



BOARD POLICY

No. 203

MENDOCINO - LAKE COMMUNITY COLLEGE DISTRICT

DUTIES AND AUTHORITY

1. The Board of Trustees of Mendocino-Lake Community College District is subject to provisions of the Constitution of the State of California. The Board exists and derives its authority from the Education Code, the Government Code and Title V of the Code of Regulations.

The Board of Trustees shall:

- Provide policy direction for the District while delegating administrative authority to the Superintendent/President as Chief Executive Officer.
- Establish policies for, and approve, current and long-range academic and facilities plans and programs, and promote orderly growth and development of the community colleges within the District.
- Establish policies for and approve courses of instruction and educational programs.
- Establish academic standards; probation, dismissal and readmission policies; and graduation requirements not inconsistent with the minimum standards adopted by the Board of Governors.
- Employ and assign all personnel not inconsistent with the minimum standards adopted by the Board of Governors and establish employment practices, salaries, and benefits for all employees not inconsistent with the laws of this state.
- To the extent authorized by law, determine and control the District's operational and capital outlay budgets. The Board of Trustees shall determine the need for elections for override tax levies and bond measures and request that those elections be called.
- Manage and control District property. The Board of Trustees may contract for the procurement of goods and services as authorized by law.
- Establish procedures not inconsistent with minimum standards established by the Board of Governors to ensure faculty, staff, and students the opportunity to express their opinions at the campus level and to ensure that these opinions are given every reasonable consideration, and the right to participate effectively in District and college governance, and the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.
- Establish rules and regulations governing student conduct.
- Establish student fees as it is required to establish by law, and, in its discretion, fees as it is authorized to establish by law.
- In its discretion, receive and administer gifts, grants, and scholarships.
- Provide auxiliary services as deemed necessary to achieve the purposes of the community college.
- Within the framework provided by law, determine the District's academic calendar, including the holidays it will observe.
- Hold and convey property for the use and benefit of the District. The Board of Trustees may acquire by eminent domain any property necessary to carry out the powers or functions of the District.
- Participate in the consultation process established by the Board of Governors for the development and review of policy proposals and changes in Title V.

2. The Board of Trustees shall monitor the performance of the institution. The Board shall:
 - Hold the college accountable for serving its communities by establishing what effect the college should have on its communities and monitoring progress toward that end.
 - Monitor adherence to the legal, ethical and prudent limitations placed on the administration related to college operations
 - Monitor adherence to college policies.
3. Board members shall have authority only when acting as a Board of Trustees legally in session. The board shall not be bound in any way by any statement or action on the part of any individual Board member or employee, except when such statement or action is pursuant to specific instructions by the Board of Trustees.
4. For the establishment of policies, all policy revisions or new policies shall be placed on the agenda of a regularly scheduled board meeting first as information for discussion purposes and the following month for action unless it is deemed necessary to expedite policy approval.

Education Code 70902

Date Adopted: *December 19, 1978*
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