

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING
Thursday, August 2, 2012 – 5:00 PM
Mendocino College – Willits Center - Mendocino County Museum
400 East Commercial – Classroom 3
Willits CA 95490**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA

1.1 Agenda Approval

2. APPROVAL OF MINUTES

2.1 Approval of Minutes for the regular meeting held on July 11, 2012.

RECOGNITION

Retiring staff member Kristie Anderson, Director of Admissions and Records

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify a list of short-term employees

3.2 Employment – Summer Session Faculty

Recommendation to employ a list of summer session faculty

3.3 Volunteers

Recommendation to approve a list of volunteers (may be presented at the meeting)

3.4 Resignation/Retirement – Classified and Confidential

Recommendation to ratify the resignations of Rose Bell and Kevin Morrill

3.5 Employment – Professional Expert

Recommendation to employ Jennifer Banks as a professional expert, EMT-Paramedic Program Director

4. Other Items

4.1 Fiscal Report as of June 30, 2012

Recommendation to accept the report as presented

4.2 Donation Of Electrical Inverters

Recommendation to accept the donation of two electrical inverters from Lawrence Rosen

4.3 20012-13 Appropriation Limit – Resolution 08-12-01

Recommendation to establish the District's Appropriation Limit at \$25,750,816

5. ACTION ITEMS

- 5.1 Library/Learning Center – Change Order No. 19
Recommendation to ratify Change Order No. 19 in the amount of \$13,554
- 5.2 Lake County Center – Change Order No. 6
Recommendation to ratify Change Order No. 6 in the amount of \$16,713
- 5.3 Library/Learning Center AV/Media Equipment Award
Recommendation to be made at the meeting
- 5.4 Award Contract – Willits North County Center
Recommendation to award the contract to Midstate Construction in the amount of \$3,987,723

6. INFORMATIONAL REPORTS

- 6.1 President's Report
Superintendent/President informational report
- 6.2 Education and Student Services Report
Education and Student Services Department informational report
- 6.3 Administrative Services Report
 - 6.3.1 Administrative Services Department informational report
 - 6.3.2 Measure W Bond Report (Quarterly Report)
- 6.4 Mendocino College Foundation, Inc.
Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports
Oral reports from constituent groups may be presented at the meeting

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
Written and oral reports from Trustees are presented as information
- 7.2 Future agenda items
A list of identified topics are presented as information

8. TIME CERTAIN ITEM – 6:00 PM

- 8.1 Presentation – Willits Center
Report by Dean Rawitsch on current status and future plans for the Willits Center

9. CLOSED SESSION

- 9.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 9.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Darnell, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU

10. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: Regular Meeting – September 12, 2012, 5:00 PM, Ukiah Campus, Room 1060
Workshop – Saturday, September 15, 2012, 9:0-3:00 PM, Ukiah Campus, Room 1060

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, July 11, 2012, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 5:00 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	absent
	Clerk	John Tomkins	present (arrived at 5:43 PM)
	Trustee	Edward Haynes	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present
	Student Trustee	Jennifer Evans	present

Secretary Roe Darnell, Superintendent/President

Support Staff Gwen Chapman, Executive Assistant II Superintendent/President

Staff Larry Perryman, Vice President of Administrative Services

Representatives Sue Goff, Dean of CTE

<i>Constituent Representatives</i>	Academic Senate	Steven Hixenbaugh, President (absent)
	Classified Senate	Larry Lang, President (absent)
	Management/Supervisory/Confidential	Virginia Guleff, President

Public Comments There were no comments from the public.

Agenda Approval M/S/C (Haynes/Geck) To approve the agenda as amended. Items 5.1 Superintendent/President Search and 5.2 Resolution 07-12-02 were moved to take place following Trustee Reports.

Minutes/Approval M/S/C (Haynes/Geck) To approve the minutes of the regular meeting held on June 6, 2012 as submitted.

CONSENT AGENDA

M/S/C (Geck/Chaniot) To approve the Consent Agenda as amended. Item 3.2 Part-Time Faculty was removed from the Consent Agenda.

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

*Employment –
Short-Term
Employees* *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the Short-Term Employees as submitted.

<i>Employment Part-Time Faculty</i>	Trustee Chaniot requested this be removed from the consent agenda in order recognize and honor the Part-Time Faculty. M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ the list of Part-Time Faculty as submitted.
<i>Employment – Professional Experts</i>	* RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby employ as Professional Experts, pursuant to Education Code Section 88003, Jen Banks as EMT-Paramedic Program Director, July 1, 2012-August 10, 2012, and Orion Walker as Sustainable Technology Program Coordinator, July 2, 2012-December 31, 2012.
<i>Reclassification</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify a reclassification for Darletta Fulwider to Administrative Assistant II-Student Services, effective July 1, 2012.
<i>Promotion – Classified Administrator</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve a one-year Classified Administrator contract for Anastasia Simpson-Logg, Director of Admissions and Records, September 1, 2012-August 31, 2013.
<i>Promotion - Classified</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the promotion of Tim Todd to Programmer/Analyst Sr., 12 months/year, 40 hours/week, effective July 1, 2012.
	Other Items
<i>Fiscal Report – May 31, 2012</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.
<i>Child Development Center Contracts Resolution 07-12-01</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve Resolution 07-12-01, California Department of Education Contract Numbers CCTR-2151 in the amount of \$107,242, and CSPP-2279 in the amount of \$132,868.
<i>Contracts and Agreements – Quarterly Ratification</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the contracts and agreements as submitted.
<i>Donation of Automobile</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the 1994 Subaru donated by Alan Sunbeam.
<i>Sale of Surplus Property</i>	*RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby authorize the sale of the surplus property as submitted and further authorizes staff to dispose of property with an insufficient value to defray the costs of arranging a sale in a manner consistent with the College's commitment to recycling.

ACTION ITEMS

Superintendent/ President Search – Job Description and Job Announcement

M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the job description for the Superintendent/President as revised at the meeting.

M/S/C (Tomkins/Clark) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the job announcement for Superintendent/President as submitted.

The Board discussed that it is their desire that a Superintendent/President be committed to involvement in this community by becoming part of this community and requested that Karen Chaty and the Consultants explore ways to express this to potential candidates.

Resolution 07-12-02 regarding “The Stop Special Interest Money Now Act”

M/S/C (Eriksen/Tomkins) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby postpone action on Resolution 07-12-02 until a later meeting.

