2018
Room 1060, 12:30 – 2:00 p.m.

Call to Order Edington called the meeting to order at 12:33 p.m.

Present Jason Edington, Doug Browe, Rachel Donham, Rhea Hollis, Taylor Cannon, Rodney Grisanti, and Catherine Indermill

Absent Conan McKay

Guest Nicholas Petti, Rebecca Montes (12:45-12:55) and Vivian Varela (1:15-1:40)

Agenda Approval M/S/C Unanimous (Donham/Browe) to approve the Agenda of February 1, 2018

Minutes Approval M/S/C Unanimous (Indermill/Browe) to approve the Minutes of November 30, December 14, (abstain Rachael Donham)

Consent Calendar M/S/C Unanimous (Indermill/Browe) to approve the previous approved date 5/8 (Tuesday) to 5/10 (Thursday) which was the intended date

Public Comment Hollis relayed a comment she received from the counseling department to encourage all faculty to be involved and support the guided pathways initiative.

Committee Reports

President's Report

Edington stated he met with Debra Polak about guided pathways and let her know this topic will be a standing item on our agenda for a long while.

Senator's Report

None

*Action Items/
Old Business*

1. Appointment of Senator for English, Language, Library

M/S/C Unanimous (Donham/Hollis) to appoint Nicholas Petti to serve as Senator for through end of Spring 2018 (replacing Maria Cetto). There was much appreciation given to Nicholas for stepping up to fill the vacancy from the senate members.

2. Hiring Committee Appointments

M/S/C Unanimous (Browe/Indermill) to appoint faculty to hiring committees as per recommendations and discussion. **(Attachment 1)**

- Vice President of Academic Affairs: Conan McKay
- Camp Director: Lidia Sanchez, Alicia Mendoza
- Financial Aid Technician: Steve Crossman
- Assistant Nursing Director: Greg Hicks, Jason Edington, Catherine Indermill
- Maintenance Controls Specialist: Doug Boswell
- Maintenance Day Custodian: Rhea Hollis
- Admissions and Records: Doug Browe

Cannon asked about part-time faculty members being on hiring committees. Edington stated that part-time faculty are not generally placed on hiring committees.

3. Committee Appointments M/S/C Unanimous (Browe/Grisanti) to appoint faculty to committees as per recommendations and discussion. Discussion about the number of committees appointees are already on and the make-up of the current committee disciplines.

- Distance Education Committee: Tim Beck (through Spring 2019, replacing Ginny Buccelli)

*Discussion
Items/New
Business*

1. Resolution S' 18-01 Apply to the Online Education Initiative (OEI) Exchange: First Reading (Attachment 2)

Edington read the resolution into the record. Varela reported that Mendocino College is currently applying to join the consortium. Mendocino students can use

the exchange, and this allows students to have one general application and one financial aid application. It allows for a seamless process of transfer credits. Advantages to Mendocino are: this will add students, Mendocino students get first priority seating, Mendocino College gets the FTE's, and students get higher succession/completion rates.

Indermill expressed concerns brought to her by constituents. The application needs senate approval and the resolution needs a target date. It seems that the resolution is a financial process rather than a belief about student need. There are academic freedom concerns. Will faculty be compensated for the work that will be needed to bring their classes up to OEI standards?

Donham asked who decides which courses become part of the OEI? Varela stated that the choice to have a class go through the process to be accepted by the OEI is up to the each instructor

Indermill added that the point of the resolution is that the senate must endorse the application process.

Varela added that the resolution is modeled after another college at the state level.

Discussion that the resolution is very student centered, and this could benefit classes that have low enrollments but others could enroll and "exotic" courses could be offered.

2. Guided Pathways (Standing Item) Spring 2018 timeline, Faculty responsibility, Senate responsibility, resources

Edington read the comments sent by Conan McKay on Guided Pathways (**Attachment 3**). Edington also asked that members of the senate double their effort to speak to constituents about guided pathways.

Discussion about resolutions 17.02 F17 Local Academic Senate Role in Developing and Implementing Guided Pathways Framework, 17.05 F17 Academic Senate Role in Appointing Faculty for Guided Pathways Framework Design and Implementation, and 17.6 F17 Support for Local Academic Senates in Committing to a Guided Pathways Framework.

Edington added that senate members should attend the workshop on February 26 so that we can be fully trained on this initiative.

Indermill noted the importance of faculty being the leaders in this process. She said it is our responsibility and in keeping with our charge per the ASCCC 10+1. She faculty, not the administration should decide how faculty should be represented in the development of Guided Pathways, adding that administration is formulating criteria for faculty members as representatives. The academic

senate is a representative senate with our constituents. We have to take this on, have our voices heard, and make it happen. She is hesitant for administration to give the academic senate a plan for our approval. The academic senate needs to take this on.

