

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
Special Meeting

A special meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, March 28, 2012, Mendocino College, 1000 Hensley Creek Road, Ukiah, CA.

GENERAL MATTERS

Call To Order Trustee Clark, Board President, called the meeting to order at 6:02 PM.

<i>Board Members</i>	President	Joel Clark	present
	Vice President	Paul Ubelhart	present
	Clerk	John Tomkins	present
	Trustee	Edward Haynes	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Dave Geck	present - participated by telephone
	Student Trustee	Jennifer Evans	absent

Secretary Kathy Lehner, Superintendent/President

Support Staff Gwen Chapman, Executive Assistant II Superintendent/President

Public Comments There were no comments from the public.

Agenda Approval M/S/C (Tomkins/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the agenda as submitted.

Trustees Clark, Ubelhart, Tomkins, Haynes, Eriksen, Chaniot, and Geck – voted “yes.”

OPEN SESSION

Contract with PPL Superintendent/President Lehner advised the Board that the Board does not need to enter into a contract with Professional Personnel Leasing (PPL) for the search for an Interim Superintendent/President. If the Board hires a candidate recommended by PPL or another firm, then that firm would receive a percentage of the negotiated salary as payment for its services.

Board Chair Clark stated that the Board has chosen to look externally for an Interim Superintendent/President. In deciding between an internal and external candidate thought was given to the fact that current staff at the higher management levels are already very stretched. The Board does not want to weaken the structure that is in place.

M/S/C (Haynes/Tomkins) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve moving forward with a search for an external candidate for Interim Superintendent/President and authorizes payment of fees to Professional Personnel Leasing upon hiring of any candidate they find.

Trustees Clark, Ubelhart, Tomkins, Haynes, Eriksen, Chaniot, and Geck – voted “yes.”

*Search Process for
Interim S/P*

Karen Chaty reviewed the process, which includes creating an advisory committee consisting of representatives from each of the constituent groups. Creating an advisory committee addresses issues of staff sitting in closed session according to Title 5 and best practice.

The Board ask Dean Sue Goff to speak briefly about what she has learned while writing her dissertation about hiring interim Superintendent/Presidents.

The Board discussed, but were not in agreement, as to whether an interim candidate should be someone who is not interested in the permanent position or could be someone who is interested in applying for the permanent position.

It was suggested that the Board consider formalizing the process for hiring of an interim and permanent Superintendent/President in an administrative procedure.

M/S/C (Tomkins/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt the Proposed Selection Process as submitted.

Trustees Clark, Ubelhart, Tomkins, Haynes, Eriksen, Chaniot, and Geck – voted “yes.”

CLOSED SESSION

Trustees adjourned to Closed Session at 6:29 PM.

ADJOURNMENT

Trustees returned to Open Session at 7:07 PM and adjourned the meeting.

M/S/C (Tomkins/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 7:07 PM.

Trustees Clark, Ubelhart, Tomkins, Haynes, Eriksen, Chaniot, and Geck – voted “yes.”

Submitted by:

Kathryn G. Lehner, Superintendent/President
Secretary, Board of Trustees