Yes – Trustees Eriksen, Chaniot

No – Trustees Geck, Haynes, Tomkins, and Clark

The motion failed.

Board President Clark proposed that in the light of the fact that this agenda item is of a political nature, each Board member have an opportunity speak to the issue and following that a vote will be taken without further discussion. All Board members agreed.

M/S/C (Haynes/Tomkins) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt Resolution 07-12-02 and direct the Superintendent/President to forward this resolution to each California community college district and the CCCT Board.

Yes- Trustees Haynes and Tomkins

No – Trustees, Chaniot, Geck, Eriksen, and Clark

The motion failed.

INFORMATIONAL REPORTS

President’s Report

A written report was submitted by Superintendent/President Darnell. The following was offered in addition:

- A list of actions taken by the Accrediting Commission was shared with Trustees.

Education and Student Services Report

A written report was submitted by Deans Rawitsch, Guleff, and Goff. The following was offered in addition:

- In the absence of a Vice President, Superintendent/President Darnell has asked that the Deans rotate in representing the Education and Student Services office at the Board meetings.

Administrative Services Report

A written report was submitted by Larry Perryman, Vice President of Administrative Services.

<i>Measure W Bond Report</i>	A written report was submitted by Larry Perryman, Vice President of Administrative Services.
<i>Mendocino College Foundation, Inc.</i>	<p>No written report was submitted. Superintendent/President Darnell gave the following oral report:</p> <ul style="list-style-type: none"> • The Gala has grossed approximately \$75,000 with 335 attendees. • A general appeal letter has been sent out with a good response. • A Tour of the Library/Learning Center is scheduled for for July 24th and Board members are invited to participate.
<i>Constituents Report</i>	No written report was submitted. Dean Guleff, President of the M/S/C group, reported that with the Deans doing a rotation in leadership at the Board meetings, Vice President of M/S/C group, Karen Christopherson, will be attending some Board meetings representing the M/S/C group.
<i>Health Benefits Report</i>	A written report on the Health Benefits Fund was submitted as information.
<i>Trustee Reports</i>	<p><u>TRUSTEE COMMUNICATION</u></p> <p>A written report was submitted by Trustees Eriksen, and Haynes. An oral report were given by Trustees Eriksen, and Chaniot. Trustee Tomkins made a brief report on the Superintendent/President Search committee and commended Karen Chaty, the staff, and the consultants for their work.</p>
<i>Board Activities and Significant Events 2011-12</i>	A written report was submitted Board President Clark.
<i>Change of Board Meeting Dates</i>	<p>M/S/C (Chaniot/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby change the date of the August Board meeting from Wednesday, August 1, 2012 to Thursday, August 2, 2012.</p> <p>M/S/C (Haynes/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby change the date of the fall workshop from Wednesday, August 29, 2012 to Saturday, September 15, 2012.</p>
<i>Future Agenda Items</i>	<p>A list of previously requested items for future agendas was submitted as information.</p> <p><u>CLOSED SESSION</u></p> <p>Board President Clark announced that Closed Session will not be held.</p>
<i>ADJOURNMENT</i>	<p>M/S/C (Tomkins/Geck) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 6:32 PM.</p> <p>Submitted by:</p> <p>D. Roe Darnell, Superintendent/President Secretary, Board of Trustees</p>

ITEM NO: 3.1
DATE: August 2, 2012

SUBJECT: EMPLOYMENT – SHORT-TERM EMPLOYEES

SYNOPSIS:

Approval of employment of short-term employees is requested.

RECOMMENDATION:

The Superintendent/President recommends that this item be approved as presented.

ANALYSIS:

Education Code 88003 authorizes a governing board to hire short-term (temporary, hourly) employees for less than 75% of a school year, up to 195 days. These employees are not considered to be part of the classified staff.

Education Code 70902(d) permits a governing board to adopt a rule delegating the authority to hire short-term employees to the Superintendent/President, or designee. This district has adopted such a rule in Policy No. 703.

EC 88003 was amended to require districts to specify at a regularly scheduled Board meeting the service to be performed, as well as the start and end dates of the service.

MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College Board of Trustees hereby ratifies the list of short-term employees as presented.

Short Term Temporary Employees

(Individual assignments may not exceed 194 days within the start and end dates)

Last Name	First Name	Position	Department	Start Date	End Date
Arellano	Sandra	Tutor	CAMP	7/1/2012	6/30/2013
Dewey	Chris	Assistant Coach	Football	8/9/2012	6/30/2013
Espy	Tyrell	Assistant Coach	Football	8/9/2012	6/30/2013
Heller	Max	Equipment/Game filmer	Football	8/9/2012	6/30/2013
Padilla	Mike	Assistant Coach	Football	8/9/2012	6/30/2013
Schaffert	Matt	Assistant Coach	Football	8/9/2012	6/30/2013
Scott	Travis	Stat Keeper/Media	Football	8/9/2012	6/30/2013

ITEM NO: 3.2
DATE: August 2, 2012

SUBJECT: EMPLOYMENT - PART-TIME FACULTY

SYNOPSIS:

Employment of Part-Time Faculty for the Fall Semester, 2012

RECOMMENDATION:

The Superintendent/President recommends that this agenda item be approved as presented.

ANALYSIS:

The Deans recommend employment of the Part-Time Faculty included on the attached list. Each individual meets the state-mandated qualifications or the District's equivalency policy for the assignment or possesses a valid, applicable credential.

MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the attached list of Part-Time Faculty for the Fall Semester, 2012.

