



BOARD POLICY

No. 301

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

ORGANIZATION

It is the ultimate responsibility of the Board of Trustees to ensure that the Mendocino-Lake Community College District organization is operated in an efficient manner. The Board has employed the Superintendent/President, the Chief Executive Office, as overseer of the District's day to day operation. The Superintendent/President, or designee, shall establish line/staff reporting relationships for all District employees for supervisory purposes.

The major administrative and management organizational changes shall be the responsibility of the Board of Trustees. For day to day efficiency, however, the Superintendent/President, or designee, shall be responsible for any needed supervisory revisions in line/staff relationships.

The Superintendent/President, or designee, shall be responsible for revision of Organizational Charts which reflect the changing needs of the institution.

Adopted: November 2, 1983