

MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

A regular meeting of the Mendocino-Lake Community College District Board of Trustees was convened on Wednesday, February 11, 2015, Mendocino College, 1000 Hensley Creek Road, Ukiah, California.

GENERAL MATTERS

Call To Order Trustee Tomkins, Board President, called the meeting to order at 5:01 PM.

<i>Board Members</i>	President	John Tomkins	present
	Vice President	Edward Haynes	present
	Clerk	Dave Geck	absent
	Trustee	Paul Ubelhart	present
	Trustee	Joan M. Eriksen	present
	Trustee	Janet Chaniot	present
	Trustee	Joel Clark	present
	Student Trustee	Nayeli Castaneda	present

Secretary Arturo Reyes, Superintendent/President

Support Staff Mary Lamb, Executive Assistant II to Superintendent/President

Staff Virginia Guleff, Vice President of Education & Student Services (present)

Representatives Eileen Cichocki, Vice President of Administrative Services (present)

<i>Constituent Representatives</i>	Academic Senate	Reid Edelman, President (present)
	Classified Senate	David Bushway, President (absent)
	Management/Supervisory/Confidential	Minerva Flores, President (absent)

Agenda Approval Item #8.1 will be moved to the beginning of the meeting immediately following the Recognition of Retirees. M/S (Ubelhart/Chaniot) to approve the agenda as amended. The matter was approved via the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

Minutes/Approval M/S (Ubelhart/Clark) to approve the minutes of the regular meeting held on January 14, 2014 with the following changes: The oral report by Trustee Eriksen under Trustee reports should reflect she attended the AAUW event as chairperson of the scholarship committee and the AAUW will be providing three \$1,000 scholarships to Mendocino College students. The amended minutes were approved with the following vote:

Ayes	Tomkins, Haynes, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	Chaniot
Absent	Geck

Recognition of Retiree

The Board recognized Johnny Smith for his service with the presentation of a plaque recognizing his 25 years with the District. Mr. Smith spoke briefly of his time with the District and his fondest memories.

Soccer Program Update

Head Soccer Coach Shane Huff addressed the Board regarding the many accomplishments of the men's and women's soccer programs. Also in attendance were several members of the men's and women's soccer teams who were recognized for not only their athletic abilities, but their academic achievements as well.

Coach Huff applauded the members of the men's team who in their first year of existence were able to compete in the playoff level of our league which is a huge accomplishment for a newly established program.

Coach Huff also recognized the continued excellence of the women's team both on and off the field. In particular he mentioned several players who have either been offered or have already accepted offers to play at the next level. He also mentioned this year's women's team has been selected as a Scholar Team recipient by the CCCAA which is an award that emphasizes the academic achievement of all of the members of a specific team.

CLOSED SESSION

The Board adjourned to Closed Session at 5:21 PM. Board President Tomkins announced that items 2.1 Conference with real property negotiator, 2.2 Collective Bargaining/Meet and Confer, 2.3 Conference with Legal Counsel, 2.4 Public Employee Discipline/Dismissal/Release and 2.5 Public Employee Performance Evaluation will be discussed.

The Board returned to open session at 6:18 PM with Board President Tomkins reporting no action taken on the items discussed in closed session.

Public Comments

Chief negotiator Bart Rawlinson of the MCFT bargaining unit read a statement in response to the accreditation update portion of the Superintendent/President's monthly board report where recommendation #3 was mentioned. Professor Rawlinson emphasized that MCFT has already agreed, tentatively, to including SLOs in faculty evaluations. Professor Rawlinson requested a copy of his statement be entered into the record.

PRESIDENT'S REPORT

A written report was submitted by Superintendent/President Reyes. The following was offered in addition:

- Superintendent/President Reyes thanked the Board for their work during the afternoon workshop with Pam Fisher and their willingness to make her visit a productive one.

CONSENT AGENDA

M/S (Clark/Chaniot) RESOLVED, That the Mendocino-Lake Community

College District Board of Trustees does hereby approve the Consent Agenda as submitted with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

Items with an asterisk * were approved by one motion as the Consent Agenda.

Personnel

Employment – Short-Term Employees *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby ratify the employment of the short-term employees as submitted and presented at the meeting.

Employment – Part Time Faculty *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the employment of the part-time faculty as submitted and presented at the meeting.

Volunteers *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the list of Volunteers as submitted and presented at the meeting.

Other Items

Fiscal Report as of December 31, 2014 *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the fiscal report as submitted.

Donation of Automobile *RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby accept the automobile donated by Jon Shippey as presented.