Fall 2012 Part-Time Faculty

Name	Position	Location
Alarie, Lynne	Nursing - Registered Nursing Instructor	Ukiah
Anderson, Savanna	Physical Ed - General Instructor	Ukiah
Bartolomei, Jill	Nursing - Registered Nursing Instructor	Ukiah
Chase, Andrea	Physical Ed - General Instructor	Ukiah
Chaudrue, Vicki	Nursing - Registered Nursing Instructor	Ukiah
Ford, Aaron	Physical Ed - General Instructor	Ukiah
Goodman, Nancy	Nursing - Registered Nursing Instructor	Ukiah
Hoomalu, Michelle	Nursing - Registered Nursing Instructor	Ukiah
Horiguchi, Jaclyn	Physical Ed - General Instructor	Ukiah
Liljebald, Jonathan	Political Science Instructor	Ukiah
Lutsky, Andrew	English Instructor	Ukiah
Marin, Kristen	Nursing - Registered Nursing Instructor	Ukiah
McCreanor, Trudy	Theatre Arts - Dancing Instructor	Ukiah
Meehl, Scott	Nursing - Registered Nursing Instructor	Ukiah
Monti, Kristine	Nursing - Registered Nursing Instructor	Ukiah
O'Mara, Steve	Business Instructor	Ukiah
Patterson, Nika	Nursing - Registered Nursing Instructor	Ukiah
Pavone, Christopher	Mathematics Instructor	Online
Pedroni, Dennis	Engineering Instructor	Ukiah
Rhodes, Naomi	Physical Ed - General Instructor	Ukiah
Spencer, Sandra	Librarian, Part-Time Hourly	Ukiah
Torrone, Jenniger	Nursing - Registered Nursing Instructor	Ukiah
Wingate, Eliza	Librarian, Part-Time Hourly	Ukiah

ITEM NO: 3.3
DATE: August 2, 2012

SUBJECT: VOLUNTEERS

SYNOPSIS:

Approval of volunteers.

RECOMMENDATION:

The Superintendent/President recommends that this agenda item be approved as presented.

ANALYSIS:

Individuals may volunteer their services to the District, but only authorized volunteers approved by the administration and the Governing Board are entitled to workers' compensation benefits. No volunteers are agents of the District. (Labor Code 3364.5; Board Policy No. 702) The following volunteers approved by the administration are recommended for Board approval:

Name	Assignment
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MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College Board of Trustees hereby approves the list of volunteers as presented.

ITEM NO: 3.4

DATE: August 2, 2012

SUBJECT: RESIGNATION/RETIREMENT – CLASSIFIED AND CONFIDENTIAL

SYNOPSIS:

Resignations from Rose Bell and Kevin Morrill

RECOMMENDATION:

The Superintendent/President recommends that this item be approved as presented.

ANALYSIS:

Rose Bell
Executive Assistant I-Education and Student Services
Effective: August 17, 2012

Rose was employed January 16, 2007. During the last five years, she served as part of the core team for the Datatel implementation regarding curriculum and provided support to the Vice-President for many administrative tasks including accreditation. In the Fall, Rose will be attending graduate school in England.

Kevin Morrill
Maintenance Technician
Effective: September 28, 2012

Kevin has been employed by Mendocino College since August 26, 1985. He was originally employed as a Custodian then promoted to Painter/Carpenter in 1989 and to Maintenance Technician in 1993. Kevin mentions in his letter of resignation that he has enjoyed working with everyone over the last 28 years and being part of the college's development. Kevin is retiring and will soon be moving to Nebraska.

MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College District Board of Trustees hereby ratifies the resignations of Rose Bell, 8/17/12, and Kevin Morrill, 9/28/12.

SUBJECT: EMPLOYMENT – PROFESSIONAL EXPERT

SYNOPSIS:

Approval of employment of a professional expert is requested

RECOMMENDATION:

The Superintendent/President recommends that this item be approved as presented.

ANALYSIS:

Education Code, Section 88003, authorizes a governing board to hire a professional expert on a temporary basis for a specific project, regardless of length of employment. These employees are not part of the classified staff or faculty.

It is recommended that Jennifer Banks be employed as EMT-Paramedic Program Director as defined by the college, pursuant to applicable regulations, requirements, and policy. Jen has a BA in Communications/Journalism from Humboldt State University and has completed the Mendocino College Paramedic Program. Since 2001, she has worked as a Paramedic for Ukiah Ambulance, taught and assisted with EMT courses for Mendocino College, taught CPR courses for Mendocino Office of Education, and previously worked as the EMT-Paramedic Program Director for Mendocino College.

MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College Board of Trustees hereby employs Jennifer Banks as a professional expert, EMT-Paramedic Program Director, pursuant to Education Code, Section 88003, August 11, 2012, through June 30, 2013.

ITEM NO: 4.1
DATE: August 2, 2012

SUBJECT: FISCAL REPORT AS OF JUNE 30, 2012

SYNOPSIS:

A report on District fiscal data as of June 30, 2012.

RECOMMENDATION:

The Superintendent/President recommends that the Board of Trustees accept this report.

ANALYSIS:

The fiscal report as of June 30, 2012 is submitted as information. The Board of Trustees is requested to accept the report.

ACTION:

RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as presented.

Mendocino-Lake Community College District
General Fund
2011/12 Fiscal Report as of June 30, 2012

		2011/12 Working Budget	Year-to-date Actuals	Balance	% Rec/Exp
REVENUE					
	Beginning Fund Balance	\$3,619,575			
FEDERAL	Federal Forest Reserve	\$47,356	\$47,933	-\$577	101%
	Federal Work Study	54,762	45,164	9,598	82%
	CAMP	413,540	328,329	85,211	79%
	HEP	164,787	145,244	19,543	88%
	PELL Grant Administration	7,500	9,055	-1,555	121%
	CTEA	210,028	102,198	107,830	49%
	Other Federal Revenue	31,391	31,378	13	100%
	TOTAL FEDERAL SOURCES	\$929,364	\$709,301	\$220,063	76%
STATE	State General Apportionment	\$11,536,376	\$7,242,439	\$4,293,937	63%
	Board of Governors Grant	17,008	17,008	0	100%
	Basic Skills	180,000	180,000	0	100%
	Part-time Faculty Office Hours	2,655	2,655	0	100%
	Part-time Faculty Compensation	57,315	57,315	0	100%
	Other Categorical Apportionments	1,148,839	1,066,569	82,270	93%
	TANF	43,292	43,292	0	100%
	DSPS	258,468	257,468	1,000	100%
	CALWORKS	136,847	136,847	0	100%
	BFAP	185,266	185,266	0	100%
	Matriculation	141,463	142,463	-1,000	101%
	EOPS	293,672	293,672	0	100%
	EOPS CARE	39,838	39,838	0	100%
	MESA	50,500	37,875	12,625	75%
	Other Categorical Program Allowances	107,687	91,451	16,237	85%
	State Subventions	104,166	70,012	34,154	67%
	Lottery	450,000	269,593	180,407	60%
	Mandated Cost Reimbursements	3,570	3,570	0	100%
	Other State Revenue	22,850	22,850	0	100%
	TOTAL STATE SOURCES	\$14,779,812	\$10,160,183	\$4,619,629	69%
LOCAL	Property Taxes	\$5,560,133	\$5,353,812	\$206,321	96%
	Local Contributions/Grants/Donations	166,175	166,175	0	100%
	Contract Instructional Services	21,078	14,988	6,090	71%
	Rents/Leases (Facilities Use)	15,000	16,593	-1,593	111%
	Interest	17,000	11,702	5,298	69%
	Community Extension	13,157	12,196	961	93%
	Student Fees	944,260	978,777	-34,517	104%
	Bookstore Commission	60,000	58,430	1,570	97%
	Other Local Revenue	263,145	285,528	-22,383	109%
	Transfer in from Other Funds	212,524	212,524	0	100%
	TOTAL LOCAL SOURCES	\$7,272,472	\$7,110,724	\$161,748	98%
TOTAL REVENUES		\$22,981,648	\$17,980,207	\$5,001,441	78%
TOTAL RESOURCES AVAILABLE		\$26,601,223			
EXPENDITURES					
	Certificated Salaries	\$8,701,584	\$8,632,728	\$68,856	99%
	Classified Salaries	5,183,531	4,977,252	206,279	96%
	Benefits	5,727,479	5,622,851	104,628	98%
	Subtotal Personnel Costs	\$19,612,595	\$19,232,831	\$379,763	98%
	Supplies	\$911,924	\$614,527	\$297,397	67%
	Services	2,208,043	1,862,269	345,774	84%
	Capital Outlay	475,413	272,413	203,000	57%
	Transfers/Other Outgo	544,711	397,575	147,136	73%
	TOTAL EXPENDITURES	\$23,752,686	\$22,379,615	\$1,373,071	94%
	Ending Fund Balance	\$2,848,537			
TOTAL EXPENDITURES/CONTINGENCY		\$26,601,223			

