



BOARD POLICY

No. 602

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

RISK MANAGEMENT

The Risk Management policy of the Board of Trustees of the Mendocino-Lake Community College District shall be to retain or transfer risk of loss depending upon the economic benefit to the District and the District's financial ability.

1. This policy shall have as its objectives:

- The health and safety of all employees and students who are on district properties in the course of their daily pursuits and the public participating in activities on district properties. This also applies to employees and students participating in official college activities off campus.
- The protection of the District against the financial consequences of accidental losses.
- The preservation of the District's assets and service capabilities from loss or destruction.
- The creation and implementation of a system of internal procedures providing for a constant reassessment of a) fluctuating exposures to loss, and b) available financial resources of the district and its loss-bearing capacity which includes appropriate insurance coverage.

2. The District will maintain an effective safety and loss control program that will:

- Provide a safe, healthful environment for all.
- Minimize the risk of human economic loss from preventable personal injury or property damage.
- Provide for the physical security of the District's people and property.
- Promote safety awareness in the work place in order to minimize work related injuries.
- Comply with all applicable laws and regulations.

3. Accident Reports

- When an accident occurs, a written report of the occurrence is to be filed with the Office of the Vice President of Administrative Services in a timely manner.

4. Bonding

- The Board shall bond appropriate employees in compliance with the law and in conformance with the business practices of the District.

Education Code: 72502

Government Code: 1650 et seq.

Adopted: December 19, 1978

Revised: July 2, 2008