ACTION ITEMS

Quarterly Fiscal Status Report – AB 2910 M/S (Haynes/Ubelhart) to accept the report as submitted and presented at the meeting. The motion was approved with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

Support of Changes to Community College Funding to Include Differential Funding for High Cost Career Technical Education Programs M/S (Chaniot/Clark) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt resolution 02-15-01 as presented with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

Signature Authorization for the Interim Director of Human Resources M/S (Ubelhart/Eriksen) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adopt resolution 02-15-02 as presented with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

California Community College Trustees (CCCT) Board Nominations M/S (Eriksen/Clark) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby nominate Board Trustee Chaniot as a candidate for a position on the CCCT Board with the following vote:

Ayes	Tomkins, Haynes, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	Chaniot
Absent	Geck

Board Policy Revisions – Second Reading Prior to discussion of the policy revisions presented, Trustee Clark requested the board to direct that the changes necessary to Administrative Procedure 212.1 (Evaluation Procedure Superintendent/President) and Administrative Procedure 215.1 (Trustee Self-Evaluation Process) begin immediately in order for those events to take place in the proper timeframe of the yearly cycle. The board agreed to this request.

After discussion regarding the policies presented for approval, it was decided to postpone approval of Board Policy 2715 pending further review of the last two paragraphs of the policy.

M/S (Clark/Haynes) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby approve the revision to Board Policy 1200, Board Policy 2200, Board Policy 3200 and Board Policy 3350 by the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

2014-15 Student Achievement Standards M/S (Clark/Chaniot) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does accept the Student Achievement Standards as presented with the following vote:

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

INFORMATIONAL REPORTS

Education and Student Services Report

A written report was submitted by Virginia Guleff, Vice President of Education and Student Services. The following was offered in addition:

- As the semester continues, we are in the process of working on many important items including Enrollment Management Plan and the Educational Master Plan. She thanked the many participants involved in all of this important work.

Administrative Services Report

A written report was submitted by Eileen Cichocki, Vice President of Administrative Services. The following was offered in addition:

- When asked about the college website, the members of the Board were assured we are working diligently on the project and are hoping to have a high quality product in place in the near future. While this has been a very long process, we are working to assure everything is correct to the best of our knowledge prior to its launch.

Measure W Bond Report

- Board member comments included their thanks to everyone who participated in completing the many projects covered under the Measure W Bond Initiative.

Mendocino College Foundation, Inc.

A written report was submitted by Katie Fairbairn, Executive Director of the Mendocino College Foundation, Inc. The following was offered in addition:

- Scholarship time is upon us and members of the Board were reminded to get their Adopt A Fifth-Grader donations submitted to the Foundation Office.

Constituents Group Reports

Academic Senate:

A written report was submitted by the Academic Senate President Reid Edelman.

ASMC:

A written report was submitted by ASMC President Melissa Reynolds. The following was offered in addition by Student Trustee Castaneda:

- The Welcome Week activities at the centers went well. North County Center was more active in the afternoon since the storm had knocked out power and so there was no cooking. Lake Center students and staff members went out for donuts.
- Installation of the Brita water station in the Athletics building has been completed and work has begun on the station scheduled for MacMillan Hall.
- The business plan for the food pantry has been finalized and is now awaiting final approval to be submitted to the Foundation.

Board members expressed their thanks to those responsible for submitting the

reports from the Eisenhower fellowship recipients.

Health Benefits Report

The Health Benefits Report is presented as information only.

Point Arena Field Station Fund Raising Committee

There was no report submitted by the Point Arena Field Station Fund Raising Committee this month.

TRUSTEE COMMUNICATION

Trustee Reports

A written report was submitted by Trustee Haynes. He stated he had nothing to add in addition to the report.

Oral report by Trustee Clark:

Trustee Clark stated he had nothing to add.

Oral report by Trustee Tomkins:

- Trustee Tomkins stated he had nothing to add.

Oral report by Trustee Eriksen:

- Trustee Eriksen stated she has begun to meet with the Foundation regarding the scholarship offerings for next year.

Oral report by Trustee Ubelhart:

- Trustee Ubelhart stated he felt the Spring In-Service program and sessions were the best he had ever attended.

Oral report by Trustee Chaniot:

- Trustee Chaniot reported on issues currently before the CCCT which also includes the search for the new President and CEO of the Community College League of California.
- Trustee Chaniot thanked the Board for their nomination to be included on the ballot for the CCCT Board. If elected, she will serve in that capacity for another three years.

Adjournment

M/S (Clark/Ubelhart) RESOLVED, That the Mendocino-Lake Community College District Board of Trustees does hereby adjourn the meeting at 8:17 PM.

Ayes	Tomkins, Haynes, Chaniot, Ubelhart, Eriksen, and Clark
Noes	None
Abstentions	None
Absent	Geck

Submitted by:
Arturo Reyes, Superintendent/President
Secretary, Board of Trustees