ITEM NO. 4.2

DATE:

SUBJECT: DONATION OF ELECTRICAL INVERTERS

SYNOPSIS:

Board of Trustees acceptance of donation of two electrical inverters

RECOMMENDATION:

The Dean of Career & Technical recommends acceptance of this donation.

ANALYSIS:

Lawrence Rosen was made aware of the Sustainable Technology Program by Kate Collins of Gaia Energy Systems. Wishing to support the program, he offered to donate two used working inverters (used in solar installations). The Sustainable Technology Program Coordinator has assessed these inverters in consultation with the solar photovoltaics instructor and concluded that they would be very useful for the Sustainable Technology Program. The Dean of Career & Technical Education supports the acceptance of this donation.

A thank you letter will be sent to Lawrence Rosen.

MOTION/ACTION:

RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept with appreciation the donation of two electrical inverters from Lawrence Rosen.

ITEM NO: 4.3
DATE: August 2, 2012

SUBJECT: 2012-2013 APPROPRIATION LIMIT

SYNOPSIS:

Board of Trustees adoption of the 2012-2013 Appropriation Limit.

RECOMMENDATION:

The Superintendent/President recommends the adoption of the attached proposed Board Resolution No. 08-12-01, Appropriation Limit for 2012-2013.

ANALYSIS:

The District is required under Article XIII-B of the State Constitution and Government Code Section 7900 et seq. to compute an annual appropriation limit. Government Code Section 7908(c) requires each community college district to report to the Chancellor of the California Community Colleges at least annually this appropriation limit, appropriations subject to limit, the amount of State aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

All districts are required to calculate appropriate limits based on data supplied by the California Community Colleges Chancellor's Office. The 2012-2013 limit calculation is provided on the attached worksheet.

This limit is also commonly known as Proposition 4 or the Gann Limit. The appropriation limit for fiscal year 2012-2013 is \$25,750,816 and the appropriations subject to limit is \$17,610,999.

MOTION/ACTION:

RESOLVED, That the Board of Trustees of the Mendocino-Lake Community College District does hereby adopt attached Resolution No. 08-12-01 establishing the Mendocino-Lake Community College District's Appropriation Limit for fiscal year 2012-2013 at \$25,750,816.

Attachments

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2012-13

DISTRICT NAME: **MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT**

DATE: **August 2, 2012**

I. **2012-13 APPROPRIATIONS LIMIT:**

A. 2011-12 Appropriations Limit		<u>\$29,195,134</u>
B. 2012-13 Price Factor: 1.0377		
C. Population factor:		
1. 2010-11 Second Period Actual FTES	<u>3114.31</u>	
2. 2011-12 Second Period Actual FTES	<u>2647.10</u>	
3. 2012-13 Population change factor	<u>0.849980</u>	
(line C.2. divided by line C.1.)		
D. 2011-12 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		\$25,750,816
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$	
2. Temporary voter approved increases	_____	
3. Total adjustments - increase		_____
Sub-Total		\$
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$	
2. Lapses of voter approved increases	_____	
3. Total adjustments - decrease		< _____ >
G. 2012-13 Appropriations Limit		<u>\$25,750,816</u>

II. **2012-13 APPROPRIATIONS SUBJECT TO LIMIT:**

A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		\$11,974,866
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		\$ 104,166
C. Local Property taxes		\$5,531,967
D. Estimated excess Debt Service taxes	
E. Estimated Parcel taxes, Square Foot taxes, etc.	
F. Interest on proceeds of taxes	
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates		< _____ >
H. 2012-13 Appropriations Subject to Limit		<u>\$17,610,999</u>

RESOLUTION NO. 08-12-01
MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
APPROPRIATION LIMIT FOR 2012-2013

BE IT HEREBY RESOLVED that the Board of Trustees of the Mendocino-Lake Community College District, in compliance with Article XIII-B of the State Constitution and Government Code Section 7900 et seq. establishes its 2012-2013 Appropriation Limit to be \$25,750,816.

BE IT FURTHER RESOLVED that the actual appropriations for the 2012-2013 fiscal year does not exceed this limit, that supporting documentation will be made available to the public for its review, and that any action to set aside this action pursuant to Government Code Section 7910 shall be filed with the Superintendent/President of the District within 60 days of the adoption of the resolution.

ADOPTED this 2nd day of August 2012.

AYES _____ NAYES _____ ABSTENTIONS _____

Janet Chaniot	_____
Paul Ubelhart	_____
Joan M. Eriksen	_____
Dave Geck	_____
Joel Clark	_____
Edward Haynes	_____
John Tomkins	_____

D. Roe Darnell, Secretary
Board of Trustees

SUBJECT: LIBRARY/LEARNING CENTER – CHANGE ORDER NO. 19

SYNOPSIS:

Board of Trustees ratification of Change Order No. 19 for the Library/Learning Center project to Midstate Construction.

