

**Mendocino College Academic Senate  
MEETING AGENDA**

**May 19, 2022**

**12:30 - 2:30 pm**

Ukiah Campus: Library and Learning Resource Center Room 4210

Coast Center: 1211 Del Mar Drive, Fort Bragg, California

and

via mendocino-edu.zoom:

<https://mendocino-edu.zoom.us/j/98801365273?pwd=M3hFR0RXUldXNmExa1RyR0ZZQkNqdz09>

Meeting ID: 988 0136 5273 and Passcode: 745728 or dial: +1 669 900 9128 US.

The Mendocino College Academic Senate will provide individuals with disabilities reasonable accommodations including alternate accessible versions of meeting materials in a timely manner. To request accommodation, please contact Academic Senate President, [Catherine Indermill](#) (707-468-3001) at least 24 hours prior to the meeting to arrange accommodation.

**I. Call to Order**

**II. Native American Land Acknowledgement**

The Academic Senate's Native American Land Acknowledgement will be read into the record.

The Mendocino College Academic Senate collectively acknowledges that the Mendocino-Lake Community College District occupies the ancestral, traditional, and contemporary Lands of the local First Nations: Cahto, Concow, Pit River, Nomlaki, Pomo, Sinkyone, Wailacki, and Yuki. We recognize, support, and advocate for their sovereignty.

We acknowledge all Indigenous Peoples who have called Lake and Mendocino Counties their home for thousands of years, and their efforts to revive and cultivate their cultures, languages, and identities despite the atrocities committed against them. The Mendocino College Academic Senate is committed to ending these struggles and racist experiences within the district.

We recognize, honor, and respect these nations as the traditional stewards of the lands and water on which the District is now present. Lastly, we thank them for their strength, perseverance and resilience.

By offering this Land Acknowledgement, we affirm Indigenous sovereignty and will work to hold Mendocino College Academic Senate more accountable to the educational needs of local First Nations and Indigenous Peoples.

**III. Approval of the Agenda**

**IV. Public Comment**

Members of the public may address the Senate on any agenda item after being recognized by the Chair. Due to the brevity of the meeting and the length of most agendas, the total amount of time for public comment will be limited to 3 minutes per individual.

*Note:* as this meeting is being conducted via teleconference ([mendocino-edu.zoom](https://mendocino-edu.zoom)) members of the public are invited to join the meeting and provide comments. Using the *raise your hand* feature, to indicate you wish to make a comment and you will be called on, in order, at the appropriate time.

- V. Approval of Minutes**  
**A. Regular Meeting April 28, 2022**
- VI. Consent Agenda**  
**A. Committee Appointments for 2022-2024**  
**B. Academic Senate for California Community Colleges (ASCCC) Liaison Appointments**
- VII. Unfinished Business**  
**A. District-wide Transition Update - Information and Discussion**  
*(5 minutes)*  
President Indermill will provide an update on the status of the District's COVID-19 response
- B. Academic Senate 2021 - 2022 Goals Update - Action**  
*(10 minutes)*  
President Indermill will provide a summary of the work completed on the [Academic Senate Goals](#) for the year
- C. Special Temporary Planning and Budgeting Committee (PBC) Appointment - Action**  
*(5 minutes)*  
President Indermill will provide information about a PBC scheduling conflict and recommend action for a temporary senate representation
- D. Committee Appointments - Action**  
*(10 minutes)*  
President Indermill will present additional committee member nominations for consideration, as appropriate
- Accreditation (1 full-time)
  - Curriculum (1 part-time)
  - Enrollment Management (1 full-time and 1 part-time)
  - Facilities and Safety (1 full-time)
    - Sue Blundell
    - Steve Decker
  - Staffing (1 full-time and 1 part-time to complete the 2021-23 term)
  - Student Learning Outcomes Team (2 full-time and 1 part-time)
- VIII. New Business**  
**A. Enrollment Management Committee Report - Information and Discussion**  
*(10 minutes)*  
Vice President Zuber and Enrollment Management Committee Co-chair, will provide an report on recent activities from the committee
- B. Academic Senate and Faculty Meeting Schedule for 2022-2023 - Action**  
*(5 minutes)*  
President Indermill will provide a draft [Academic Senate and Faculty Meeting Schedule](#) for 2022-2023 and brief review of the Open Meeting Act (Brown Act) as it relates to the senate meeting beginning in Fall 2022
- C. Academic Senate Year End Report - Information and Discussion**  
*(10 minutes)*  
President Indermill will provide a draft *Year End Report* per the Academic Senate Bylaws, Article VIII.

