

**MENDOCINO-LAKE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES AGENDA - REGULAR MEETING**

Wednesday, October 12, 2011 - 5:00 PM

**Mendocino College - 1000 Hensley Creek Road – Ukiah CA 95482
Board Room, Room 1060, MacMillan Hall**

CALL TO ORDER /PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

This time is set aside for general public comments. Additionally, comments may be made at time of discussion of any item. After being recognized by the Chair, those wishing to make comments are asked to stand at the podium, give their name, place of residence and affiliation, if any, and address their comments to the Board President. Trustees may ask questions of the speaker for clarification but will not discuss items that are not on the agenda. If appropriate, the Board may choose to refer the subject to College staff for research or for the item to be placed on a subsequent agenda.

1. APPROVAL OF AGENDA

1.1 Agenda Approval

2. APPROVAL OF MINUTES

2.1 Approval of Minutes for the regular meeting held on September 14, 2011

3 & 4 CONSENT AGENDA

3. Personnel

3.1 Employment – Short-Term Employees

Recommendation to ratify the list of short-term employees

3.2 Employment – Part-Time Faculty

A recommendation to ratify the list of part-time faculty may be presented at the meeting

3.3 Volunteers

Recommendation to approve the list of volunteers

3.4 Mendocino-Lake Community College Classified Bargaining Unit - Side Letter

Recommendation to ratify the side letter with the MLCCCBU

3.5 Mendocino College Federation of Teachers, Proposed Side Letter

Recommendation to receive the proposed side letter regarding salaries for 2011-12, 2012-13, and 2013-14

3.6 Reclassifications - Classified

Recommendation to approve reclassifications for Mary Houghton, Cyndi Woskow and Carolyn Pryor

3.7 Resignation/Retirement – Faculty

Recommendation to ratify the resignation of Susan Janssen effective May 25, 2012

3.8 Professional Development Leave

Recommendation to ratify the 2011-12 Professional Development Leave for Jim Xerogeanes

4. Other Items

4.1 Fiscal Report as of August 31, 2011

Recommendation to accept the report as presented

4.2 Quarterly Fiscal Status Report – AB 2910

Recommendation to accept the report as presented

4.3 Academic Calendar for 2012-13

Recommendation to adopt the calendar for academic year 2012-13

4.4 Contracts and Agreements – Quarterly Ratification

Recommendation to ratify the contracts and agreements

4.5 Facilities Renovation and Repair Grant - Resolution 10-11-01

Recommendation to approve a California Department of Education Contract in the amount of \$18,000

5. ACTION ITEMS

- 5.1 Library/Learning Center – Change Order No. 11
Recommendation to ratify Change Order No. 11 in the amount of \$39,151

6. INFORMATIONAL REPORTS

- 6.1 President's Report
Superintendent/President informational report may be presented at the meeting
- 6.2 Education and Student Services Report
Education and Student Services Department informational report
- 6.3 Administrative Services Report
- 6.3.1 Administrative Services Department informational report
- 6.3.2 Measure W Bond Report
- 6.4 Mendocino College Foundation, Inc.
Report on the monthly activities of the Foundation
- 6.5 Constituent Groups Reports
Reports from constituent groups are presented as information
- 6.6 Health Benefits Report
Submitted as information

7. TRUSTEE COMMUNICATIONS

- 7.1 Trustee Reports
- Written and oral reports from Trustees are presented as information
 - Trustee Individual Goals are presented for discussion

8. TIME CERTAIN ITEM – PRESENTATION 6:00 PM

- 8.1 Computer Science Program – Future Plans
Presentation by Instructor Jeff Bergamini

9. “THE BIG PICTURE”

- 9.1 Student Survey
Trustee discussion of a student survey conducted by Dr. Duffy, Director of Institutional Research
- 9.2 Future agenda items

10. CLOSED SESSION

- 10.1 Conference with Legal Counsel – Anticipated Litigation – GC 54956.9(a) 2 cases
Case names unspecified: Disclosure would jeopardize existing settlement negotiations
- 10.2 Collective Bargaining/Meet and Confer - GC 54957.6
Designated Representatives: Lehner, Randall, Perryman, Chaty
Employee Organizations: MCFT, MPFA, Management/Supervisory/Confidential, MLCCCBU
- 10.3 Public Employee Discipline/Dismissal/Release – GC 54957

11. ADJOURNMENT

ADA Compliance: Persons with disabilities needing assistance, please notify the Superintendent/President's Office at 468-3071 no later than 24 hours prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.

Agenda Packet and Supporting Documents Notice: The agenda packet and supporting materials can be viewed in the President's Office, Room 1070, Mendocino College, 1000 Hensley Creek Road, Ukiah CA or on the College's website at www.mendocino.edu.

Future Board Meetings: Regular Meeting – November 2, 2011, 5:00 PM, Ukiah Campus, Room 1060