RECOMMENDATION:

The Superintendent/President recommends ratification of this Change Order for the Library/Leaning Center project.

ANALYSIS:

Measure W was approved by the voters of Lake and Mendocino Counties in November 2006. Included in this measure was a project Library/Learning Center. The project was awarded to Midstate Construction in the amount of \$14,989,000.

Change Orders No. 1 through 18 were approved by the Board of Trustees in prior board action, totaling \$396,579. The current adjusted contract is \$15,385,597.

Change Order No. 19 consists of 10 items:

- | | | | |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|
| 19.1 | Raise fire alarm strobe in Room 150 (COP #103)
Reason: Strobe conflicted with white board. | Add | \$ 395 |
| 19.2 | Modify guardrail and handrail stairs 1 & 2 (COP #104)
Reason: Clearance conflict for ADA compliance. This was a code interpretation. | Add | \$ 3,807 |
| 19.3 | Modify guardrail and handrail exterior stairs (COP #105)
Reason: Clearance conflict for ADA compliance. This was An onsite code interpretation. | Add | \$ 661 |
| 19.4 | Replace existing gate valve with angle valve (COP #106)
Reason: Requested by District to long term meet maintenance needs. | Add | \$ 765 |
| 19.5 | Elevator operator (COP #107R1)
Reason: Provide operator to accommodate furniture delivery. Added cost for carry up would have exceeded operator cost. | Add | \$ 2,663 |
| 19.6 | Provide slip joint in ceiling of room 239 (COP #108)
Reason: Additional seismic joints required at main Library ceiling. This was an onsite code interpretation. | Add | \$ 2,805 |
| 19.7 | Install water meter for irrigation (COP #101)
Reason: Installation costs not included in original contract. This installation was previously provided by water district (at a cost). | Add | \$ 640 |

19.8	Provide additional stainless steel trim (COP #110) Reason: Added trim for aesthetic and maintenance purposes.	Add	\$ 1,271
19.9	Provide elevator flat stock closure (COP #111) Reason: Additional work required by elevator inspector. This was an onsite code interpretation.	Add	\$ 547
19.10	Time extension of 22 days (COP #101) Reason: Cumulative schedule impact from project changes. Requested by: Contractor		\$ 0
TOTAL CHANGE ORDER NO. 19			\$ 13,554
New Contract Price			\$15,399,133
Total percent of Change Order No. 19			= .09%
Total of all changes			= 2.74%

MOTION/ACTION:

RESOLVED, That the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify Change Order No. 19 for the Library/Learning Center project to Midstate Construction in the amount of \$13,554.

SUBJECT: LAKE COUNTY CENTER PROJECT – CHANGE ORDER NO. 6

SYNOPSIS:

Board of Trustees ratification of Change Order No. 6 to Wright Contracting for the Lake County Center project.

RECOMMENDATION:

The Superintendent/President recommends ratification of this Change Order for the Lake County Center project.

ANALYSIS:

Measure W was approved by the voters of Lake and Mendocino Counties in November 2006. Included in this measure was the Lake County Center a project. The project was awarded to Wright Contracting in the amount of \$10,175,000.

Change Orders No. 1 through 5 were approved by the Board of Trustees in prior board action, totaling <\$359,940>. The current adjusted contract is \$9,815,060.

Change Order No. 6 consists of nine items:

6.1	Welding hollow metal frames Reason: Cost savings.	Deduct	<\$ 450>
6.2	Delete tactile exit signs Reason: Code revision affective July 1, 2012. No longer required at these locations.	Deduct	<\$ 1,690>
6.3	Add casework locks Reason: Added locks for areas requiring secured materials.	Add	\$ 1,401
6.4	Additional framing at soffits Reason: Framing required above HVAC units were not clear on plans.	Add	\$ 2,586
6.5	Add stainless steel corner trims at high traffic locations. Reason: Long term maintenance benefit.	Add	\$ 4,843
6.6	Solids interceptors revisions deletion; acid P-trap added. Reason: Interceptors not required.	Deduct	< \$ 484>
6.7	Additional Lockset at door to room 126 Room requires security.	Add	\$ 538
6.8	Upsize piping at parking lot drainage. Pipe size increase needed to accommodate compaction under parking drive area. Reason: Cost savings.	Add	\$ 9,277
6.9	Additional corner trim Reason: Aesthetic detail.	Add	\$ 692

TOTAL CHANGE ORDER NO. 6

\$ 16,713

New Contract Price

\$ 9,831,773

Total percent of Change Order No. 6

= .16%

Total of all changes

= <3.37>%

MOTION/ACTION:

RESOLVED, That the Board of Trustees of the Mendocino-Lake Community College District does hereby ratify Change Order No. 6 for the Lake County Center project to Wright Contracting in the amount of \$16,713.

ITEM NO: 5.3
DATE: August 2, 2012

SUBJECT: LIBRARY/LEARNING CENTER AV/MEDIA EQUIPMENT AWARD

SYNOPSIS:

Board of Trustees award of the Library/Learning Center AV/Media equipment.

RECOMMENDATION:

The Superintendent/President will present a recommendation at the meeting.

ANALYSIS:

Measure W was approved by the voters of Lake and Mendocino Counties in November 2006. Included in this measure was the Library Learning Resource Center (LLRC) building.

The planning committee has developed its list and specifications for the AV/Media equipment for the Library/Learning Center.

Bids will be opened on July 30.

MOTION/ACTION:

To be presented at the meeting.

ITEM NO: 5.4
DATE: August 2, 2012

SUBJECT: AWARD CONTRACT - WILLITS NORTH COUNTY CENTER

SYNOPSIS:

Board of Trustees award of the construction contract for the Willits North County Center.

RECOMMENDATION:

The Superintendent/President recommendation award of the construction contract for the Willits North County Center to Midstate Construction, including alternates #1 and #2.

ANALYSIS:

Measure W was approved by the voters of Lake and Mendocino Counties in November 2006. Included in this measure was the Willits North County Center which will be located on Commercial Avenue, in Willits. The construction budget for the Willits North County Center is \$4,300,000.