#### **D. Screening Committee Appointments - Action**

*(5 minutes)*

President Indermill will present committee nominations for the following positions:

- Director of Community Relations and Communications (this would include late summer, early fall work)
- Executive Assistant I (early fall work)
- Coast Center Assistant (late summer, early fall work)

#### **IX. Standing Items**

##### **A. AB 705 - Information and Discussion**

*(20 minutes)*

Two reports related to AB 705 will be presented:

- Vice President of Academic Affairs and Vice Chair of the Curriculum Committee, Debra Polak, will provide an update on the committee's actions (course and matrices modifications) to the recent revisions set forth by the California Community College Chancellor's Office related to AB 705,
- Assembly Bill 1705, an extension of AB 705, will be presented by Senator Allen and discussed in terms of the local next steps. Professors Banta and Buccelli will be available to provide discipline-specific information.

##### **B. Guided Pathways**

*(10 minutes)*

A report will be provided that will include:

- Information about a Board of Trustees Presentation: *Guided Pathways: Five-Year Review*
- Classified Staff Updates

##### **C. California Community Colleges Chancellor's Office Call to Action**

*(5 minutes)*

President Indermill will provide an update

#### **X. Reports**

##### **A. Senator Reports**

*(10 Minutes)*

Senators may provide information on work and/or activities they have participated in on behalf of their constituent group and the Academic Senate

##### **B. Academic Senate President's Report**

*(5 minutes)*

President Indermill will provide a written report, as well as introduce the new members of the Academic Senate beginning terms in Fall 2022.

#### **XI. Open Forum**

Members of the public, as well as senators, may address the senate with comments that are within the purview of the Academic Senate. The total amount of time allotted will be determined and announced by the chair based upon the scheduled adjournment time.

#### **XII. Adjournment**

**Academic Senate Agenda Supporting Documents  
May 19, 2022**

**V. Consent Agenda**

**A. Committee Assignments for 2022-2024**

*Recommendation:* President Indermil, in consultation with Vice President Zuber, recommends the appointment of faculty to committees as listed.

*Rationale:* These positions are uncontested and it is more effective to appoint as many faculty as possible to move the process forward.

- Distance Education
  - Chantal Cimmiyotti
  - Melissa Nole
  - Markus Pfitzner \*
- Enrollment Management
  - Steve Crossman
- Professional Development
  - Morgan Jones\* (one time one-year term, 2022-2023)
- Technology
  - Rachel Donham

**B. Academic Senate for California Community Colleges (ASCCC) Liaisons**

*Recommendation:* President Indermil, in consultation with Vice President Zuber, recommends the appointment of the faculty listed to serve as ASCCC Liaisons.

*Rationale:* These positions are uncontested and it is more effective to have these appointments made sooner rather than later, so the faculty can work with the Indermill and President-elect Petti to learn about the position before the beginning of the semester.

- Legislative
  - Leslie Banta
- OER - Open Educational Resources
  - John Rall

## IX. Standing Items

### A. AB 705

The following report has been submitted by Marcus Frerickson, Curriculum Committee Chair.

## Curriculum Committee Report for Spring Calendar 2022

### Mendocino College Academic Senate

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#### **RE: Spring 2022 Curriculum Committee Approvals for English and Math Relating to AB705**

To stay pursuant to AB705 guidance from the CCCC, both English and Math faculty made curriculum adjustments to improve support that gained approval by committee. AB705 Implementation reports were due on March 11, 2022. Apparently, our throughput data suggests we stay current with AB705 guidance and continue providing support for early entry into transfer level English and Math. Figure 1 summarizes the modifications and proposals that were promptly submitted by our astute and responsive faculty. Please refer to Curriculum Committee minutes and consult with English and Math faculty to clarify nuances of content changes and additions in context of state guidance and local data.

