



# BOARD POLICY

No. 609

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

## DONATIONS AND GIFTS

The Board of Trustees of the Mendocino-Lake Community College District will accept appropriate gifts or donations which are supportive of the College mission and vision.

Gifts and donations made directly and specifically to Mendocino College are under the purview of the Board of Trustees. The normal duties of the Board of Trustees do not include managing monetary assets, real estate or other income-producing properties. The Board encourages donors to make gifts which require special management directly to the Foundation, whose membership includes experts with skills in fiduciary and property management. Such gifts and other donations specifically solicited by and/or received by the Mendocino College Foundation, Inc. are the responsibility of the Foundation. The Superintendent/President or designee has the authority to advise donors as to the most suitable beneficiary of their gift.

All substantial gifts and donations directed specifically to Mendocino College, including monetary assets, real or personal property, equipment, supplies, and any other asset of use and benefit to the college, must be accepted by the Board of Trustees at a public meeting.

Any gift or donation which is accepted by the Board shall become District property, and may not be returned without prior approval of the Board of Trustees and is subject to the same controls and regulations as are other properties of the District.

The Board of Trustees reserves the right to refuse any gift which does not contribute toward the achievement of the goals of the College, or which is contrary to the policies of the College, the laws of the State of California, or applicable federal statutes, or which, by nature of ownership of said gift, would tend to deplete the District's resources.

In no instance shall acceptance of a gift or donation be considered an endorsement by the Board of Trustees of a commercial product, a business enterprise, an individual, or any other organization.

Donors who present a gift or donation with conditional requirements which are governed by laws or board policies (e.g. curricula or naming of facilities) shall be advised of and accept those requirements prior to acceptance of the gift or donation by the Board of Trustees.

*Adopted: December 19, 1978*  
*Revised: November 3, 1982*  
*September 2, 1998*  
*June 2, 2010*