Bids were opened on July 25. There were nine bidders. The bid results are as follows:

<u>Contractor</u>	<u>Bid</u>
1. Midstate Construction	\$ 3,883,723
2. RE West Builders	\$ 3,901,086
3. Wright Contracting	\$ 3,989,000
4. Jeff Luchetti Construction	\$ 4,087,000
5. Helmer & Sons	\$ 4,130,000
6. Coddling Construction	\$ 4,250,000
7. Alten Construction	\$ 4,288,000
8. Danco Builders Northwest	\$ 4,300,000
9. Vila Construction	\$ 4,509,000

There were two alternates. The low bidder prices for alternates were as follows:

Alternate #1, Site furnishings	\$ 86,000
Alternate #2, Site entry sign	\$ 18,000
Total Bid price including alternates	\$ 3,987,723

MOTION/ACTION:

RESOLVED, That the Board of Trustees of the Mendocino-Lake Community College District does hereby award the construction contract for the Willits North County Center to Midstate Construction, Inc. in the amount of \$3,987,723, for the base bid and alternates 1 & 2.

ITEM NO: 6.1
DATE: August 2, 2012

SUBJECT: PRESIDENT'S REPORT

SYNOPSIS: The President's report is offered for information.

ANALYSIS:

Redwood Empire Fair Booth

The college booth at the Redwood Empire Fair is open. Although the booth will serve to increase the general public's awareness about the college, our primary purpose is to increase enrollment for the fall term. Information about registration, financial aid, college costs and available classes will be provided. Thirty-three volunteer slots have been filled by college staff who will tell prospective students about opportunities at Mendocino College.

Enrollment

Enrollment continues to lag well behind our target for the fall term and we are actively working on ways to reverse this trend. We have increased our advertising to include the Santa Rosa Press Democrat and online newspapers. Financial Aid staff is continuing to contact students who have applied for aid but have not registered. Enrollment has become a major emphasis for the college.

Registration Processes

In an effort to reduce registration barriers, I met with staff from all offices involved in the student registration process. We reviewed the steps a new student must follow to register and discovered some points where a new student could easily become discouraged. We also identified some inconsistencies in our operation. These issues were easily resolved.

Learning Resource Center Grand Opening

September 14th is scheduled for the Learning Resource Center's grand opening. The general public will be invited.

SUBJECT: EDUCATION AND STUDENT SERVICES REPORT

SYNOPSIS:

A report from the Education and Student Services Departments is submitted as information.

ANALYSIS:

New Counselor

The Student Services Office welcomed Guillermo Garcia, the new full-time counselor with a Native American emphasis. Mr. Garcia has assumed his new role at the main campus and the Lake Center. He has already begun meeting with local Native American students and community members.

Native American Bridge

The first ever Native American Summer Bridge program began on July 23 with much enthusiasm. The cohort of students for this bridge program are enrolled in English 41, which is taught by Mike Giuffrida, Education Department Director for the Hopland Band of Pomo Indians. This course focuses on key reading and writing skills needed for college success through the theme of "identity." After completing two weeks of English 41, the students will then take the Summer Math Institute, also designed to promote college readiness for the Fall Semester. The Native American Summer Bridge Program is a key component of Mendocino College's Strategic Plan for 2012-2013 and many thanks go to Darletta Fulwider, Mike Giuffrida, Debra Polak, Margaret Sanchez, Jean Stirling and our new counselor Guillermo Garcia for making it a success.

Curriculum Institute

Rebecca Montes, incoming Curriculum Chair and Virginia Guleff, interim Vice-Chair of the Curriculum Committee attended the annual Curriculum Institute in San Francisco this July. A number of key topics were discussed including the new Title V language on Repeatability, which goes into effect fall 2013 and which the Curriculum Committee will spend the bulk of its time addressing in the fall. Other topics included new Title V language about the use of online instructional materials as well as articulation, development of prerequisites and the transfer model curriculum project. Information from the Institute will be shared with faculty during In-service meetings as well as through the Curriculum Committee throughout the year.

Child Development Center Annual Program Self-Evaluation Report 2012

The California Department of Education requires that recipients of state preschool and general child care funds conduct an annual self-evaluation, using the Desired Results system developed by the state. This system includes conducting individual child assessments twice a year using the Desired Results Developmental Profile (DRDP) which measures children's development on 35-39 measures depending on age group. The center is also required to conduct classroom environment assessments using the Early Childhood Environmental Rating Scale (ECERS) and to collect input from parents using the Desired Results Parent Survey. Staff and parents then utilize this information to develop goals and plans of action which will improve educational outcomes for the children enrolled in the center. Based on the results of the 2011-12 program year self-evaluation, the center has adopted one goal for improved outcomes for children in the classrooms serving State Preschool (CSPP) children, aged 3 to 5 years, and a separate goal for the classrooms serving the CCTR children under the age of 3. The goals are as follows:

CSPP children: 70% of 4 year olds will be at the Building/Integrating (highest) levels of mastery on Measure LLD9 “Letter and Word Knowledge” at the Spring 2013 assessment. This goal was based on the finding that only 60% of 4 year olds and 25% of 3 year olds were at the higher level of mastery at the Spring 2012 assessment. Staff training activities and specific teaching strategies were specified in the CSPP Plan of Action.

CCTR children: 75% of the children will meet Developing Ideas (highest) level on Measure 23 “Memory” by their 3rd birthday. At the Spring 2012 assessment, 60% of the children were at the mid-level (Acting with Purpose/Discovering Ideas). Staff training activities and specific teaching strategies were specified in the CCTR Plan of Action.

SUBJECT: ADMINISTRATIVE SERVICES REPORT

SYNOPSIS:

A report from the Vice President of Administrative Services is offered as information.

State Budget

For the second year in a row, the state enacted a budget that was on-time and for the second year in a row, the approved budget relies on midyear trigger cuts if revenues fail to meet estimates. While last year's budget approved trigger cuts as a safeguard against overly optimistic revenue assumptions, the 2012/13 budget relies on voter approval of a November ballot initiative to fund essentially a maintenance budget for education. If the ballot initiative fails, the axe will primarily fall on education to keep expenditures aligned with revenues.