**English Modifications and Proposals** – Jaime Cechin and Ginny Buccelli authored content.

**Modification(s)** – the *English Course Pathway Self-Placement Guidance Tool*.

**Proposal(s)** – new course ENG49 – *Grammar in Context*.

**Math Modifications and Proposals** - Leslie Banta, Casey Terrill, and Chantal Cimmiyotti authored content.

**Modification(s)** – the *Mendocino College Math Pathways*, credit course MTH 30 – *Math Success*, and non-credit courses MTH540 – *Math Lab*, MTH546 – *Pre-College Mathematics*, and MTH560 – *Algebra Concepts for STEM*.

**Proposal(s)** – new courses MTH33 – *Support for Trigonometry* and MTH542 – *Math Lab for Corequisite Support*.

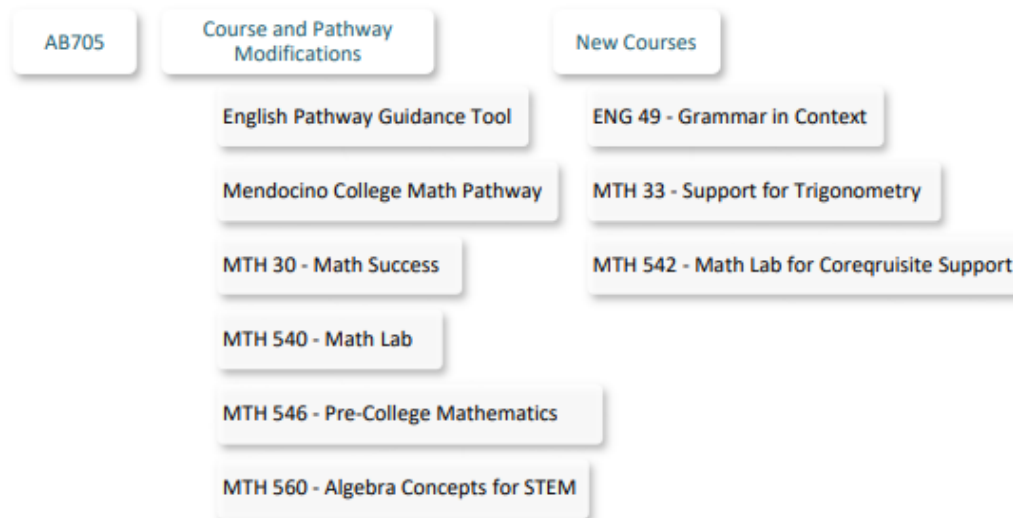


Figure 1. Curriculum Committee approvals are listed for English and Math from Spring 2022 in response to the dynamic landscape of AB705 legislation. Both English and Math made modifications to self-placement tools and courses and proposed new courses.

Submitted by

**Dr. Marcus A. Frederickson**

Chair of Curriculum Committee

Mendocino College

## X. Reports

### B. Academic Senate President's Report

As the semester winds down, most committees are also winding down and wrapping up the work for the Academic Year. Vice President Zuber and I continue to meet on a regular basis and have not had an individual meeting with **Vice Presidents Polak and Velasco**. I have met with Polak a number of times about various topics and/or issues. Zuber and I met with the Vice Presidents that included **President-elect Nicholas Petti and Vice President-elect Greg Allen**. The initial meeting was primarily to provide an overview of our bi-monthly meetings. We highlighted a few topics for new and/or continued discussions next year and began working on plans for Fall 2022 In Service.

Petti, Allen, Zuber and I will meet with **President Karas** May 17 and I will report anything significant that occurs at the Academic Meeting on May 19, 2022.

The **Planning and Budgeting Committee (PBC)** met at the beginning of the month. The reorganization of Student Service was discussed, and the constituent leaders provided the feedback they received for their groups. The majority of faculty opposed both positions proposed in the reorganization plan (Outreach Coordinator and Director of Student Support). While some acknowledge the potential value of these positions, there was an overwhelming concern and dissatisfaction with the lack of process and participation in the decision-making. I provided a breakdown and summary of the 26 responses I received.