Edington added in his discussion with Debra Polak that she has indicated that the faculty take the lead on Guided Pathways. He went on to state that we need to continue to step up, and we need input from the faculty as we are the voice of the faculty.

Some discussion occurred about a retreat for discussing and working on Guided Pathways.

Members voiced that their constituents support the faculty senate for the design and implementation of a guided pathways framework for student success.

3. Electronic Voting: Update on goal to investigate and possibly implement a process for electronic voting for Senate Elections. Browe presented the use of “Election Buddy” an online election program. Discussion was on secrecy of the voting process and keeping those not qualified to vote from voting. The process will be repeated so that members can try to subvert the results.

4. Update on Hot Topic (Constitution/Bylaws) Follow up on 12/12/17 Hot Topic Meeting on Senate Constitution and Bylaws
(Attachment 4)

Open Forum

Cannon spoke about February being Black History Month. He has a number of proposals for that month. On Wednesday February 21st he is putting together an open mic, poetry reading from 6 to 8 pm. Also, the film screening of “More Than A Word” that was cancelled due to the fires last semester will be held on February 28th. These dates are tentative since Cannon is still in planning on the process, but wanted to get word out to the faculty.

Hollis discussed the Medical Pathways Workshop on Wednesday February 7th from 5 – 7 pm. Promotional flyers are available.

Adjournment

The meeting adjourned at 2:06 p.m.

Hiring Committees:

Camp Director: Lidia Sanchez, Alicia Mendoza

Financial Aid Technician: Steve Crossman

Assistant Nursing Director: Greg Hicks, Catherine Indermill

Maintenance Controls Specialist: Doug Boswell

Vice President of Academic Affairs: Conan McKay

Committee Appointments:

Distance Education: Tim Beck (through end of Spring 2019)

Good Morning,

As I read over the agenda for today's and all support materials. I wanted to offer my thoughts, even though I am unable to attend the meeting today. First off I apologize that I will miss the meeting. My flight out of Oakland is 5:05 tonight.

I fundamentally believe that faculty should be taking the lead role in all Guided Pathway decision making and planning. I believe that it should start with the senators and then go out to the faculty. I believe that as senators we are elected by the faculty to represent faculty for decision making and then it is our duty to go back to share with our constituent groups the decisions that were made and how those decisions were made.

Please share my thoughts at our senate meeting.

Thank you

Conan McKay, M.A.

**BE IT RESOLVED THAT THE ACADEMIC SENATE FOR MENDOCINO-LAKE COMMUNITY COLLEGE
DISTRICT REQUESTS THE BOARD OF TRUSTEES ADOPT THE FOLLOWING**

WHEREAS, students face challenges in the process of completing degrees and certificates because of limited availability of courses. Students take courses at other accredited community colleges to transfer those units to Mendocino College; and

WHEREAS, enrolling in classes at other community colleges presents challenges due to multiple application processes; and

WHEREAS, the Online Education Initiative (OEI) Exchange has created a single, streamlined application process that allows students to enroll once. If Mendocino College joins the Exchange, our students could register for CI-D aligned courses using their current registration priority thereby increasing the likelihood of completing their degrees and certificates; and

WHEREAS, the OEI's statewide marketing could increase Mendocino College's FTES; therefore,

RESOLVED, Mendocino College will apply to become part of the OEI Exchange.

To: Mendocino College Academic Senate

From: Catherine Indermill
Academic Senate Vice President

Date: February 1, 2018

Subject: Hot Topic Update – Constitution and Bylaws

On December 12, 2017 a Hot Topic Faculty Meeting was held to discuss the Academic Senate Constitution and Bylaws and solicited input for the planed revisions of these documents. Various comments were generated. The breakdown that follows are some of the most pressing topics that I am address initially in draft revisions.

Decision Making and Participator Governance

The Academic Senate, must be involved on all “key decision-making” committees as outlined in Accreditation (*Institutional Self Evaluation Report, 2014*) by way of at least on senator serving as a member on these committees:

- EAP
- Technology
- Facilities
- Staffing
- Outreach & Marketing
- Professional Development
- SLOT

Further, the Academic Senate should be represented on other important committees that should be faculty driven, such as:

- Guided Pathways (it was noted that planning for and implementing GP should be the responsibility of the Academic Senate, as representatives of all faculty)
- Integrated Planning

Constituent Group Representation

We need explore further possible re-align of faculty constituent groups and/or include additional CTE representatives.

Selection of the President

Faculty should select the Academic Senate based on designated skill sets vs confirmation of ice President.

General Comments Related to the Academic Senate

Concerns were discussed about the Academic Senates “ineffectiveness”. There is a perception that the AS is more like a “rubber stamp” committee vs active decision-making body. It does not seem the AS has effective follow-up with the administration and faculty on faculty-related issues