The approved budget for 2012/13 solves what was identified by the Administration as a \$15.7 billion problem. To close this gap, the Budget Act enacts spending reductions totaling \$8.1 billion, assumes approximately \$6 billion in new revenues through voter approval of the ballot initiative, and \$2.5 billion in other solutions (e.g., fund transfers, loan repayment delays, etc.). These solutions close the identified gap and provide for a reserve of \$948 million. Assuming successful passage of the ballot initiative, State General Fund expenditures are estimated at \$91.3 billion, which is about \$4 billion more than the 11-12 fiscal year but \$11 billion lower than the 2017-08 fiscal year.

In order to avoid nearly \$6 billion in painful midyear reductions (the vast majority in education), voters will have to approve the Governor's proposed tax increases at the November ballot. If approved, the tax initiative would raise income taxes on high-income taxpayers for seven years and would raise the state sales tax by one-quarter percent for four years.

If voters reject the initiative, the following reductions will be implemented as of January 1, 2013:

- \$5.4 **billion** from Proposition 98
- \$250 million from UC
- \$250 million from CSU
- \$50 million from Developmental Services
- \$20 million from grants to local police departments
- \$10 million from the Department of Forestry and Fire Protection
- \$17.6 million from various other programs, including flood protection, state parks, and the Department of Justice.

If the November initiative fails, K-14 education is slated for a trigger cut of nearly \$5.4 billion. The CCCs would lose the \$209.9 million in new funding approved in the budget (\$50 million for growth/restoration and \$159.9 million for deferral repayments) and would take an additional base cut of \$338.6 million (nearly 7.5%). This base cut will be allocated as a workload reduction with legislative intent that community college districts will prioritize courses relating to transfer, career technical education, and basic skills. This would result in a reduction in apportionment of almost \$1.1 million for Mendocino College and a reduction in our funding base of nearly 200 FTES, reducing our funding base from 3100 to 2900 (approximately).

ITEM NO: 6.3.2
DATE: August 2, 2011

SUBJECT: REPORT ON MEASURE W BOND IMPLEMENTATION

SYNOPSIS: This report is offered for information.

ANALYSIS:

The Quarterly Bond Report is submitted as information.

SUBJECT: MENDOCINO COLLEGE FOUNDATION REPORT

SYNOPSIS:

This is an information report from the Executive Director of the Mendocino College Foundation

ANALYSIS:

Thirty two 5th graders received the Adopt-A-Fifth Grader award and distinction in Lake and Mendocino counties this year. A wrap up press release was sent out in June and thank you flyers and note cards have been sent to all of our generous donors. With this year's 32 recipients it brings the total alumni count to 89 students.

The Foundation has scheduled our monthly "Campus Tours" for this fall. The tours will be held on September 19, October 17, November 14 and December 12. The tours begin at 11:00 a.m. in the Foundation Office and include a campus tour and end with lunch in the Culinary Arts kitchen.

This year's Gala on the Green fundraiser was a huge success! Our estimated gross revenue is over \$83,000 which is higher than ever before. Much of the increase is attributable to large increases in our corporate sponsorships, live and silent auction proceeds, and having a very capable and experienced Event Coordinator, Mr. Travis Scott.

Yvonne Sligh Book Awards will be distributed in the coming weeks to students who do not qualify for financial aid and those who did not receive a college scholarship. Book awards are generously sponsored by Mendocino College staff, Trustees, Nevada Book Company and various donors. The award provides a student with a \$150 award good for the purchase or rental of textbooks in the college's bookstore.

Foundation Director and MC faculty emeritus, Ms. Lynda Myers has begun writing Foundation Scholarship recipient stories for the local media. The first story about William Feather ran in the Ukiah Daily Journal on July 20.

The Athletic Boosters are busily planning for the 2nd Annual Dan Drew Memorial Golf Tournament which will occur on August 10 at the Ukiah Golf Course. Proceeds fund the Athletic Boosters which supports all of the programs and function of the Athletic Department.

The Lake County Friends of Mendocino College will begin their 2012/13 meeting schedule on August 2nd at Umpqua Bank in Lakeport. The friends have a variety of activities planned for this fall to introduce the new Lake Center to their community.

The Foundation hosted a tour of the new Library/Learning Center on July 24. Donors, Foundation Directors, Trustee's and friends of the college were invited to tour the new building.

Mark your calendars for these Important Dates:

- Foundation Board Meeting, August 7, Board Room at Mendocino College Ukiah
- Lake County Friends Meeting, August 2, Umpqua Bank in Lakeport
- 2nd Annual Dan Drew Golf Tournament, August 10, Ukiah Golf Course

ITEM NO: 6.5
DATE: August 2, 2012

SUBJECT: CONSTITUENT REPORTS

SYNOPSIS:

This is an information report from the Constituent Groups to the Board of Trustees.

ANALYSIS:

No written reports were included. Oral reports may be given at the meeting

ITEM NO: 7.1
DATE: August 2, 2012

SUBJECT: TRUSTEES' REPORTS

SYNOPSIS:

Individual Trustees share their Board related activities with the full Board

ANALYSIS:

Janet Chaniot

The following items are provided as the Trustee report from Trustees Chaniot.

From the desk of Isabel Barreras, President, CCCT July 3, 2012

Dear Janet,

First, I wish I could be writing you with good budget news, but as you know it will be another difficult year as our colleges are not provided the resources they need to adequately serve our students and communities. That said, we will be aggressively supporting the governor's tax measure, which would provide \$1 billion more for community colleges over the next five years. Additionally, we obtained some significant protections against surprise midyear cuts (related to redevelopment) in the community college budget last week.

At our CCCT meeting two weeks ago, we discussed not only the impact of the current year's budget, but also the impact of successive rounds of cuts on the community college funding formula. The League is working closely with our system's chief business officers to propose changes to the funding formula to better enable our districts to accommodate the current fiscal challenges.

We welcomed two new members to our meeting--Angela Acosta-Salazar from Rio Hondo CCD and Ann Ransford from Glendale CCD.

The CCCT board reviewed its continuing goals and had a thorough discussion of our goal to strengthen relations between community college trustees and our K-12 school board member counterparts. We are in conversations with the California School Boards Association on joint policy and training efforts, and look forward to updating you on our progress.

Finally, our meeting occurred on the day that President Obama announced the change of enforcement for certain immigrant youths who have long resided in the United States and who have stayed out of trouble. While the federal move is a band-aid to comprehensive immigration reform, it provides hope to tens of thousands of California community college students that they will be able to continue to reside in the only country they know, and obtain a job after they complete their education.