**PBC** received a Program Review Report for the Facilities and Safety Committee, a recruitment update, and the June Tentative Budget Assumptions. More will be known and adjustments made after the governors "May Revise" is released (around May 12th). Revenues for 2022-2023 include some "unknowns", particularly related to the ongoing status of "Emergency Conditions Allowances". If this continues (\$1.4 million), if not we will revert back to the Student Center Funding Formula (a \$367,000 reduction in revenue. Expenditures are projected to increase due to new hires, increased costs of building back on campus classes, restoring Short-term Non-Continuing employee hours, restoring the supplies and services ("4's and 5's") budgets, etc. The full budget report can be reviewed in the Board of Trustees agenda [Item 5.1](#) (beginning on page 64). PBC recommended the immediate replacement positions for: Director of Community Relations and Communication, Executive Assistant to the Vice Presidents and Coast Center Assistant.

I sent a request to faculty for input on two items that fall under the purview of the **President's Policy Advisory Committee (PPAC)**. One is related to [Board Policy 6620](#) and the naming of building and/or district property. The other to the Academic Calendar. I have received numerous responses to the [email request](#) I sent May 11, and am compiling them to share with Petti, so he can represent the faculty views to PPAC at the beginning of the semester. I anticipate there will be continued dialog and opportunity for additional feedback.

The **Board of Trustees** (BOT) approved Board Policies 3820 - Gifts and 5040 - Student Records, Directory Information and Privacy, conducted a first reading on another College and Careers Access Pathways (CCAP) Partnership Agreement and received a presentation updating them on the last five years of work completed related to Guided Pathways. The Equal Employment Opportunity (EEO) Fund Multiple Method Allocation Model Certification was also approved. The District must submit an annual certification outlining the methods that are utilized to advance diversity and equity in the hiring process. This report was developed by Nicole Marin, Director of Human Relations in consultation with the Equal Employment Opportunities Committee.

Thanks to the **Full-time Faculty Association** (Jason Davis, Phil Warf and Tascha Whetzel) for organizing a fun and celebratory final faculty meeting of the year. Congratulations and thank you for your service to the FA Excellence Award winners:

- Janet Jones (Human Resources) - Classified Staff
  - Presented by Tascha Whetzel
- Sara Esserman Melvil (Learning Skills) - Part-time Faculty
  - Presented by Nick Wright
- Rachel Donham (Biology) - Full-time Faculty
  - Presented by Leslie Banta

And a special congratulation and best wishes for Steve Hixenbaugh on his retirement after serving the college for 22 years. He was presented a platter in his honor by Reid Edelman.

The Academic Senate has spent very little of our overall operating **budget**, as attendance at the regular professional development sessions have been virtual, thus not encumbering any travel expenses. I do not foresee this continuing as we move out of the pandemic.

<b>Draft May 19, 2022</b>			
	Beginning Balance	Expenditures	Current Balance
<u>Business Travel</u>	\$600.00	\$0.00	\$600.00
<u>Professional Development Travel</u>	\$4,538.00		
Fall & Spring ASCCC Plenary (Virtual)		\$1,640.00	
ASCCC Leadership Institute - June (Virtual)		\$650.00	\$2,248.00
<u>Dues/Memberships</u>	\$2,200.00		
ASCCC Annual Membership		\$1,308.00	\$892.00

**Lastly:**

Remember the work of the Academic Senate is to provide “leadership, empowerment and voice” to faculty for the betterment of the student experience. We must always remember to make decisions with purpose and intent. All faculty work to support the Academic Senate and govern the college. It is our obligation, directed by law (AB 1705), as well as [Board Policy 2510](#) and Administrative Procedures [2510.1](#) and [2511.1](#). The recently revised policy and procedures are stronger than ever and provide the

framework for local governance authority. Along with this duty comes much responsibility. In my work with the Academic Senate, I have not taken this lightly and have greater conviction than ever before in the strength of the faculty and our influence to continue supporting student success. Please continue to leverage this and do not settle for the advancements we've made. Continue to push for more access for students, anti-racist structures and a culturally responsive college. Focus on relentless clarity and intention, but do it with grace and respect.

Thank you to each faculty member who has served on the Academic Senate over the last six years. Your support, strength, questions, and work is appreciated and admired. Thank you, also, to the few who have provided me with sound advice and counsel (you know who you are). Your insights are irreplaceable and valued. Collectively we have had a positive (and will continue to) impact on our students.

I encourage all faculty to take a well-deserved break, enjoy time away from campus and college life, but plan to return with grit and determination and renewed commitment to our work. There is still much to be done.

With Respect,

*Catherine Indermill*

Academic Senate President