Below is a resolution recently adopted by the Palomar Community College District. The CCCT board encourages other districts to evaluate how Dream Act students are being served at their institutions, and consider adopting similar resolutions.

PALOMAR COLLEGE DREAM ACT RESOLUTION

Whereas there is a population of immigrant youth who lack legal residency status at Palomar College, and

Whereas access to higher education for the children of immigrants is essential for the future well-being of our communities, and

Whereas access to financial aid is essential for undocumented low-income students to attend college and succeed, and

Whereas the California legislature recently adopted new laws, AB 130 & AB 131, expanding eligibility for financial aid to these students in California's public colleges,

Therefore be it resolved that it shall be the policy of Palomar College to provide appropriate information and professional development on DREAM Act rights to faculty, staff, and students, and

Be it further resolved that the district will provide support for immigrant student academic achievement, and will encourage faculty, staff and administration to support this goal of success, and

Be it further resolved that it shall be the policy of Palomar College to safeguard student confidentiality and publicly post a policy of non-discrimination against DREAM-eligible students and their families, and

Be it further resolved that it shall be the policy of Palomar College to encourage faculty, staff, and administration to promote awareness, services, and advocacy of AB 540 students, and

Be it further resolved that it shall be the policy of Palomar College to support all those that advocate for activities and the success of AB 540 students and

Be it further resolved that Palomar College will extend support to the community-based program that provides assistance to AB 540 students in their scholarship applications, and

Be it further resolved that this board shall receive and consider a report on the implementation of these policies as part of its regular agenda a year from its original adoption.

Our complete agenda is available at <http://www.ccleague.org/ccct>. As always, please contact me at isabelbarreras@yahoo.com if you have any questions or want to bring something to the attention of your statewide representatives.

Have a happy and safe Fourth of July,

Isabel Barreras

President, CCCT

Trustee, State Center CCD

Community College League of California
2017 O Street, Sacramento,
California 95811
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CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

PRESS RELEASE

June 8, 2012

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New Partnership that Helps Students Train for and Land Jobs in Retail Sector Highlighted by Clinton Global Initiative

Chancellor Jack Scott praises solution that helps close skills gap

SACRAMENTO, Calif. – A new partnership that brings together the California Community Colleges, a Silicon Valley technology firm and a leading business membership group was recognized by the Clinton Global Initiative as an innovative model for promoting economic recovery in the United States.

The partnership, formally announced at the Clinton Global Initiative America meeting in Chicago, combines real-time labor market information and online skills training for community college students seeking to fill in-demand jobs in the retail sector.

Silicon Valley-based LearnUp is an online job skills training platform that allows users to learn skills from employers and professionals, track progress on a “skills resume,” and receive job offers. For instance, training content for retail positions at Staples and the Gap is provided on the site. Once a user logs in and finishes the online modules, that information is stored on the user’s profile and can be seen by the participating businesses. Completing the training modules gives students an advantage when interviewing for positions with participating companies.

Corporate Voices for Working Families is comprised of Staples, Gap, Safeway, KPMG, Prudential, TeleTech and other companies that already are participating on LearnUp’s site. Foothill College students in Los Altos Hills recently participated in beta testing of the LearnUp platform.

“Anytime we can connect businesses with our students is a win-win because we offer California’s best job training and coupled with this new tool our students will enter the workforce with the skills employers are looking for,” Chancellor Scott said. “I’m encouraged by this partnership and look forward to the great career potential offered to our students and more companies getting onboard.”

Twenty-five million Americans are unemployed or underemployed. Yet 52 percent of employers report difficulty filling jobs due to lack of available talent. In today’s economy, the skills required in the workforce are changing so quickly that it’s hard for job seekers to know which skills are in-demand.

“Working with LearnUp and Corporate Voices gives our system greater insight into the evolving skill sets and needs of a specific industry sector,” said Van Ton-Quinlivan, vice chancellor of the California Community

- more -

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Colleges Workforce and Economic Development division. “LearnUp offers a fresh and innovative approach to how business and education can work together to close the skills gap. We need to do what matters for jobs and the economy and that means using real-time labor market information and leveraging platforms such as LearnUp, to align instruction with the needs of business in mind.”

The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 112 colleges serving 2.6 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor’s Office provides leadership, advocacy and support

under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <http://californiacommunitycolleges.cccco.edu/>.

LearnUp is a real-time job skills training platform that connects job-seekers and employers. On the site, job seekers can learn skills from employers and professionals, track progress on a “skills resume,” and receive job offers. LearnUp, a Silicon Valley-based technology startup, was founded by Alexis Ringwald, CEO, and Kenny Ma, CTO. For further information, contact Alexis Ringwald at hello@learnup.me, visit www.learnup.me or follow us on Twitter at @LearnUp.

Corporate Voices for Working Families is the leading national business membership organization shaping conversations and collaborations on public and corporate policy issues involving working families. A nonprofit, nonpartisan organization, Corporate Voices creates and advances innovative policy solutions that reflect a commonality of interests among the private sector both global and domestic, government and other stakeholders. Corporate Voices is a unique voice that provides leading and best-practice employers a forum to improve the lives of working families, while strengthening our nation’s economy and enhancing the vitality of our communities. Publications, research studies and toolkits on a host of workforce readiness, workplace flexibility, family economic stability and work and family balance issues are available online at <http://www.corporatevoices.org>.

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Item: 7.2
Date: August 2, 2012

Future Agenda Topics

Date Requested	Item	Board Meeting to be Agendized/Reported
May 2, 2012	Refresher to the Board on historical decisions made by BIPC on redistribution of funds	September Board meeting/Report-VP Perryman
February 1, 2012	Trustee Areas	October 2012 Board meeting/report from subcommittee
Dec 7, 2011	A report on the AG Program	November 2012 Board meeting/regularly scheduled sabbatical report
Nov 2, 2011	Mendocino College Business/Entrepreneurship programs, as related to Economic Development. Possible presentation by Sue Goff, Steve H, Julie F	November 2012 Board meeting/Presentation
August 3, 2011	Report from Staff on ROP/Adult Ed/Basic Skills – where we fit in with other training being done in this field	December 2012 Board meeting/Presentation
	Culinary Arts – Presentation (held over from spring 2012 semester)	October 2012 Board meeting/Presentation
	Presentation on the Willits Center – Dean Rawitsch	August Board meeting
	Review of Student Survey Results – Dr. Duffy	September meeting/Big Picture